



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 25, 2026

Originating Department: Public Works

Agenda Title: Resolution 18-03-26 - Agreement - Kelsey Park Fitness Trail Equipment Replacement (ITB #101-2026) - Bliss Products & Services - \$92,155

Approved by Town Manager: _____ **Date:** _____

Cost of Item: Grant: \$41,558.00
Town: \$50,597.00

Funding Source: Public Improvement Fund & CDBG Grant

Account Number: [Grant 301-541-301-63823
Town 160-559-160-64100]

Finance Signature: Barbara A. Gould

Advertised:

Date: 12/28/2025 **Newspaper:** Palm Beach Post

- Attachments:**
- 1) Resolution and Agreement for the Execution with Bliss Products & Services, Inc.
 - 2) ITB #101-2026 Kelsey Park Fitness Trail Equipment Replacement
 - 3) Bliss Products & Services, Inc. Bid Proposal Submittal
 - 4) Resolution 57-09-25 (Fitness Trail and Equipment Replacement)

Please initial one:

____ Yes, I have notified everyone.

XX Not applicable in this case

Summary Explanation/Background:

The Public Works Department, in coordination with the Special Events Department, has identified the need to replace aging and deteriorated outdoor fitness trail equipment at Kelsey

Park East, located at 701 Lake Shore Drive, to enhance public safety, improve usability, and maintain the quality of park amenities available to residents and visitors.

Pursuant to Town Commission approval under Resolution 57-09-25, adopted on September 3, 2025, and because this project is funded in part through the Community Development Block Grant Program, the Town administered the procurement and proposed contract award in accordance with Section D, Procurement and Construction, of the applicable grant agreement. These requirements include compliance with Title 2 of the Code of Federal Regulations, Parts 184 and 200, as well as competitive advertisement of the bid package in accordance with Section 255.0525, Florida Statutes.

Accordingly, the Town issued an Invitation to Bid ITB #101-2026 for the Kelsey Park Fitness Trail Equipment Replacement project in accordance with the Town's Procurement Policy. The solicitation was publicly advertised, bid documents were made available to prospective bidders, and bids were received in accordance with the time and manner prescribed in the bid documents.

Bid submissions were received and publicly opened on Friday, January 30, 2026, at 2:00 p.m. Five (5) bids were received for this project. The total base bid results were as follows:

- 1. Bliss Products & Services Inc, \$92,155.00**
2. Florida Recreational Products LLC, \$114,767.00
3. Creative Contracting Group, \$133,300.00
4. Lanier Plans Inc dba KorKat, \$149,690.72
5. Sport Surfaces LLC, \$176,341.73

Based on the bids received, Bliss Products & Services, Inc. submitted the lowest responsive base bid of \$92,155.00. The Public Works Department therefore recommends that the Town agree with Bliss Products & Services, Inc. for the Kelsey Park Fitness Trail Equipment Replacement project in that amount.

The bid proposal submitted by the recommended vendor also included an alternate for engineered mulch for \$25,372.00; however, that alternate is not being recommended for award or consideration at this time.

The proposed purchase would follow the Town of Lake Park's Procurement Policy - Sec. 2-246. Thresholds for the procurement of goods and services:

The town commission hereby establishes \$35,000 as the threshold at which a formal competitive solicitation process shall be used, unless as otherwise provided for herein. A formal competitive solicitation process shall be employed for all invitations to bid, request for proposals, request for qualifications, or request for information. When employing these formal competitive solicitations, the invitation or request shall be published such that it is available simultaneously to all Offerors and shall include the time and date for the town's receipt of bids, proposals, and replies. All formal competitive solicitations shall include provisions relating to compliance with the regulations of the Palm Beach County Office of Inspector General.

Note: Various documents related to this ITB process are either attached and/or available for review by contacting the Town Clerk's Office, including ITB #101-2026 and published addenda, as required.

In addition, because the project is funded in part with Community Development Block Grant funding, the procurement process and proposed contract award were undertaken in compliance with all applicable grant requirements, including federal procurement standards, Davis-Bacon and Related Acts wage requirements applicable to construction activities, and Buy America Act considerations, as outlined in the solicitation documents.

Total project funding of \$92,155.00 is available: \$41,558.00 from Community Development Block Grant funding and \$ 50,597.00 from funding approved within the Town's Fiscal Year 2026 Budget.

If approved, the Town Commission would accept the pricing submitted by Bliss Products & Services, Inc., together with the terms and conditions outlined in its bid proposal and the final agreement documents. The Town shall not expend more than the amount budgeted and approved for this project.

The proposed agreement was prepared by the Public Works Director and the Project Manager, Capital Projects, and reviewed by the Grant Writer/Chief Public Information Officer, the Special Events Director, the Finance Director, and the Town Attorney.

The Town has not previously contracted with Bliss Products & Services, Inc.; however, the firm was determined to be the lowest responsive bidder through the Town's formal competitive procurement process.

Recommendation:

I move to approve Resolution 18-03-26 and authorize the Town to enter into an Agreement with Bliss Products & Services, Inc. for the Kelsey Park Fitness Trail Equipment Replacement project in the amount of \$92,155.00, and further authorize the Mayor to execute the Agreement.