



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 25, 2026

Originating Department: Public Works

Agenda Title: Emergency Equipment Rental – Front-End Loader Sanitation Collection Vehicle – Big Truck Rental - \$11,500 (\$9,100 per month)

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$11,500.00 **Funding Source:** Sanitation Fund

Account Number: 404-44100 (Rentals) **Finance Signature:** Barbara A Gould

Advertised:
Date: _____ **Newspaper:** _____

Attachments: Big Truck Rental Inc. quote
Certificate of Coverage

Please initial one:
_____ Yes, I have notified everyone.
X _____ Not applicable in this case

Summary Explanation/Background:

The Public Works Department has a need to lease/rent a front-end loader sanitation collection vehicle to ensure continued commercial solid waste collection services throughout the Town, which has resulted due to Unit #70 being out of service.

To prevent an interruption in service and avoid negative public health, safety, and operational impacts, Public Works staff is proceeding with an emergency rental of one front-end loader from Big Truck Rental. The rental is necessary to ensure continuity of solid waste collection operations while the Town's units are being evaluated and repaired.

Note: Currently, Front-End Loader Unit #44 is being repaired and nit #56 has begun showing transmission-related issues and may also need to be removed from service. Thus, the Town's operational redundancy has been exhausted and the Public Works Department has reached a critical stage in its ability to maintain essential sanitation services due to the dated and failing equipment.

As a result, the Public Works Department has requested the Town Manager to authorize an emergency purchase/rental in accordance with the Town's Purchasing Code, Sec. 2-249. Alternative Source Selection:

2. Emergency Purchase: The Purchasing Agent may authorize an emergency purchase when a declaration of emergency has been issued or there is a threat of other substantial or potential loss to the Town that requires urgent action.

Funding for this emergency purchase is expected to be obtained from the following source:

- \$11,500 (Rental Cost - \$9,100 plus Transportation Cost - \$2,400) - FY 2026 Budget – Sanitation Fund - Rentals - Account 404-534-404-44100

Although this purchase is being requested to be approved as an Emergency Purchase under the Town's Purchasing Code, staff will continue to ensure that the proposed purchase will meet all requirements (as available) as provided within Sec. 2-246. Thresholds for the procurement of goods and services.

1. For goods and services with a value greater \$10,000, but less than \$35,000 (including posting on the Town's website, etc.).

The proposed Emergency Purchase has been prepared by Big Truck Rental and reviewed by the Public Works Director, the Operations Manager, the Finance Director and the Town Attorney.

The Town has previously worked with the proposed vendor and they have provided a quality product and good customer service.

Recommendation

I move to approve the Emergency Purchase and authorize the Town Manager to execute an emergency purchase agreement with Big Truck Rental, LLC to provide a front-end loader sanitation collection vehicle for the immediate rental, in the amount of \$11,500 (\$9,100 per month) in accordance with the Town's Purchasing Code, Sec. 2-249, Alternative Source Selection - Emergency Purchase.