



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: October 8, 2025

Originating Department: Harbor Marina

Agenda Title: Resolution 77-10-25 - Marina Management Software (Renewal) - The Wanderlust Group (TWG)(DOCKWA) - \$1,068.32 per month (or \$12,819.84 annually)

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$12,819.84 **Funding Source:** Contractual Services
401-579-800-

Account Number: 34000 **Finance Signature:** Barbara A. Gould

Advertised:
Date: N/A **Newspaper:** N/A

Attachments: Wanderlust Group, Inc. (DOCKWA) Renewal Agreement
DOCKWA Original Agreement
Resolution

Please initial one:

JT Yes I have notified everyone
Not applicable in this case

Summary Explanation/Background:

The Lake Park Harbor Marina has identified a need to renewing the current agreement with The Wanderlust Group, Inc. (DOCKWA) to provide Marina Management Software at the Marina. The current agreement expired on August 21, 2025 and the proposed one-year renewal, if approved, would be retroactive to begin on August 21, 2025 through August 20, 2026, in the amount of \$1,068.32 per month (or \$12,819.84 annually).

Note: The Town's Marina has utilized the DOCKWA Marina Management software since August 2024 and have recorded savings estimated at nearly \$40,000 in credit card processing fees. Additionally, this software has assisted in streamlining annual dockage renewals and nightly transient contracts while also boosting the Marina's transient customers (utilizing their network of over 300,000 boaters across the U.S.).

If approved, the Town Commission will accept DOCKWA's pricing including all terms, conditions, and pricing therein. The proposed Agreement would be for a one (1) year term with no additional options to

extend. The Town will not expend more than the amount within the approved budget as it may be adopted/amended each year for these goods and services over the term of this contract.

Funding to support this service is available within the adopted FY 2026 Budget. The total monthly cost is proposed to be \$1,068.32 (or \$12,819.84 annually).

Note: The Town's Purchasing Code – Section 2-244. Exemptions states:

This division shall not apply to:

14. Proprietary software applications

The proposed Renewal Agreement was prepared by DOCKWA and reviewed by the Marina Director, the IT Director, the Finance Director and the Town Attorney.

The Town has previously worked with DOCKWA and they have provided a quality product and good customer service.

Recommended Motion:

I move to approve Resolution 77-10-25 and the renewal of Marina Management Software with The Wanderlust Group (TWG)(DOCKWA) in the amount of \$1,068.32 per month (or \$12,819.84 annually); and authorize the Mayor to execute the proposed Renewal Agreement.