



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: October 08, 2025

Originating Department: Public Works

Agenda Title: Resolution 75-10-25 - Janitorial Services (Town Facilities)(Renewal) - Image Janitorial Services, Inc. - \$98,656.79 (Various Budget Funds)

Approved by Town Manager: _____ **Date:** _____

Cost of Item:	\$67,065.65		001-597-408-34000
	\$22,521.91		001-571-700-34000
	\$ 6,511.19		401-579-800-34000
	\$ 2,558.04	Funding Source:	110-552-520-34000
	408-34000		
	700-34000		
	800-34000		
Account Number:	520-34000	Finance Signature:	<u>Barbara A. Gould</u>

Advertised:

Date: _____ **Newspaper:** _____

Attachments: First Renewal Amendment to the Agreement

Resolution 75-10-25

Original Agreement (Executed 2022)

Image Janitorial Cost Increase Justification (4% increase)

Please initial one:

_____ Yes, I have notified everyone.

_____ Not applicable in this case

Summary Explanation/Background:

The Public Works Department has identified a need to renew the current agreement with Image Janitorial Services, Inc. to provide janitorial services within the Town's buildings and facilities. The current agreement expired on November 2, 2025, and the proposed one-year renewal, if approved, would begin on November 3, 2025, through November 2, 2026, in the amount of \$98,656.79.

Note: The current agreement provides for the option to adjust the cost of the agreement based on the Consumer Price Indices (See below). Thus, the vendor has requested a 4% cost increase to reflect inflationary trends and remains cost-effective compared to market alternatives.

3. COST OF SERVICES

The Town acknowledges the fluctuating nature of prices. Therefore, on the annual anniversary date of the Agreement, the parties hereto agree that the unit prices may be adjusted upward based on the Consumer Price Indices. The value of the adjustment will be determined by the Town.

If approved, the Town Commission will accept Image Janitorial Services, Inc.'s, pricing including all terms, conditions and pricing therein. The proposed Agreement would be for a one (1) year term with one (1), one-year additional option to extend. The Town will not expend more than the amount within the approved budget as it may be adopted/amended each year for these goods and services over the term of this contract.

Funding to support this service is available within the approved FY 2026 Budget.

The proposed Renewal Amendment was prepared by the Public Works Director and reviewed by the Town's vendor, Image Janitorial Services, Inc., the Finance Director and the Town Attorney.

The Town has previously worked with Image Janitorial Services, Inc. and they have provided quality service and good customer support.

Recommendation:

I move to approve Resolution 75-10-25 and the renewal of the Janitorial Services Agreement with Image Janitorial Services, Inc., in the amount of \$98,656.79; and authorize the Mayor to execute the proposed Renewal Amendment.