



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: October 8, 2025

Originating Department: Public Works

Agenda Title: Resolution 81-10-25 - Water Treatment Services (Town Irrigation Systems) - Rust Tech Service, LLC - \$12,503.28

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$12,503.28 **Funding Source:** Repair & Maintenance

Account Number: 001-572-406-

001-408-597 34000 **Finance Signature:** Barbara A. Gould

Advertised:

Date: _____ **Newspaper:** _____

Attachments: Agenda Request Form

Resolution No. 81-10-25

Exhibit A - Agreement Between the Town and Rust Tech Services LLC

Rust Tech RFQ No. 124-2025 Proposal

Please initial one:

_____ Yes, I have notified everyone.

_____ Not applicable in this case

Summary Explanation/Background:

The Public Works Department has identified a need to provide, install and maintain rust inhibitor systems at various locations within the Town, including parks and parking lots.

As a result, the Town issued a Request for Quotation RFQ No. 124-2025 – August 19, 2025 in accordance with the Town’s Procurement Policy. The intent of this RFQ was to find a qualified vendor to provide, install, and maintain rust inhibitor systems at various locations within the town, including parks and parking lots.

The proposed purchase follows the Town of Lake Park’s Procurement Policy – Sec. 2-246, Thresholds for the procurement of goods and services. For goods and services with a value greater than \$10,000 but less than \$35,000, the Town Manager or designee shall electronically post on the Town’s website a

description of the goods and services being sought for at least seven (7) consecutive business days. The posted information shall include the scope of work, specifications for goods, and the response forms to be used by Offerors in response to the RFQ.

Note: Various documents related to this RFQ process are either attached and/or available for review by contacting the Town Clerk's Office, including, but not limited to, the solicitation notice, final scoring matrix, RFQ No. 124-2025, and published addenda, and the RFQ advertisement, as required.

To ensure the lowest possible price, staff is recommending that the Town enter into an agreement with Rust Tech Service, LLC, in the amount of \$12,503.28. If approved, the Town Commission would accept Rust Tech Service, LLC's approved pricing, including all terms, conditions and pricing therein. The Town will not expend more than the amount within the approved budget as it may be adopted/amended each year for these goods and services over the term of this contract.

Funding to support this project is available within the FY 2026 Budget – general fund - available balance \$129,380. This funding is generally provided by the Town's general fund (grounds maintenance) contractual services.

If approved, the water treatment services for the Town's irrigation systems are expected to be performed for three (3) years commencing on October 1, 2025 and terminating October 1, 2028, with two (2), one-year renewal options.

The proposed Agreement was prepared by the Town's Public Works Director and reviewed by the proposed vendor, Rust Tech Service, LLC, the Operations Manager, the Finance Director and the Town Attorney.

The Town has previously worked with the proposed vendor and they have provided a quality product and good customer service.

Recommendation:

I move to authorize Resolution 81-10-25 for Water Treatment Services for Town Irrigation Systems with Rust Tech Service, LLC in the amount of \$12,503.28; and to authorize the Mayor to execute the proposed Agreement with Rust Tech Service, LLC.