



## **NEXT STEPS: TENNIS AND PICKLEBALL PROGRAM**

- 1. Restripe the 2 tennis courts located in Kelsey Park and turn them into 8 pickleball courts.**
  - All pickleball courts will be located in Kelsey Park.
  - This will assist with the noise complaints from the 801 building and limit play to daylight hours.
- 2. Restripe the 8 pickleball courts located in Lake Shore Park and turn them into tennis courts.**
  - This will give us a total of 4 tennis courts. All of which, will be located in Lake Shore Park.
  - We will not have enough tennis courts for tournament play. However, staff has discussed the possibility of partnering with the County and City of Palm Beach Gardens to host tennis and pickleball tournaments at the Tennis and Pickleball Center located at The Gardens North District Park.
- 3. The Town will publish a Request for Qualifications (RFQ) for qualified tennis and pickleball instructors to provide individual and group lessons.**
  - The Town will choose which instructors will be allowed to provide lessons on the courts.
  - Each instructor will have to pay a fee to the Town to use the courts. We will have to determine if this will be a monthly fee or an hourly rate based on their usage.
  - Only those instructors that have been pre-qualified by the Town, will have the ability to teach tennis and pickleball lessons.
  - The contact information for each instructor will be provided on the Town's website and posted at the tennis and pickleball courts along with instructions.
  - A customer satisfaction survey will be created by staff and provided to participants after each session. Town staff will use the survey to determine whether or not the instructors are providing adequate instruction.
- 4. We will not lock the gates to any Tennis or Pickleball Facility.**
  - PBSO and staff will help patrol the area to make sure no damage occurs to the courts.
  - Staff has obtained a proposal to add additional surveillance cameras to all courts. The proposal includes the electrical work to power the cameras.
  - The Town will need to eventually hire a Parks Ranger to monitor both parks during normal operating hours.
- 5. The operating hours for the tennis courts will be from 6:30 am – 10:00 pm and the pickleball courts will be open from 6:30 am – 8:00 pm.**
- 6. The operating hours for Kelsey Park and Lake Shore Park will remain open from 6:30 am – 10:00 pm.**
- 7. We will set up an online system for players to reserve 50% of the available tennis courts (2 of 4) and 50% of the available pickleball courts (4 of 8) during specific dates/time periods.**
  - We will send out a survey to all residents to determine what hours will be reserved for open play.
  - This is to be self-managed by the players with minimal intervention from Town Staff.
  - When a court is not reserved, the court remains available for open play until the date/time of the next reservation.
  - We should be able to do this with the recreation function of the software from Tyler Technologies. However, we may have to find a temporary solution first.
  - Reservations will be required two hours in advance.
  - PBSO will need access to account to verify the reservations.