Lake Park Little Free Library Program Steward Guidelines & Responsibilities

- 1. The Little Free Library you'll be caring for was fully stocked the day it was installed. Please take note of the selection and quantity of books. Check the unit daily, if possible and keep at least 1 quarter stocked with hard cover novels and other grown-up books, and the remainder with children's books. An empty Little Free Library invites mischief! Also, do not overstuff your Little Free Library. People need to browse through to see the titles and it is beneficial to have a little room for those kind souls who leave a book sometime. Little gift (no food/drink) will be allowed in the Little Free Library.
- 2. We are supported by the Lake Worth LFL and their agreement with Palm Beach County School District, which provides us with perpetual supply of books for children and tweens. For that reason, you are not expected to buy books to keep the Little Free Library stocked. We receive frequent donations of grown-up books from our friends and neighbors. All of these books are available for you as a Steward to replenish your Little Free Library inventory. Of course, we all hope that our Little Free Library's achieve self-sufficiency someday and that people "leave" as many books as other people "take."
- 3. If a Little Free Library is vandalized, please report it to the Public Works department. We will repair what is damaged as soon as possible. Please do not attempt to repair any part of the Little Free Library yourself.
- 4. As a Lake Park Little Free Library Steward, you may request to be added to the Lake Worth LFL Stewards Facebook Group. This is an important avenue for communication among us all. Please make this group a favorite and check it every day for important announcements, news and most of all to exchange ideas, concerns and solution with other Greenacres/Lake Park/Lake Worth LFL Stewards. Anyone in the group can post photos or messages. This is a steward's only private and closed group on Facebook.
- 5. Visit: http://littlefreelibrary.org website and look under the Stewards tab at the top. Just for Stewards will lead you to the link to join that group. You must have your charter number handy when you join. It's easy, fun and offers some really interesting perspectives from Stewards all over the world.

- 6. Thank you for helping us expand our Little Free Library System. Be as broad minded as you can in the selection of books you choose for your Little Free Library. We serve our entire community. The only "Rules" are:
 - a. Absolutely NO political flyers or advertising; not national, not local, not ANY! Books on politics are fine, but choose carefully we enjoy the great support of all our neighbors across the political spectrum and we would like to keep it that way.
 - b. We always try to have bookmarks for our Stewards to include in the books they offer. Please place these IN the books if you have them and not in a stack on the shelf. They will all disappear at once.

Thank you for participating in this project dedicated to raising the level of literacy in all our neighborhoods and in building an even stronger community through the Little Free Library.