



Exhibit C

## Town of Lake Park Town Commission

### Agenda Request Form

Meeting Date: December 6, 2023

Agenda Item No.

**Agenda Title:** Parks Master Plan Projects Prioritization – Follow-up Discussion

[ ] SPECIAL PRESENTATION/REPORTS [ ] CONSENT AGENDA  
[ ] BOARD APPOINTMENT [ ] OLD BUSINESS  
[ ] ORDINANCE ON 1<sup>st</sup> READING  
[ ] **NEW BUSINESS**  
[ ] OTHER: \_\_\_\_\_

Approved by Town Manager Bambi McKibbon-Turner Date \_\_\_\_\_  
Digitally signed by Bambi McKibbon-Turner  
DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park, ou=Assistant Town  
Manager, email=bturmer@lakeparkflorida.gov, c=US  
Date: 2023.11.29 14:23:22 -0500

*Nadia Di Tommaso / Community Development Director*

Name/Title

<b>Originating Department:</b>  <b>Community Development</b>	Costs: <b>N/A at this time</b> Funding Source: Acct. # [ ] Finance _____	<b>Attachments:</b>  ➔ <b>Approved Parks Master Plan</b>
<b>Advertised:</b> Date: _____ Paper: _____ [X] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone <u>ND</u> OR Not applicable in this case <b>Please initial one.</b>

### **Summary Explanation/Background:**

The purpose of this agenda item is to provide the Commission with an update on the Parks Master Plan prioritization projects.

On August 17, 2022 the Town Commission approved a Parks Master Plan for Kelsey and Lake Shore Parks pursuant to Resolution 48-08-22. Staff later discussed the various projects that are part of the master plan with the Commission on May 17, 2023 and Staff was asked to develop a prioritization schedule based on the plan's recommendations, internal logistical and operational needs, and available funds.

In follow-up to the Plan's original approval, the children's playground was completed in the park, along with the restriping of some of the courts to accommodate pickle-ball. Given the vast number of projects identified in the Parks Master Plan, it was always intended to implement the projects on phased basis and pursuant to available funds.

Over the past few months and during the budget creation process for this fiscal year, Departmental staff members met several times to discuss the plan's projects. The following prioritization list was developed in collaboration with the Town Manager, Assistant Town Manager, Special Events Director, Public Works Director, Grants Writer, Finance Director, Community Development Director and associated staff members (*design plans are required in order to go out to bid – funds are not currently available to develop design plans*):

**#1 (Entryway and Entertainment Space & Associated Landscaping/Trees – The Master Plan's opinion of cost based on illustrative plan only = approx. \$1.8M, plus landscaping/trees – items can be separated to lessen cost):**

- ➔ Gateway Plaza/Market/Event Space - \$137,764
- ➔ Amphitheatre Fill/Grading/Accent Paving/Sidewalks - \$745,776
- ➔ Band Shell & Stage - \$750,000
- ➔ Raised Great Lawn - \$25,000
- ➔ Evergreen House & Memorial Gardens (Refurbishment and Patio Enhancements already underway by PW) – Memorials = \$75,500

**#2 (Children's Area & Associated Landscaping/Trees – The Master Plan's opinion of cost based on illustrative plan only = approx. \$151K, plus landscaping/trees – items can be separated to lessen cost):**

- ➔ Splash Pad - \$151,000

**#3 (Waterfront & Associated Landscaping/Trees – Plan August 2022 opinion of cost based on illustrative plan only = approx. \$7.1M, plus landscaping/trees – items can be separated to lessen cost):**

- ➔ Beach (Fill, Stairs and Platform at stairs) - \$591,000
- ➔ Stepped Seawall - \$3,153,500
- ➔ Living Shoreline - \$3,000,000
- ➔ Fishing Deck - \$315,400
- ➔ Kayak Launch Structure - \$20,000

**#4 (Shade/Seating/Pavilions Structures & Associated Landscaping/Trees – Plan August 2022 opinion of cost based on illustrative plan only = approx. \$680K, plus landscaping/trees – items can be separated to lessen cost):**

- ➔ Adult Swings - \$45,000
- ➔ Covered Seating Area - \$135,000
- ➔ Large (40'x40') Picnic Pavilion - \$135,000
- ➔ Shade Sail (\$60,000) & Parent's Plaza/Medium Shade Structure - \$130,000
- ➔ Swinging Benches - \$52,500

**\*\*Additional site furnishings are extra and estimated at \$181,500\*\***

The current fiscal year budget does not provide for any direct fund allocations for any of the above references projects. The Town's Grant Writer has provided the following information, as it relates to potential grant opportunities:

**Florida Small Cities Community Development Block Grant Program**

- One of the subcategories is Neighborhood Revitalization, which would apply to this purpose
- The overview information specifically mentions Park Facilities
- \$13 million was available in the last funding round

**HUD Economic Development Initiative – Community Project Funding Grants**

- Last year \$2,982,285,641 was available for a total of 1,616 grants

**Florida Recreation Development Assistance Program (FRDAP)**

- This opportunity has a \$200,000 cap
- A match is required; the match percentage increases based on the amount of funding requested (i.e, if we apply for a \$200,000 grant, the project needs to be a minimum of \$400,000, but smaller grants require a smaller percentage match)

**Florida Inland Navigation District (FIND)** grant, which may be applicable due to the location of the sea wall and the provision of public access to the water. This opportunity has a 50/50 match requirement.

The Town's Finance Director is also looking into the possibility to bond several Town initiatives so that implementation can occur sooner rather than later.

Please refer to page 25 of the Parks Master Plan for the approved Parks Master Plan. Also refer to pages 47 through 50 of the Parks Master Plan for the future opportunities that are also identified, along with the opinions of cost for the various projects (**all costs listed are approximates and will need to be updated when a project is selected for implementation**).

**Recommended Motion: For informational purposes only.**