



Community
Development
Department

December 4, 2023

TO: Carlos A. Penin, P.E.
C.A.P. Government, Inc.
343 Almeida Avenue
Coral Gables, FL 33134

RE: C.A.P. Contract Renewal

Please let this serve as written confirmation from the Town of our intention to bring forward a contract renewal request to the Town Commission. The contract renewal will be a one-time, three year term contract renewal. The contract renewal will be made upon the same terms and conditions contained in the original and amended contracts (Resolution 75-10-20 and Resolution 59-09-22). The Commission will consider the contract renewal at their December 20, 2023 meeting. This meeting commences at 6:30pm at Town Hall located at 535 Park Avenue, Lake Park, FL 33403. C.A.P. should be present to answer any questions the Town Commission may have.

Thank you.

Regards,

A handwritten signature in black ink, appearing to read "Nadia Di Tommaso".

Nadia Di Tommaso
Community Development Director

Enclosure(s): Resolution 75-10-20
Resolution 59-09-22

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