



Town of Lake Park Community Redevelopment Agency (CRA)

Agenda Request Form

Meeting Date: April 19, 2023

Originating Department: Public Works

Agenda Title: Resolution Authorizing and Directing the Chair to Execute a Second Amendment to the Agreement with Vincent and Sons Landscaping, Inc., for the Provision of Professional Landscape Maintenance Services within the Boundaries of the Community Redevelopment Agency.

Approved by Town Manager: John D'Agostino Digitally signed by John D'Agostino
DN: cn=John D'Agostino, o=Town of Lake Park, ou=Town Manager, email=jdagostino@lakeparkflorida.gov, c=US
Date: 2023.04.11 15:55:24 -04'00' **Date:** _____

Cost of Item: \$94,467.00 **Funding Source:** Contractual Services

Account Number: 110-55-552-520-34000 **Finance Signature:** Jeffrey P. Duvall Digitally signed by Jeffrey P. Duvall
DN: cn=Jeffrey P. Duvall, o, ou, email=jduvall@lakeparkflorida.gov, c=US
Date: 2023.04.11 13:54:51 -04'00'

Advertised: N/A

Date: N/A **Newspaper:** N/A

Attachments:

1. Agenda Request Form (ARF)
2. Resolution
3. Amendment to the Contract
4. Original Contract between the CRA and Vincent & Sons' Landscaping, Inc.

Please initial one:

Yes, I have notified everyone

 _____
Not applicable in this case

Background/Summary Explanation:

On June 3, 2020, the Community Redevelopment Agency (CRA) entered into a three-year agreement with Vincent and Sons Landscaping, Inc., to provide landscape maintenance services for areas within the CRA boundaries (Resolution 38-06-20).

Furthermore, the agreement allows for two optional one-year contract extensions, exercisable

at the CRA Board's discretion. The landscape services agreement is set to expire on **June 3, 2023** and Agency Staff has recommended to the CRA Executive Director that the contract be extended.

Additionally, at the direction of the CRA Executive Director, Agency Staff requested an updated cost proposal from Vincent and Sons' Landscaping (the "Contractor"), Inc. to continue the services during the one-year extension. The Contractor has agreed to provide the landscape services, including the terms, conditions, and specifications of the original agreement, for a total annual cost of **\$94,467.00**, which represents an increase of just **4.19%** percent versus current contracting cost

The CRA Executive Director recommends approval.

Recommended Motion:

I move to adopt Resolution No. _____.