



**CRA**  
**Agenda Request Form**

**Meeting Date: March 15, 2023**

**Agenda Item No.**

**Agenda Title: Grant Agreement with Brooklyn Cupcake for \$94,050 for their Hood System.**

<input type="checkbox"/> SPECIAL PRESENTATION/REPORT	<input type="checkbox"/> CONSENT AGENDA
<input type="checkbox"/> OLD BUSINESS	<input checked="" type="checkbox"/> <b>NEW BUSINESS: Resolution</b>
<input type="checkbox"/> DISCUSSION FOR FUTURE ACTION	<input type="checkbox"/> OTHER: General Business

**Approved by Executive Director: \_\_\_\_\_ Date: \_\_\_\_\_**  
***Prepared by Nadia Di Tommaso, Community Development Director***

<b>Originating Department:</b>  <b>CRA Executive Director (Town Manager)/Community Development</b>	<b>Costs: \$ 94,050</b>  <b>Funding Source:</b>  <b>CRA-Business Development / Legal #108</b>  <b>Acct. # 110-55-552-520-82111</b>  <input type="checkbox"/> Finance <small>Jeffrey P. Duvall</small> <small>Digitally signed by Jeffrey P. Duvall DN: cn=Jeffrey P. Duvall, o=CRA, email=jduvall@lakerpark.com, c=US Date: 2023.03.09 09:05:08 -0500</small>	<b>Attachments:</b> <b>-Resolution __-03-23</b> <b>-Agreement for \$94,050</b> <b>-Applicant Business Plan and Quotes for Hood System</b>
--	--	--

**Background and Summary**

Brooklyn Cupcake (BC) is an established business in Brooklyn, New York who previously sought a redevelopment grant from the CRA in the amount of \$130,000 to be used for the redevelopment of its property located at 798 10<sup>th</sup> Street, Lake Park, Florida (the Property). This prior grant was awarded in August 2022 and the business immediately moved full speed ahead on a very lengthy process for their interior buildout and grease trap installation. This process is a couple of weeks away from being completed and Brooklyn Cupcake is scheduled to open in April 2023 (date TBD and will be advertised). The Property is being leased by Brooklyn Cupcake and will be their first in Florida. While their initial food service offering will be limited to oven baked and prepared foods and goods, in order to expand their offerings, the CRA Executive Director offered to assist Brooklyn Cupcake with the costs associated with their hood system. This will expand their menu and provide a much needed variety in this area of the CRA, an element that will also benefit Coastal Karma and other surrounding non-food related businesses.

The estimated costs are \$94,050 (the Grant) for the hood system (as provided in the enclosures by Brooklyn Cupcake). If there are overages on these costs, since not all contracts are signed, Brooklyn Cupcake will cover the difference in cost. The business will remain open during the hood system buildout since all the main infrastructure and stub outs are already in place.

The CRA, through the current CRA Plan, has the authority pursuant to Chapter 163, Part III, Florida Statutes, to provide financial incentives in the form of grants to small business owners proposing to re-develop properties within the Town's community redevelopment area.

Brooklyn Cupcake has already incurred significant out-of-pocket costs associated with their redevelopment (which they will also explain in their presentation) of well over \$200K. This hood system assistance will enable them to expand their menu and overall business offerings. The hood system breakdown of costs will be the following (and would be amortized over a 5 year period per the enclosed agreement, to promote that the business remains in operation for at least 5 years, or a prorated amount of the grant would need to be reimbursed):

Cost Breakdown		
Item		Estimated Cost
Hood Installation	As quoted by Cheney Bros.	56,450
Fire Alarm	As quoted by Dilo Fire	12,750
Architect		8500
Electric		5000
Plumbing		3000
HVAC		1000
Service Rail		2000
Grease Guard		1500
Permits		2500
Ceiling Work		1200
Dumpster		150
	Sub-total	94,050

**Recommended Motion:** I move to APPROVE Resolution \_\_-03-23.