



Lake Park Town Commission, Florida

Regular Commission Meeting

Wednesday, September 06, 2023 at 6:30 PM

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

Roger Michaud	—	Mayor
Kimberly Glas-Castro	—	Vice-Mayor
John Linden	—	Commissioner
Mary Beth Taylor	—	Commissioner
Judith Thomas	—	Commissioner
John D’Agostino	—	Town Manager
Lainey Francisco	—	Town Attorney
Vivian Mendez, MMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk’s office by calling 881-3311 at least 48 hours in advance to request accommodations.

CALL TO ORDER/ROLL CALL

7:10 P.M.

PRESENT

Mayor Roger Michaud

Vice-Mayor Kimberly Glas-Castro

Commissioner John Linden

Commissioner Mary-Beth Taylor

Commissioner Judith Thomas

PLEDGE OF ALLEGIANCE

State Representative Jervonte Edmonds and Senator Bobby Powell.

SPECIAL PRESENTATION/REPORT:

1. Check Presentation for \$750,000 in Support of the Town's Septic to Sewer Project by State Representative Jervonte Edmonds and Senator Bobby Powell.

State Representative Jervonte Edmonds and Senator Bobby Powell presented the Town with a check for \$750,000 in support of the Town's septic to sewer project. They thanked the Commission for attending the last legislative session.

2. Presentation by Palm Beach County Fire Rescue on the Addition of Whole Blood to the Medical Services Provided to the Town of Lake Park

A representative of the Palm Beach County Fire Rescue presented to the Commission (see Exhibit "A"). Commissioner Linden asked how the Town could assist with this effort. A blood drive would be coordinated in the upcoming months. Commissioner Thomas asked how long was the shelf life of each draw. The shelf life is 17-19 days and 70% of the collection is being used. There are several hospitals and Fire Rescue stations that have been using the Whole Blood program allowing for more emergency patients to be treated quickly. The next steps would be for stations and hospitals to work together to swap out the collections that are due to expire with new collections.

PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

NONE

CONSENT AGENDA:

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

Motion made to approve the consent agenda by Commissioner Thomas, Seconded by Commissioner Linden.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, and Commissioner Taylor.

3. Regular Commission Meeting Minutes
4. Resolution 66-09-23 Authorizing and Directing the Mayor to Execute an Agreement with Florida Technical Consultants to Provide the Town with Geographic Information System (GIS) Services.
5. Resolution 63-09-23 Authorizing and Directing the Town Manager to Spend Budgeted Funds from the Stormwater Fund Budget and Execute a Work Order with Water Resource Management Associates, Inc., to Update the Town's Coastal Vulnerability, Risk and Adaptation Report.
6. Request for Authorization for the Town Manager to Execute a Work Authorization for Shenandoah General Construction, LLC, to Provide Stormwater Infrastructure Repair Services at Multiple Locations Throughout the Town, per the Pricing, Terms, and Conditions of the Broward College/Shenandoah Contract No. RFP-2018-1687-EH (Cooperative Purchase).
7. Request for Authorization for the Town Manager to Spend Budgeted Funds from the Stormwater Fund Budget and Execute a Work Order for the Purchase and Installation of Safety and Maintenance Equipment for the Town's Stormwater Division 2023 Ford Transit-350 Cargo Van.
8. Approval for Sunday work (September 17 and 24, 2023) – Nautilus 220
9. Continuation of Resolution 38-05-23 to the September 20, 2023 Meeting

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, PROVIDING FOR A FINDING OF NECESSITY AND DETERMINING THE EXISTENCE OF TWO OR MORE CONDITIONS IN A CERTAIN AREA OF THE TOWN OF LAKE PARK THAT MEET THE CRITERIA DESCRIBED IN SECTION 163.340 (8), FLORIDA STATUTES; PROVIDING FOR THE ACCEPTANCE, APPROVAL AND ADOPTION OF THE TOWN OF LAKE PARK COMMUNITY REDEVELOPMENT AGENCY'S FINDING OF NECESSITY STUDY; FINDING THE NEED FOR A COMMUNITY REDEVELOPMENT AREA UNDER THE PROVISIONS OF CHAPTER 163, PART 111, OF THE FLORIDA STATUTES.

10. Resolution 64-09-23 Superseding Resolution 74-10-22 Thereby Authorizing and Directing the Mayor to Execute A Revised Lift Station Easement Agreement and a New Water Sewer Easement with the Seacoast Utility Authority, Granting an Exclusion Easement for a Lift Station and a Non-Exclusive Easement for Water and Sewer for use by Seacoast, Nautilus and Adjourning Development.

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:

11. Ordinance 07-2023 Purchasing Policy

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, REPEALING IN ITS ENTIRETY CHAPTER 2, ARTICLE V, DIVISION 2, ENTITLED "PURCHASING", AND REPLACING AND READOPTING IT AS REVISED DIVISION 2; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE.

Assistant Town Manager/Human Resources Director Bambi Turner explained the item.

Motion made to approve Ordinance 07-2023 by Commissioner Thomas, Seconded by Vice-Mayor Glas-Castro.

Voting Yea: Mayor Michaud, Commissioner Linden, and Commissioner Taylor.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Francisco had no comments.

Town Manager D'Agostino provided his comments as Exhibit "B". The Commission discussed the need for an Accessory Dwelling Units discussion in November or December. The Commission came to consensus to discuss the item in November or December. The Commission also came to consensus to discuss a proposed Ordinance allowing Golf Carts at a future meeting. The Commission approved to move forward with the proposed proclamations in the month of October.

Commissioner Thomas requested that a tree dedication take place in honor of her neighbor. The Commission gave consensus to plant a tree in Blakely Park in honor of her neighbor.

Commissioner Taylor apologized to the Commission for any stress she may have caused the Commission or the Town Manager last evening.

Vice-Mayor Glas-Castro asked if there was a schedule for the Centennial Arts & Music Festival. Special Events Director Riunite Franks stated that a program would be sent to the Commission.

Commissioner Linden explained that Lake Park Elementary would hold an event on September 27, 2023 from 10:00 a.m. to noon to explain the history of the Town. He invited everyone to attend the event.

He expressed concern with the filing of a Form 6 and asked if the Town would cover the cost of a CPA or attorney to assist in filling out the form. Mayor Michaud explained that each elected official was responsible for filling out the form and any cost associated with hiring help to fill it out. Vice-Mayor Glas-Castro explained that a CPA was not required and if someone wanted to seek legal advice they would be responsible for paying for those services. Commissioner Taylor asked if there was an error in filling out the form, would they be penalized. Vice-Mayor Glas-Castro explained that the person would be given an opportunity to correct the error. The forms would be available on the State website. Attorney Francisco explained that over the next few weeks a memo would be released explaining the difference between Form 1 and Form 6, guidelines, and answer some questions pertaining to the Form. She would be available to answer questions after the memo was released pertaining to the Form 6. Mayor Michaud stated that everyone has time to get information and clarity regarding the Form well in advance of the effective date. Commissioner Thomas had no further comments.

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING:

NONE

NEW BUSINESS:

12. Resolution 62-09-23 Authorizing and Directing the Town Manager to Obtain for Fiscal Year 2024 the Employee Medical Insurance through Florida BlueCare HMO; to Renew Employee Dental Insurance through CIGNA; to Renew Employee Vision Insurance through Humana; and, to Renew Basic Life and Accidental Death and Dismemberment, Supplemental Life, Short Term Disability and Long-Term Disability Insurance through The Hartford

Assistant Town Manager/Human Resources Director Turner explained the item.

Motion made to approve Resolution 62-09-23 by Commissioner Linden, Seconded by Commissioner Taylor.

Vice-Mayor Glas-Castro commented that Gehring Group brings value to the Town by negotiating lower rates for benefits.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Thomas

13. Request to Expend Public Funds to Trim Park Avenue Trees in the Swale Area

Town Manager D'Agostino explained the request made by Commissioner Taylor for trimming trees along Park Avenue. Vice-Mayor Glas-Castro asked what was the timing of the Park Avenue streetscape project. Town Manager D'Agostino explained that the Town does not have funding for that project and anticipates that the project would receive funding in 2025. Vice-Mayor Glas-Castro asked if the Town was starting a program in which residents can request to have trees in their swales to be trimmed. Town Manager D'Agostino explained a recent occurrence in which a tree in a swale fell and caused damage. The insurance company did not cover the cost of the damage. Commissioner Taylor explained that it would be a one-time thing, since it has been so many years since the trees were trimmed. Commissioner Linden recognized the pro and cons for this project. He felt that as the entrance to the Town it would look good if it were done. Mayor Michaud expressed concern with completing this project and then others wanting the same done for the trees in their swales. He felt that the Town Code explains what should be done and they should stick to what the Code says.

Motion made to expend public funds to trim trees along Park Avenue by Commissioner Linden, Seconded by Commissioner Taylor.

Voting Yea: Commissioner Linden, Commissioner Taylor.

Voting Nay: Mayor Michaud, Vice-Mayor Glas-Castro, And Commissioner Thomas.

REQUEST FOR FUTURE AGENDA ITEMS:

ADJOURNMENT:

8:19 P.M.

Motion made to adjourn by Commissioner Thomas, Seconded by Vice-Mayor Glas-Castro.

Voting Yea: Mayor Michaud, Commissioner Linden, and Commissioner Taylor.

FUTURE MEETING DATE: Next Scheduled Regular Commission Meeting will be held on September 20, 2023.

Mayor Roger D. Michaud

Town Seal

Vivian Mendez, Town Clerk

Laura Weidgans, Deputy Town Clerk

Approved on this _____ of _____, 2023