
Sec. 55-62. Membership; terms; meetings.

- (a) *Membership generally.* The planning and zoning board shall consist of five members who shall serve for two-year terms and two alternates who shall serve for a one-year term. At the first appointment of members to the planning and zoning board, three regular members shall be appointed for a term of two years, two regular members shall be appointed for a term of one year, and thereafter each appointment shall be for two-year terms. All terms shall take effect on May 1 of each year. Alternate members of the planning and zoning board shall be appointed on the same day that regular members are appointed. Whenever possible, the planning and zoning board shall consist of one land use planner or architect, one architect, one civil engineer, one person engaged in business within the corporate limits of the town, and a fifth member who need not be engaged in any particular business or profession.
- (b) *Vacancies; alternate members.* All vacancies on the planning and zoning board shall be filled within 30 days so as to maintain the composition of the planning and zoning board as set forth above. Alternate members of the planning and zoning board shall be appointed as first alternate and second alternate and shall serve in that order when necessary.
- (c) *Members to serve at pleasure of town commission.* The members of the planning and zoning board shall serve at the pleasure of the town commission.
- (d) *Compensation.* The members of the planning and zoning board shall serve without compensation.
- (e) *Appointment of professionals.* In the event it becomes impractical or impossible for the town commission to appoint members to the planning and zoning board who are architects, land planners or civil engineers, the town commission may appoint members who are not architects, land planners or civil engineers.
- (f) *Chairperson.* The members of the planning and zoning board shall elect a chairperson from among their members.
- (g) *Quorum.* The presence of three or more members shall constitute a quorum of the planning and zoning board.
- (h) *Meetings; notice.* The planning and zoning board shall meet at least once each month on a date to be determined by the board. If no business is pending for review by the planning and zoning board, the director of community development shall notify the board of such, and no meeting shall be held.

(Ord. No. 7-1993, § II, 2-3-1993; Ord. No. 7-2002, 3, 3-6-2002; Code 1978, § 33-72)