

COVER PAGE

OWNER:

**TOWN OF LAKE PARK
535 Park Avenue
Lake Park, FL 33403**



PROJECT:

**Lake Park Town Hall
Monument Sign**

**535 Park Avenue
Lake Park, FL 33403**

Town of Lake Park Bid No. 102-2023

All times Eastern Standard Time.

Date of Bid Advertisement:	Sunday, February 05, 2023
Non-Mandatory Pre-Bid Meeting:	No Pre-Bid Meeting Scheduled
Questions Submit-by Date:	Wednesday, March 01, 2023, 4:00 PM
Bid Due Date:	Thursday, March 09, 2023, 2:00 PM

START OF BID DOCUMENTS

**TOWN OF LAKE PARK
535 Park Ave.
Lake Park, FL. 33403**



TOWN OF LAKE PARK MONUMNET SIGN

Contract Documents

Town of Lake Park Bid No. 102-2023

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PROJECT DATA

Project Title: Town Hall Monument Sign
Town of Lake Park, Florida

Project Number: Town Bid No. 102-2023

Project Location: 535 Park Avenue
Lake Park, FL 33403

Project Owner: Town of Lake Park

Town Commission: Kimberly Glas-Castro, Vice Mayor
Roger Michaud, Commissioner
John Linden, Commissioner
Mary Beth Taylor, Commissioner

Owner's Representative: John D' Agostino
Town Manager
535 Park Avenue
Lake Park, Florida 33403
Phone: (561) 881-3304
Fax: (561) 881-3314

END OF PROJECT DATA

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BID FORMS

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Plan Sheets 1 through 6

Exhibit A - Architectural Plans

Sheet LED Specs 1

Exhibit B - LED Sign Panel Specifications

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the Town of Lake Park, Florida will be accepting bids for:

TOWN HALL MONUMENT SIGN TOWN OF LAKE PARK, FLORIDA

Town Bid No. 102-2023

As part of its daily operation, the Town has a need to communicate important information to the public regarding public safety, public meetings, special events, seasonal greetings, etc. and many of these critical public messages are conveyed via an out-of-date changeable letter board installed in front of Town Hall.

The Town Hall Monument Sign project will provide the Town with a new state of the art monument sign structure with two LED programmable sign panels. The sign panels will provide an array of messaging formats and graphics and will be programmable either at a base station computer terminal in the Town Hall building or via remote access through a portable hand-held messaging device.

This project construction consists of providing the structural engineering design work associated with design development of a pre-fabricated monument sign structure. The monument sign design shall be based on the architectural design monument plans as developed by REG Architects.

The sign shall be constructed of with concrete structural base (foundation) and structural gauge metal framing, with plywood sheathing, lath & stucco finish for the body of the sign. (the use of CMU masonry is also acceptable). PVC or pre-coated stucco architectural moldings can be used to achieve the architectural look provided in the REG sign design.

The new monument sign shall be located in the Town Hall front lawn area at 535 Park Avenue Lake Park, Florida 33403.

Project Documents

Bid documents will be available through www.demandstar.com beginning: **Monday, February 06, 2023, at 10:00 a.m. EST, at www.demandstar.com**

Bid Response

Bid responses are to be submitted and received digitally via www.demandstar.com **until 2:00 p.m. EST, on Thursday, March 09, 2023**

Bids are to be submitted on the bid forms included in the Bid Documents package.

Pre-Bid Meeting

Pre-Bid Meeting: There is no Pre-Bid Meeting Scheduled for this project.

**BID SUBMITTAL REQUIREMENTS
TOWN HALL MONUMENT SIGN
TOWN OF LAKE PARK, FLORIDA**

Town Bid No. 102-2023

Bid responses are to be submitted and received digitally via www.demandstar.com **until 2:00 p.m. EST, on Thursday, March 09, 2023**

All bid prices shall be guaranteed firm for a minimum of sixty (60) calendar days after the submission of the bid. No bidder may withdraw his bid within sixty (60) calendar days after the bid opening date.

Bid security in the form of a Bid Bond acceptable to the Town or Cashier's Check made payable to the "Town of Lake Park" in an amount equal to five percent (5%) of the bid, will be required. Guaranty Bonds in the form of Performance Bond and a Payment Bond, in an amount equal to 100% of the contract will be required **only if the bidders cost exceeds \$100,000.00**. The Surety Company shall have at least the minimum ratings of A-, Class VI or higher, as described in the Instructions to Bidders.

Bids will be opened (via Demandstar web portal) and read aloud in the Town of Lake Park Commission Chambers at 2:05 p.m. EST, on Thursday, March 09, 2023.

Award of bid will be made at future meeting of the Town Commission.

All bidders/proposers are advised that the Town has not authorized the use of the Town seal by individuals or entities responding to Town invitations to bid or requests for proposals, and that any such use by unauthorized persons or entities constitutes a second-degree misdemeanor pursuant to Section 165.043, Florida Statutes.

All bidders/proposers are advised that the Town will not supply or sell materials to bidders/proposers in connection with submission or preparation of bids, or any other matter, including but not limited to envelopes, labels, or tape.

Bidders/proposers shall demonstrate successful performance of projects of a similar magnitude, scope, value and trade as this project.

The Town Commission of the Town of Lake Park reserves the right to reject any and all bids, to waive any informality in a bid and to make awards in the best interests of the Town.

Vivian Mendez, MMC

Town Clerk

Town of Lake Park, FLORIDA

Published on: Sunday, February 05, 2023

Palm Beach Post

LIST OF DOCUMENTS

Bid Documents

Pages 1 - 35

Exhibit A:

Architectural Plans

Sheets 1 through 6

Monument Sign Construction Documents *(dated 12/29/2022)*

Exhibit B:

Specifications for LED Sign Panels Page LED Specs 1

BIDDER'S UNDERSTANDING

BID REQUIREMENTS:

All bids, including any Addenda or acknowledgement of Addenda, are to be submitted digitally via www.demandstar.com.

Please note, no fax, email, or phone bids will be accepted.

The deadline of questions for clarification is Wednesday, March 01, 2023, at 4:00 pm EST.

Submit questions (and support documentation if relevant) to the Town Clerk.

PRE-BID CONFERENCE

There is no pre-bid conference/site inspection scheduled for this project.

Bidders are expected to visit the site location so to be familiar with the work area and proposed location of the new monument sign. Public works staff can be available to meet bidders at the site to go over sign location and other logistics related to the sign installation. To schedule a site visit with a representative with Lake Park Public Works contact:

John Wille
Capital Projects Manager
Phone: 561-881-3345
Email: publicworks@lakeparkflorida.gov

PURPOSE OF BID:

The purpose of this bid is to solicit bid pricing for a new monument sign structure with LED sign panels to be installed in the front lawn area of the Town Hall.

The selected contractor shall prepare a bid proposal for the new monument sign using the REG Architecture plans as the basis of design and construction.

The contractor's scope shall include shop drawing preparation, furnishing and installation of the monument sign structure, furnish and installation of the LED sign panels and start-up of the panels. The Town will provide electrical service to the monument sign structure.

The Town will select one (1) qualified contractor to provide all equipment and materials for the monument sign as outlined in the request.

No Bid may be withdrawn for a period of sixty (60) calendar days after the scheduled closing for the receipt of bids.

DELIVERY

Delivery of all products and services shall be F.O.B. Destination. All charges for freight, delivery and off-loading shall be included in the bid price. All products and services must be delivered as bid. Any required return of products delivered in error or in a condition not conducive to the requirements of the project or suitable to the Town, shall be done so at no cost to the Town, and shall not delay the completion of the project.

It is agreed by the Bidder that by signing and delivering its bid, it is accepting the terms, conditions and specifications contained in the Invitation for Bid. Upon contract award, the Town will issue the Contract Agreement Form for signature, which represents the agreement between the parties, and the precedence of terms, if a conflict exists. Bidder agrees **not to** commence work without the following:

- Fully executed Contract Agreement Form
- Providing the Town of Lake Park with proof of proper licensure to perform this work, and properly registering as a vendor (if not already registered)
- Approved permit for the project
- Receipt of a Town Purchase Order, referencing the project
- Submit to Town a Payment and Performance Bond if the project exceeds \$100,000.00
- Notice to Proceed (NTP) issued from the Town.

REQUIRED BID PROPOSAL SUBMITTAL ITEMS:

By signing the Bid Form, Contractor accepts all the terms and conditions which are expressed in this solicitation. Contractor is required to submit the following:

Local Forms:

- Acknowledge Addenda # ____ (if issued)
- Bid Price & Signature Page (signed)
- Bid bond (minimum of 5% of total bid - if applicable)
- Clarifications/Exceptions
- List of References
- Licenses/Certifications (copies of applicable licenses)
- Proof of Existing Insurance Coverage
- Drug Free Workplace Cert. (signed)
- Conflict of Interest Disclosure Form
- Truth-In Negotiations Certificate

END OF BIDDER'S UNDERSTANDING

INSTRUCTIONS TO BIDDERS

1. BIDDER'S UNDERSTANDING (Additional)

Bidders shall visit the work site to ascertain by inspection pertinent local conditions. They must also carefully examine all plans, specifications, terms, and conditions prior to submitting bids on the work to be completed. Failure to familiarize one-self with the site conditions will in no way relieve the Bidder from responsibility in fulfilling the contract.

The attention of Bidders is called to the necessity of being familiar with the various Federal, State and Local laws affecting the prosecution of the work.

2. BOND REQUIREMENTS

- A. **BID BOND** - If your bid price to perform the requirements of this solicitation are equal to or greater than \$100,000.00, then a project Performance and Payment Bond will be required for the project and you will be required to submit a **bid bond** with your bid submittal in an amount equal to five percent (5%) of the bid total. The Town accepts, as fulfillment of this requirement, a certified check or a cashier's check made out to The TOWN OF LAKE PARK (referencing the project), or a construction bid bond. The bid bond must be a valid construction bid bond, reflecting the project name, the Obligee (The TOWN OF LAKE PARK), the principal (Bidder), and the Surety (bonding company or firm). It must be accompanied by a valid Power of Attorney, reflecting the true and lawful Attorney(s)-in-Fact, authorized/appointed to execute, seal and acknowledge on behalf of the Surety, all bonds, undertakings, contracts and other written instruments in the nature thereof, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.
- B. **PERFORMANCE AND PAYMENT BONDS**- (separate bonds) see 'Contract Agreement Information' section. Only applicable if project exceeds \$100,000.00

3. PREPARATION OF BIDS

- A. Bid responses will be submitted and received digitally via www.demandstar.com until 2:00 p.m. EST, on Thursday, March 09, 2023 on the form(s) provided. Bid forms must be signed, as identified on forms, by the Bidder or his/her authorized representative.
- Bids will be completed in ink (preferably typed) and signed in BLUE ink by an officer and/or owner of the business possessing the required authority. The bid will include all information requested. Should any information

requested not be provided or if the bid should be received unsigned on the bidding sheet ('BID FORM'), it will be considered non-responsive and subject to rejection.

Any corrections made to entries on any bid form(s) shall be initialed where changed by the person signing the bid in BLUE ink.

- B. Bidders must quote on all items appearing on the bid form(s) unless specific directions in the advertisement, on the bid form(s), or the specific provisions allow for partial bids. Failure to quote on all items may disqualify the bid. When quotations on all items are not required, Bidders shall insert the words "No Bid" where appropriate.
- C. A complete list of all subcontractors to be used for this project shall be submitted with the proposal. These subcontractors shall not be changed after the opening of bids without the written approval of the Town of Lake Park. The Town reserves the right to reject any subcontractor and require replacement with an approved subcontractor.

4. BIDDERS SUBMITTING MORE THAN ONE BID: (NOT APPLICABLE)

5. REJECTION OF BIDS

The Town reserves the right to reject any and all bids. Bids will be considered irregular and may be rejected if they show omissions, alterations of form, additions not called for, conditional or unauthorized alternate bids, or irregularities of any kind. Additionally, if the Invitation for Bid calls for unit prices, the bid may be rejected if the unit prices reflected on the Bid Form are in excess of or below the reasonable cost analysis values, or if lump sum, bids may be rejected which are significantly greater or lesser than the engineering estimate for the project. The owner reserves the right to waive any informality in bids, at its discretion.

6. AWARD OF CONTRACT

- A. If the Town chooses to award a contract, it will be to the lowest responsive and responsible Bidder based on the base bid. The TOWN OF LAKE PARK reserves the right to take into consideration the financial responsibility of the Bidder, proven skill, experience, adequacy of personnel and equipment and facilities, previous satisfactory performance, current and projected workload and other factors which may have a direct effect on the completion of the project.
- B. In case of error in the extension of prices, if unit prices are called for in the bid, the unit bid price shall govern.
- C. If a recommendation of award is made, and the recommended company is unable to provide the required bonds, or any other contract document, or if the recommended company fails in the determination of the Town, to work in

good faith toward expeditiously meeting the Town's pre-construction requirements, then the Town reserves the right to cancel the recommendation, and recommend the next-lowest responsible & responsive Bidder or the work may be re-solicited at the Town's option.

7. GUARANTEE and WARRANTY

Bidder guarantees that it will use only technically qualified individuals in the performance of this contract and will perform the services in a workmanlike manner. Further, Bidder certifies that it is legally able of offer, technically qualified to perform, and properly licensed to provide the required services to a Florida municipality. Bidder certifies that it's insurance carrier, as reflected on any certificates of insurance submitted with its bid, or subsequent to recommendation of award, is legally able to provide such insurance in the State of Florida, and that the insurance covers the work requested and performed. Labor shall be warranted for a period of three (3) years from the date of substantial completion. Equipment warranties are specified in the technical specifications.

8. RETURN OF BID SECURITY

Upon request, bid bonds will be returned to those Bidders which were not awarded a contract as the result of this opportunity. Bid sureties provided by virtue of a certified check or cashier's check shall be available for pickup by all Bidders, with the exception of the recommended Bidder, within five (5) business days after the posted Recommendation of Award. If the recommended Bidder's surety is provided in the form of a certified check or cashier's check it will be available for return upon the delivery of acceptable performance and payment bonds.

9. EXECUTION OF CONTRACT

The Contract Agreement Form shall be signed by the Contractor and satisfactory bonds and certificate of insurance furnished within fourteen (14) days after receipt of Notice of Recommendation of Award. In case of failure on the part of the Contractor to comply as required, the bid security (or Bid Bond) accompanying the bid, will be forfeited to the Town. Award may then be made to the next lowest responsible and responsive Bidder, or the work may be re-solicited, at the Town's option.

10. SUBLETTING OR ASSIGNING CONTRACT

All awards will be made with the understanding that the work will be performed by the Contractor to whom the award is made, with the assistance of workmen under its direct employment, and the contract shall not be sublet to another contractor except with the prior written consent of the TOWN OF LAKE PARK. In no event will the Contractor be released from responsibility.

11. POWER OF ATTORNEY

Attorney-in-fact who signs Bid Bonds or Contract Bonds must file with such bond a certified copy of their Power of Attorney to sign such bonds (see paragraph 2).

12. ADDENDA -- CHANGES WHILE BIDDING

It is the responsibility of all Bidders to ascertain whether addenda have been issued pertinent to this Invitation for Bid by reviewing the documents posted on the DemandStar website or by contacting the Town of Lake Park TOWN CLERK (561) 881-3311, prior to the bid submittal deadline. Failure to acknowledge all Addenda may result in rejection of your bid as non-responsive.

No interpretation of the meaning of the plans, specifications or other Contract Documents will be made to any Bidder orally. Every request for such interpretation should be in writing (email preferred) and must be received by the Town Clerk at least nine (9) business days prior to the date fixed for the opening of bids. Any and all such interpretations and any supplemental instructions will be in the form of written addenda to the specifications which, if issued, will be mailed or faxed, or transmitted via email, to all companies known to have received a copy of the Invitation for Bid. Failure of any Bidder to receive any such addendum shall not relieve any Bidder from any obligations under his bid as submitted. All addenda so issued shall become part of the original bid document. Town Clerk email address: vmendez@lakeparkflorida.gov

Questions pertaining to the specifications and/or any issues relating to the bid should not be directed to any department other than that of the Town Clerk. Should the Bidder acquire information from any source other than the Town Clerk and decide to use that information in the bid response, the Bidder does so at its own risk.

13. SUGGESTION FOR HUD SECTION 3 SUBRECIPIENT REQUIREMENTS:

The local Workforce Alliance, Inc. may be able to assist with recruiting from low-income populations. Contractors can contact:

CareerSource Palm Beach County

Tel. (561) 340-1060 Fax (561) 340-1057

Given a VERY SPECIFIC set of criteria (skills, abilities, capacity requirements) and number of candidates a contractor is willing to interview, Workforce Alliance may be able to screen potential candidates to interview for the position. An up-front specific number of candidates the contractor is willing to interview as part of the criteria they establish for the position (s) will avoid misunderstanding in the process.

14. PROTEST PROCEDURE

Protests may only be filed by a firm which has submitted a timely bid, as in accordance with the Town's protest procedures as fully described in the Town's purchasing ordinances.

15. FEDERAL AND STATE TAX

The TOWN OF LAKE PARK is exempt from sales tax. Upon request, the authorized agent of the Town will provide an exemption certificate to the successful Bidder. Vendors or contractors doing business with the TOWN OF LAKE PARK shall not be exempt from paying sales tax to their suppliers for materials to fulfill contractual obligations with the Town, nor shall any vendor/contractor be authorized to use the Town's Tax Exemption Number in securing such materials.

16. PURCHASING AGREEMENTS WITH OTHER GOVERNMENT AGENCIES

If awarded a contract, the successful Bidder may offer to perform the same or similar work for other governmental agencies within the State of Florida ('piggyback' of contract), should the Bidder deem it is in its best interest to do so.

17. 'DRUG FREE WORKPLACE CERTIFICATION'

In compliance with Florida Statute (Section 287.087), the attached 'Drug Free Workplace Certification' form must be fully executed and submitted with all bids. Firms which indicate participation in a 'Drug Free Workplace' program will receive preference in the event of a tie bid.

18. FLORIDA STATUTES, SECTION 287.133, PARAGRAPH (2) (a): ('PUBLIC ENTITY CRIMES')

'A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of thirty six (36) months from the date of being placed on the convicted vendor list.'

19. LIQUIDATED DAMAGES

The Contractor shall pay to the Town, as damages for non-completion of the work within the time stipulated for its completion, Fifty Dollars (\$50.00) for each and every calendar day exceeding the stipulated time of completion. This sum is hereby agreed upon, fixed, and determined by the parties hereto as liquidated damages that the Town will suffer by reason of such default and not by way of penalty. The Town is hereby authorized to deduct any liquidated damages from payments due to the Contractor. The calculation of the number of days the contractor has worked on the project will begin on the latter of the day a permit is approved and issued to the contractor, or the start date as agreed at the designated pre- construction meeting. From that day, the number of calendar days as shown on the contractor's submitted bid form will be added, creating a firm end date. Any work performed beyond the end date is subject to the assessment of liquidated damages (\$50/day) for each calendar day, unless an appropriate extension is requested and approved by the Town in writing. Substantial completion shall be the date the certificate of occupancy (C of O) is issued.

20. CONTRACT TIME

The NOTICE TO PROCEED will be dated will include the number of calendar days for time of completion as indicated in the bidders bid submittal. Project duration includes Town review and return of contractor submitted shop drawings; the Town anticipates a 5 business days turn-around for the return of reviewed shop drawings.

The time for completion of the contract shall not exceed **Ninety (90)** calendar days from Notice to Proceed.

Once the contract start date is established, and a Notice to Proceed has been issued, the contract will be considered in-process as of the start date, and the count as to the number of days for completion of the project, will have commenced.

21. PAYMENT

In keeping with Florida Statute 218.735, payment for an accurate and accepted application for payment on a construction contract is due ***20 days after it is stamped as "received" by the Town.*** If an "Agent", meaning a professional service company under contract to the Town to provide construction- phase services in support of the project is engaged, then payment is due the contractor within twenty-five (25) days of being stamped as "received" by the Agent. Application(s) for payment should be sent to the Project Manager, John Wille, located at 535 Park Avenue, Lake Park, FL 33403, who will ensure that each application for payment is reviewed for accuracy, and then authorize the payment of the invoice, or the return of an unacceptable invoice. AIA document G-702 shall be used for the payment application format.

NO PAYMENT WILL BE MADE FOR STORED MATERIALS.

22. APPROVAL OF ACCOUNTING SYSTEM

Except with respect to firm fixed-price contracts, no contract type shall be used unless the Town has determined in writing that:

- A. The proposed contractor's accounting system will permit timely development of all necessary cost data in the form required by the specific contract type contemplated; and
- B. The proposed contractor's accounting system is adequate to allocate costs in accordance with generally accepted cost accounting principles.

23. RIGHT TO INSPECT

The Town may, at reasonable times, inspect any part of the plant, place of business, or work site of a contractor or subcontractor which is pertinent to the performance of any contract awarded or to be awarded by the Town.

24. RIGHT TO AUDIT RECORDS

- A. Audit of Cost or Pricing Data: The Town may, at reasonable times and places audit the books, documents, papers and records of any contractor who has submitted cost or pricing data to the extent that such books, documents, papers and records are pertinent to such cost or pricing data. Any person who receives a contract, change order or contract modifications for which cost, or pricing data is required, shall maintain such books, documents, papers and records that pertinent to such costs or pricing data for three (3) years from the date of the final payment under the contract.
- B. Contract Audit: The Town shall be entitled to audit the books, documents, papers and records of a contractor or a subcontractor at any tier under any negotiated contract or subcontract other than a firm fixed-price contract to the extent that such books, documents, papers and records are pertinent to the performance of such contract or subcontract. Such books, documents, papers and records shall be maintained by the contractor for a period of three (3) years from the date of final payment under the prime contract and by the subcontractor for a period of three (3) years from the date of final payment under the subcontract.
- C. Contractor Records: If a contract is being funded in whole or in part by assistance from a Federal agency, then the contract shall include provisions:
 - 1. Requiring the contractor and subcontractor at any tier to maintain for three (3) years from the date of final payment under the contract all books, documents, papers and records pertinent to the contract; and requiring the contractor and subcontractor, at any tier, to provide to the Town, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives access to such books, documents, papers and records for the purposes of examining, auditing and copying them.

25. ADDITIONAL INFORMATION

Requests for additional information should be referred to Vivian Mendez, Town Clerk, email address: vmendez@lakeparkflorida.gov.

26. APPROVED EOUAL CONSIDERATION

Any reference to brand names in this bid solicitation is for informational and reference purposes only. Substitutions of Approved Equal components will be considered. "Approved Equal" means equal to the performance, utility, function and must be representative of the component depiction, features, benefits, space requirements, fall height and warranty as indicated on the plan sheets as determined by the Town's Public Works Director or designee.

END OF INSTRUCTIONS TO BIDDERS

CONTRACT AGREEMENT INFORMATION

1. FORM

The page attached at the end of this section demonstrates the Agreement to be executed between the Town and the Contractor for this project. This Agreement formally incorporates the bid document and the Contractor's bid into the Construction Contract.

2. GENERAL CONDITIONS

“STANDARD GENERAL CONDITIONS OF THE CONSTRUCTION CONTRACT” prepared by the Engineers' Joint Contract Documents Committee, Latest Edition, shall provide the general guidance in the execution of this contract.

3. SUPPLEMENTARY GENERAL CONDITIONS

The following conditions modify or are in addition to the 'General Conditions' noted in #2 above. Where any portion of the General Conditions is modified or any Paragraph, Subparagraph or Clause thereof is modified or deleted by these supplements, the unaltered provisions shall remain in effect.

4. PRELIMINARY MATTERS

Before Starting Construction:

The Contractor shall perform no portion of the Work at any time without Contract Documents or, where required, approved shop drawings or Product Data for such portion of the Work.

5. INSURANCE REQUIREMENTS

Contractors Insurance:

Contractor shall not commence work or make deliveries to the project site until satisfactory proof of insurance coverage ('Certificate of Insurance') is provided to the Town. Certificate of Insurance shall be submitted to Town within fourteen (14) days of contract award notification (see INSTRUCTIONS TO BIDDERS, paragraph 9).

The types and limits of liability for the insurance required shall provide coverage for not less than the following amounts:

- | | | | |
|----|---|---------------------------|----------------|
| A. | Worker's Compensation: | 1. State Statutory Limits | |
| | | 2. Employer Liability | \$1,000,000.00 |
| B. | Commercial General Liability:
(Including Premises -- Operations: XCU, Products- Completed Operations,
Personal & Advertising Injury; Contractual Liability; Contractor's Protective;
Broad Form Property Damage) | | |

1. Bodily Injury and Property Damage, Combined Limit	
Each Occurrence	\$1,000,000.00
Annual Aggregate per job/contract	\$2,000,000.00

C. Comprehensive Automobile Liability: (Owner-leased-non-owned & hired)

1. **Bodily Injury:**

Each Person	\$1,000,000.00
Each Accident	\$1,000,000.00

2. **Property Damage:**

Each Occurrence	\$1,000,000.00
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- D. Additional liability coverage for Town shall be provided by endorsement as "Additional Insured" (ISO Form CG 2010) on Contractor's General Liability Policy. Add the following names:

Owner **TOWN OF LAKE PARK**

- E. If Contractor's vehicles will operate on Town property, Town must be named as "Additional Insured" on Automobile Liability policy.
- F. All insurance shall contain a provision, to be noted on the certificate of insurance, that coverage will not be canceled, materially changed or renewal refused until at least thirty days (30) prior written notice has been given to Town's Human Resources Director (fax (561)881- 3314).
- G. The Contractor's General Liability Policy "other insurance" clause shall be amended to reflect coverage under this policy shall be primary.
- H. No work shall commence until the Town has received and approved certificates of insurance, including copies of the policy endorsements reflecting the additional insured, cancellation, and primary coverage terms. The certificate(s) shall also reference the Project Name/Title to which the certificate applies.

6. **CONTRACTOR'S RESPONSIBILITIES**

The Contract Documents are intended to communicate the nature of the design, concept and scope of the work. The Contractor shall be responsible for the construction and coordination of the parts and all systems shall be complete, compatible, and fully functional without additional costs.

7. PAYMENTS TO CONTRACTOR AND COMPLETION

The Town may employ an engineer or any other professional consultant with the appropriate knowledge and expertise of the work to perform inspections and approve applications for payments on this project. The Town will communicate at the pre-construction meeting the specifics regarding whom to send applications for payment, the roles of each party, etc. As an approved permit is required prior to the commencement of the work outlined in this solicitation, final payment will NOT be made until all requested work has been performed and accepted by the Town, the Contractor has passed a final inspection in accordance with the permit and all paperwork required by Palm Beach County is complete.

8. PERFORMANCE AND PAYMENT BONDS

All bonds must be submitted by the Bidder awarded the contract. However, Performance and Payment bonds **SHALL NOT** be required if the contract amount is under \$100,000.00.

The contractor will be required to furnish a payment bond and a performance bond, executed by a surety company duly authorized to do business in the State of Florida, and on the approved U.S. Treasury List of Bonding Companies, in an amount at least equal to 100% of the contract price, as security for the faithful performance of this contract and as security for the payment of all persons performing labor and furnishing materials in connection with this contract. Performance and Payment Bonds shall be submitted to the TOWN OF LAKE PARK within fourteen (14) calendar days of bid award notification.

9. HOLD HARMLESS AND INDEMNIFICATION

Contractor agrees to indemnify and hold harmless the Town, its employees, agents and servants against any claim, demand, cause of action, or lawsuit arising out of any act, action, negligent acts or negligent omissions, or willful misconduct of contractor, its employees, agents, or servants during the performance of the contract, whether directly or indirectly. The Town of Lake Park shall be named as an additional insured on the Certificate of Insurance.

If the Town defends any claim, demand, cause of action, or lawsuit arising out of any act, action, negligent acts or negligent omissions, or willful misconduct of the contractor, its employees, agents, or servants during the performance of the contract, whether directly or indirectly, contractor agrees to reimburse the Town for all expenses, attorney's fees, and court costs incurred in defending such claim, cause of action or lawsuit.

10. CONTRACT TERMS

The contract shall include, but not be limited to, the following:

- A. All terms, conditions, plans, and specifications of this bid.
- B. Lump sum total for the project, as well as a schedule of bid item prices, and/or as indicated on the bid form, for all goods/services required of this project, or for those applied to additional work above and beyond the original scope.
- C. Bidder agrees that terms of the contract shall provide that the Town retains ownership rights to all documents prepared by the Contractor during the course of the contract. These documents shall become 'Public Record'.

11. WAIVER

It is agreed that no waiver or modification of this contract or of any covenant, condition or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it, and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this contract, or the right or obligations of any party under it, unless such waiver or modification is in writing, duly executed as above. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

12. SURVIVORSHIP OF BENEFITS

This contract shall be binding on and inure to the benefit of the respective parties and their executors, administrators, heirs, personal representatives, successors, and assigns.

13. ENTIRE AGREEMENT

This contract (consisting of the bid, any Addenda, contractor's bid, the Contract Agreement Form, states the entire contract between the parties hereto with respect to the subject matter hereof, and all prior and contemporaneous understandings, representations, and agreements are merged herein or superseded hereby. No alterations, modifications, release, or waiver of this contract or any of the provisions hereof shall be effective unless in writing, executed by the parties. The products/services required of this contract will be officially "ordered" through the issuance of a Purchase Order.

Contractor shall NOT commence work until they have been issued a signed Purchase Order from the TOWN OF LAKE PARK.

14. SEVERABILITY

If any term or provision of this contract is found to be illegal and unenforceable, such terms shall be deemed stricken and the remainder of the contract shall remain in full force and effect.

15. TERMINATION

Once the contract has been awarded, it may be terminated by the Town without cause upon providing contractor with at least thirty (30) days prior written notice.

Should either party fail to perform any of its obligations under this contract for a period of thirty (30) days after receipt of written notice of such failure, the non-defaulting party will have the right to terminate the contract immediately upon delivery of written notice to the defaulting party of its election to do so. The foregoing rights of termination are in addition to any other rights and remedies that such party may have.

If the Town elects to terminate for convenience (without cause), or with cause, subsequent to the termination language above, the Town may seek the services of the next-lowest Bidder, or that Bidder which in the sole determination of the Town, offers the Town the most advantageous opportunity to complete the project.

16. PERMITS, TAXES, LICENSES

Contractor shall, at its own expense, obtain all necessary permits, pay all licenses, fees, and taxes, required to comply with all local ordinances, state and federal laws, rules and regulations applicable to the business to be carried on under this contract. The contractor will be required to file a Notice of Commencement.

17. MANNER OF PERFORMANCE

Contractor agrees to perform its duties and obligations under this contract in a professional and workmanlike manner, in accordance with all applicable local, federal and state laws, rules, and regulations. Contractor agrees that the services provided under this contract shall be provided by employees that are educated, trained, experienced, certified, and licensed in all areas encompassed within their designated duties. Contractor agrees to furnish the Town with any and all documentation, certification, authorization, license, permit, or registration currently required by applicable laws or rules and regulations. Contractor further certifies that it and its employees are now in and will maintain good standing with such governmental agencies and that it and its employees will keep all licenses, permits, registrations, authorizations, or certifications required by applicable laws or regulations in full force and effect during the term of this contract. Failure of Contractor to comply with this paragraph shall constitute a material breach of this contract.

18. ATTORNEY FEES

If either party is required to initiate a legal action, including appeals, to enforce this Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees and costs.

END OF CONTRACT AGREEMENT INFORMATION

SCOPE OF WORK

The scope of this project provides for the design and engineering of a new prefabricated monument sign structure with LED sign panels as per the project plans and specifications. The monument sign shall be located in front (south) lawn area of the Lake Park Town Hall (see site plan layout on Architectural Plans). The basis of design and construction for the monument sign shall be the architectural plans prepared by REG Architects (*see Exhibit A*).

The scope of work shall include providing shop drawing preparation (for approval by the Town), furnishing all materials required for the fabrication and installation of the prefabricated monument sign structure and furnishing & installation of the LED sign panels. The contractor will be responsible for LED panel start-up and testing.

The engineering structural shop drawings shall indicate the proposed foundation system, the materials to be utilized in the construction of the sign body structural components and the finish moldings and trim materials.

The sign structure design shall provide for an internal cavity for placement of the LED sign panels. The sign structure shall provide structural members for a secure fastening of the sign panels as per the recommended LED sign panel installation requirements. Additionally, the sign panels (and related exhaust system, if required) will require electrical service. The Town will provide the required electrical service to the sign structure. The contractor shall notify the Town when the location of the sign structure has been staked out and the foundation has been excavated so that the Town can arrange to have electrical conduits installed leading to the sign panels.

Other Scope of Work Requirements Include:

- The contract will be required to apply for and secure all required building permits through the Town of Lake Park Community Development Department.
- Shop drawing for the prefabricated monument sign shall be reviewed and approved before by the Town before fabrication begins.
(*Shop drawings shall be signed / sealed by qualified professional with calculations showing wind load design criteria.*)
- The Town will make available temporary water and electric (*via a 110 electrical outlet*) available for use at the project site.
- The Contractor shall be responsible for removing and disposing all debris from their work operations from the job site.
- Landscape plantings new monument sign shall be by Town.
- Contractor shall exercise care so as not to damage existing grass, walks, or other Town property during the performance of its contract. Contractor shall repair or replace any damaged grass or material should damage occur during construction.

END OF SCOPE OF WORK

BID FORMS

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

List below the dates of issue for each addendum received in connection with this Solicitation:

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

PART II:

_____ NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS SOLICITATION

Firm Name: _____

Signature: _____

Name and Title:
(Print or Type) _____

Date: _____

BID PRICE & SIGNATURE PAGE:

BID No. 102-2023

TOWN HALL MONUMENT SIGN

Instructions:

Remove or copy this and all following pages, complete, execute, and include in your bid package.

Bid responses are to be submitted and received digitally via www.demandstar.com until

2:00 p.m. EST, on Thursday, March 09, 2023

Monument Sign Structure (Design / Construct / Install):	\$ _____
LED Sign Panels (two (2) programmable):	\$ _____
Permit Allowance:	\$ _____ \$ 2,000.00 Allowance
Total Bid Amount:	\$ _____

TOTAL BASE BID (for Monument Sign Structure / LED Sign Panels / Permit Allowance):

\$ _____

Bid Price Written out

Estimated Project Time: (Design / Fabrication / Installation) _____ Months

Schedule of Required Bid Forms:	(Yes or N)
Acknowledge Addenda # _____ (if issued)	_____
- Bid Price & Signature Page (signed)	_____
- Bid bond (minimum of 5% of total bid - if applicable)	_____
- Clarifications/Exceptions	_____
- List of Subcontractors	_____
- List of References	_____
- Licenses/Certifications (copies of applicable licenses)	_____
- Proof of Existing Insurance Coverage	_____
- Drug Free Workplace Cert. (signed)	_____
- Conflict of Interest Disclosure Form	_____
- Truth-In Negotiations Certificate	_____

NAME OF FIRM: _____

ADDRESS: _____

PHONE _____ COMPANY EMAIL: _____

DATE: _____ TAX PAYER ID#: _____

AUTHORIZED SIGNATURE: _____

NAME & TITLE (Typed or Printed): _____

POINT OF CONTACT EMAIL ADDRESS _____

INSERT BID BOND HERE

If Required

CLARIFICATIONS/EXCEPTIONS

Please list any clarifications of your bid in this section, as well as any exceptions you may have.

LIST OF REFERENCES

Following are references from agencies/companies/individuals in which your company has provided similar services within the last 5 years:

REFERENCE #1

Company Name/Agency: _____

Address: _____

Point of Contact: _____

Phone Number: _____

Fax Number: _____

REFERENCE #2

Company Name/Agency: _____

Address: _____

Point of Contact: _____

Phone Number: _____

Fax Number: _____

REFERENCE #3

Company Name/Agency: _____

Address: _____

Point of Contact: _____

Phone Number: _____

Fax Number: _____

INCLUDE PROOF OF PROPER LICENSING/CERTIFICATION
(APPLICABLE LICENSING TO PERFORM THE REQUIRED SERVICES
INCLUDING AUTHORIZED APPLICATORS CERTIFICATION OF SPECIFIED
SYSTEM)

INCLUDE PROOF OF EXISTING INSURANCE

CERTIFICATION OF DRUG FREE WORKPLACE PROGRAM

I certify the firm of _____, maintains a drug-free workplace program, and that the following conditions are met:

1. We publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace; and specifying that actions will be taken against employees for violations of such prohibitions.
2. We inform employees about the dangers of drug abuse in the workplace, the company's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. We give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection one (1).
4. In the statement specified subsection one (1), we notify the employee that, as a condition of working in the commodities or contractual services that are under bid, the employee will abide by the terms of the statement; and will notify the employer of any conviction of, or plea of guilty or 'nolo contendere' to any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace, no later than five (5) days after such conviction.
5. We impose a sanction on or require the satisfactory participation in a drug-abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.
6. We make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Authorized Signature

(Date)

Name & title (typed)

CONFLICT OF INTEREST DISCLOSURE FORM

The award of this contract is subject to the provisions of Chapter 112, Florida Statutes. All Proposers must disclose within their Proposal: the name of any officer, director, or agent who is also an employee of the Town of Lake Park.

Furthermore, all Proposers must disclose the name of any Town employee who owns, directly, or indirectly, an interest of more than five percent (5%) in the Proposer's firm or any of its branches. The purpose of this disclosure form is to give the Town the information needed to identify potential conflicts of interest for evaluation team members and other key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal consideration may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any Town duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation if necessary:

- _____ To the best of my knowledge, the undersigned firm has no potential conflict of interest due to any other Cities, Counties, contracts, or property interest for the Proposal.
- _____ The undersigned firm, by attachment to this form, submits information that may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this Proposal.

Acknowledged by:

Firm Name

— _____

Signature

Name and title (Print or Type)

Date

TRUTH – IN NEGOTIATION CERTIFICATE

The undersigned warrants (i) that it has not employed or retained any company or person, other than bona fide employees working solely for the undersigned, to solicit or secure the Agreements and (ii) that it has not paid or agreed to pay any person, company, corporation, individual or firm other than its bona fide employees working solely for the undersigned or agreed to pay any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of the Agreement.

The undersigned certifies that the wage rates and other factual unit costs used to determine the compensation provided for in the Agreement are accurate, complete, and current as of the date of the Agreement.

This document must be executed by a Corporate Officer.

By: _____

Title: _____

Date: _____

END

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TOWN OF LAKE PARK
535 Park Ave.
Lake Park, Florida 33403

PROJECT:
Lake Park Town Hall Monument Sign
ITB#: 102-2023

Clarification #1:

March 01, 2023

Question: *"The current monument design has the bottom edge of the EMC (LED Sign Panel) at 3' above finish grade is that the intention of the design ?"*

Response: The current monument sign structure is to be constructed to meet the height & width dimensions as per the Architectural Design Plans. As per plans the bottom edge of the electronic sign panel(s) will be approximately 3'-3" above finish grade.

Question: *"The pitch (resolution) of the screen has many options what is the proposed sign panel resolution.?"*

Response: The sign panel used as a basis of design for the monument sign sizing dimensions and budgeting was the "Infinity – Full Color Double Sided LED Display – made by Optec". The cabinet size and LED Active Display Area is 2'-4" x 4'-9" (borderless Edge-to-Edge Pixels) LED Pixel Pitch is 10mm – LED Pixel Matrix: 72 x 144 (Rows x Columns) Total Pixels 20,736 (double sided)

Proposers must acknowledge receipt of this Clarification No. 1 in the space provided below. This addendum forms an integral part of the proposal document and therefore must be executed.

Failure to return this clarification with your proposal submittal will be cause for disqualification.

Issued By: Town of Lake Park, Office of the Town Clerk

Date: _____

Signed By: _____

Vivian Mendez, MMC
Town Clerk

Bidder Acknowledgement of Receipt of Clarification #1:

Company Name: _____

Authorized Signature: _____

Print Name: _____

Title: _____

Date: _____

End of Clarification No. 1



TOWN OF LAKE PARK
535 Park Ave.
Lake Park, Florida 33403

PROJECT:
Lake Park Town Hall Monument Sign
ITB#: 102-2023

Clarification #2:

March 01, 2023

Question: *"Can the monument be adjusted to a larger size to be able to place cabinets of 3.3' x 4.9' with Novastar P3.91 ?"*

Response: The overall height and width dimensions of the monument sign structure are to remain as per the Architectural Design.
We are not opposed to a slight adjustment to the overall dimensions of the LED sign panel as long as it doesn't drastically affect the design intent to the monument sign.
A change from a 2'-4" high proposed design display panel height to a 3'-3" requested display panel height would not be acceptable.

Proposers must acknowledge receipt of this Clarification No. 2 in the space provided below. This addendum forms an integral part of the proposal document and therefore must be executed.

Failure to return this clarification with your proposal submittal will be cause for disqualification.

Issued By: Town of Lake Park, Office of the Town Clerk

Date: _____

Signed By: _____

Vivian Mendez, MMC
Town Clerk

Bidder Acknowledgement of Receipt of Clarification #2:

Company Name: _____

Authorized Signature: _____

Print Name: _____

Title: _____

Date: _____

End of Clarification No. 1

TOWN OF LAKE PARK - MONUMENT SIGN

535 Park Avenue
Lake Park, FL 33403

OWNER

TOWN OF LAKE PARK
JOHN WILLE
CAPITAL PROJECTS
PHONE : (561) 881-3345, EXT. 647
EMAIL : jwille@lakeparkflorida.gov

ARCHITECT

REG ARCHITECTS, INC.
RICK GONZALEZ, AIA, PRESIDENT
BRIAN LAURA, D. ARCH, PROJECT MANAGER
120 SOUTH OLIVE AVE, STE#210,
WEST PALM BEACH, FL 33401
PHONE: 561-659-2383

STRUCTURAL

OMN&J STRUCT.
1655 PALM BEACH LAKES BOULEVARD, SUITE 204
WEST PALM BEACH, FL 33401
PHONE : 561-835-9994



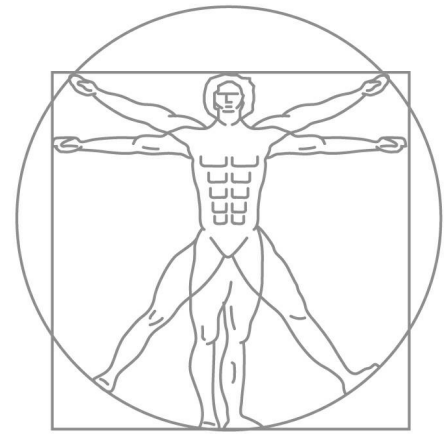
SCOPE OF WORK:
PROPOSED MONUMENT SIGN



ARTIST RENDERING SUBJECT TO CHANGE

CONSTRUCTION DOCUMENTS
12/29/2022

Sheet List - CD	
Sheet Number	Sheet Name
1 OF 6	COVER SHEET
2 OF 6	ARCHITECTURAL INFORMATION
3 OF 6	ARCHITECTURAL SITE PLAN
4 OF 6	PROPOSED MONUMENTAL SIGN
5 OF 6	DETAILS
6 OF 6	PAINT COLOR SELECTION
S-1	MONUMENTAL SIGN FOUNDATION PLAN



Rick Gonzalez, AIA
President
FL License AR0014172
120 South Olive Ave. Ste. 210,
West Palm Beach, FL 33401
P (561) 659-2383
www.regarchitects.com

TOWN OF LAKE PARK -
MONUMENT SIGN

535 Park Avenue
Lake Park, FL 33403

NO. DATE DESCRIPTION

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DATE	12/29/2022
MODELED	MW
CHECKED	CP
PROJECT #	15034.7
© REG 2022	

OWNERSHIP AND USE OF THESE DOCUMENTS & SPECIFICATIONS AS INSTRUMENTS OF SERVICE ARE AND SHALL REMAIN THE PROPERTY OF THE ARCHITECT WHETHER THE PROJECT THEY ARE MADE FOR IS EXECUTED OR NOT. THEY SHALL NOT BE USED BY THE OWNER OR OTHERS ON OTHER PROJECTS OR FOR ADDITIONS TO THIS PROJECT BY OTHERS. EXCEPT BY AGREEMENT IN WRITING AND WITH APPROPRIATE COMPENSATION TO THE ARCHITECT.

ARCHITECTURAL
INFORMATION

ABBREVIATIONS				GENERAL NOTES	
NOTE: NOT ALL ABBREVIATIONS ARE USED IN THIS SET				1.	THE ARCHITECTURAL DESIGN AND DETAIL DRAWINGS ARE THE LEGAL PROPERTY OF THE ARCHITECT AND ARE INSTRUMENTS OF SERVICE NOT TO BE REPRODUCED IN WHOLE OR IN PARTS WITHOUT THE EXPRESS WRITTEN CONSENT OF THE SAME.
ABV	ABOVE	N.I.C.	NOT IN CONTRACT	2.	IT IS THE INTENT OF THE ARCHITECT THAT THE CONSTRUCTION DOCUMENTS AND SPECIFICATIONS BE IN CONFORMANCE WITH ALL REQUIREMENTS OF THE BUILDING AUTHORITIES HAVING JURISDICTION OVER THIS TYPE OF CONSTRUCTION AND OCCUPANCY.
AC	AIR CONDITIONER	NO.	NUMBER	3.	IT IS NOT THE INTENT OF THESE PLANS TO SHOW EVERY MINOR DETAIL OF CONSTRUCTION. THE CONTRACTOR IS EXPECTED TO FURNISH AND INSTALL ALL ITEMS TO COMPLETE ALL BUILDING SYSTEMS AND PROVIDE ALL NECESSARY APPURTENANCES FOR EQUIPMENT TO BE PLACED IN PROPER WORKING ORDER AND IN ACCORDANCE WITH ALL APPLICABLE CODES, RULES, AND REGULATIONS.
AFF	ABOVE FINISHED FLOOR	O.H.	OVERHANG	4.	ALL DETAILS AND SECTIONS SHOWN ON THE DRAWINGS ARE INTENDED TO BE TYPICAL AND SHALL BE CONSTRUCTED TO APPLY TO ANY SIMILAR SITUATION ELSEWHERE IN THE WORK EXCEPT WHERE A DIFFERENT DETAIL IS SHOWN. DETAILED AND LARGER SCALE DRAWINGS TAKE PRECEDENCE OVER SMALL SCALE DRAWINGS.
AHU	AIR HANDLER UNIT	O.C.	ON CENTER	5.	ALL DIMENSIONS SHOWN ARE NOMINAL UNLESS OTHERWISE NOTED. DO NOT SCALE DRAWINGS, USE FIGURED DIMENSIONS ONLY.
AHJ	AUTHORITY HAVING JURISDICTION	O.D.	OUTSIDE DIAMETER	6.	ALL WORK SHALL CONFORM TO F.B.C. 2020 7th EDITION.
BLK	BLOCK	P.H.	PAPER HOLDER	7.	ALL DESIGN LOADS ARE TO BE AT MINIMUM PER F.B.C. 2020 & F.B.C.-R AND AS OTHERWISE INDICATED IN THE STRUCTURAL DRAWINGS.
BD	BOARD	P.L.	PROPERTY LINE	8.	SITE TO BE FILLED TO CITY & COUNTY FLOOD CRITERIA ELEVATION N.A.V.D. OR AN ELEVATION NO LESS THAN THE HIGHEST APPROVED CROWN ELEVATION OF THE ROAD ABUTTING THE PROPERTY.
B.O.	BOTTOM OF	PLF	POUNDS PER LINEAR FOOT	9.	ALL WOOD IN CONTACT WITH CONCRETE SHALL BE PRESSURE TREATED. ALL HEADERS ARE DOUBLE MEMBERS UNLESS OTHERWISE NOTED.
CL	CENTER LINE	P.T.	PRESSURE TREATED	10.	ALL PENETRATIONS THROUGH ANY RATED ASSEMBLY SHALL BE PROVIDED WITH UL APPROVED PENETRATION RATED MATERIAL.
C.J.	CONTROL JOINT	P.T.D.	PAINTED	11.	HARDWARE, BATHROOM FIXTURES, LIGHTING FIXTURES, AND OTHER MISCELLANEOUS ITEMS NOT SPECIFICALLY CALLED OUT ON DRAWINGS SHALL BE SELECTED BY OWNER.
CLG.	CEILING	PLYWD.	PLYWOOD	12.	ALL MECHANICAL PLUMBING AND ELECTRICAL SHALL COMPLY WITH THE F.B.C. 2020 (MECH),(ELECT),(PLUMB).
CMU	CONCRETE MASONRY UNITS	R.D.	ROOF DRAIN	13.	ALL WORK TO BE TRUE TO LINE, PLUMB AND SQUARE AND ADEQUATELY SUPPORTED. FILL ALL VOIDS BETWEEN COMPONENTS. ALL ITEMS THAT DO NOT MEET THE ARCHITECT'S SATISFACTION AS TO GOOD TRADE PRACTICES AND QUALITY WORKMANSHIP WILL BE REPLACED AT THE CONTRACTOR'S EXPENSE.
COL.	COLUMN	SCP	SCUPPER	14.	WHEN CONFLICTING INFORMATION IS FOUND IN THE DRAWINGS AND/OR SPECIFICATIONS, THE CONTRACTOR SHALL CONTACT THE ARCHITECT FOR CLARIFICATION PRIOR TO CONSTRUCTION.
CONC.	CONCRETE	S.C.	SOLID CORE	15.	THE CONTRACTOR IS TO ACQUIRE ALL REQUIRED PERMITS FOR DEMOLITION (IF APPLICABLE), CONSTRUCTION, AND OCCUPANCY OF THE PROJECT.
CONT.	CONTINUOUS	SF	SQUARE FOOT	16.	THE CONTRACTOR SHALL SUBMIT A SCHEDULE FOR DEMOLITION AND CONSTRUCTION PROCEDURES AND OPERATIONAL SEQUENCE FOR REVIEW AND ACCEPTANCE BY THE ARCHITECT/ENGINEER AND OWNER.
DBL.	DOUBLE	SH	SINGLE HUNG	17.	CONTRACTOR IS TO COORDINATE AND SCHEDULE THE WORK OF ALL TRADES TO INSURE THE WORK IS COMPLETED IN A TIMELY MANNER, COMPLYING WITH OWNER/CONTRACTOR AGREEMENT.
D.F.	DRINKING FOUNTAIN	SHT	SHEET	18.	CONTRACTOR SHALL SUBMIT PRODUCT APPROVAL DATA FOR ALL PRODUCTS AND MATERIALS AS REQUIRED BY CODE AND SPECIFIC MUNICIPALITY THE PROJECT IS LOCATED IN.
DIA.	DIAMETER	SIM.	SIMILAR	19.	CONTRACTOR SHALL SUBMIT, WITHIN 15 DAYS FROM OWNER/CONTRACTOR CONTRACT, A SHOP DRAWING AND SUBMITTAL SCHEDULE FOR ARCHITECT AND OWNER APPROVAL.
DN.	DOWN	S.S.	STAINLESS STEEL	20.	CONTRACTOR SUBMITTALS MUST BE SUBMITTED VIA E-MAIL IN ELECTRONIC FORMAT FOR ARCHITECT/ENGINEER/OWNER RECORDS, PLUS ANY ADDITIONAL SETS REQUIRED FOR PERMITTING AND CONTRACTORS USE. ALL SUBMITTALS MUST BE COMPLETE (NO PARTIAL SUBMITTALS WILL BE RECEIVED), ALL SHOP DRAWINGS MUST BE REVIEWED AND APPROVED BY THE CONTRACTOR BEFORE SUBMITTING TO THE ARCHITECT/ENGINEER AND OWNER.
DWG.	DRAWING	STRUCT	STRUCTURAL	21.	ALL EXTERIOR WINDOWS & DOORS SHALL BE IMPACT RESISTANT.
DS	DOWNSPOUT	SW	SWITCH	22.	CONTRACTOR SHALL PROVIDE THE ARCHITECT AND OWNER WITH RED-LINED AS-BUILT DRAWINGS FOR ANY AND ALL FIELD CHANGES AND/OR ADDITIONS TO THE WORK INCLUDED IN THE DRAWINGS.
ELEC.	ELECTRICAL	SB	SPLASH BLOCK	23.	ALL WORK DONE UNDER THE SUPERVISION OF THE CONTRACTOR SHALL BE IN A NEAT AND WORKMAN-LIKE MANNER AND IN ACCORDANCE WITH ALL GOVERNING AGENCIES, APPLICABLE CODES, RULES AND REGULATIONS HAVING JURISDICTION.
E.J.	EXPANSION JOINT	SD	STORM DRAIN	24.	CONTRACTOR SHOULD MAINTAIN THE SITE SAFE AND CLEAR OF DEBRIS. ALL CONSTRUCTION DEBRIS IS TO BE REMOVED FROM THE WORK AREAS DAILY AND FROM THE SITE AT PROPER INTERVALS.
EXT.	EXTERIOR	T.O.	TOP OF	25.	THE CONTRACTOR SHALL PROVIDE AN ON-SITE DUMPSTER IN A LOCATION APPROVED BY THE OWNER FOR THE DISPOSAL OF REMOVED MATERIAL. THE DUMPSTER SHALL BE EMPTIED AT APPROPRIATE INTERVALS TO PREVENT OVERFLOW AND UNSIGHTLY CONDITIONS.
EXIST.	EXISTING	TYP.	TYPICAL	26.	CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF HIS WORK, INCLUDING BUT NOT LIMITED TO VANDALISM, THEFT, ETC.
F.C.L.	FINISHED CEILING LEVEL	U.N.O.	UNLESS NOTED OTHERWISE	27.	CONTRACTOR ASSUMES FULL RESPONSIBILITY FOR PROTECTION AND SAFEKEEPING OF GOODS BEING INSTALLED UNDER THIS CONTRACT, AS WELL AS FOR COMPLIANCE WITH ALL APPLICABLE OSHA REGULATIONS.
F.F.L.	FINISHED FLOOR LEVEL	VERT.	UNDERWRITERS LABORATORIES	28.	THE ARCHITECT IS NOT RESPONSIBLE FOR CONSTRUCTION MEANS, METHODS, SEQUENCES, PROCEDURES OR FOR PRECAUTIONS AND PROGRAMS RELATED TO THE PROJECT'S CONSTRUCTION.
FD	FLOOR DRAIN	W.A.	WEDGE ANCHORS	29.	THE CONTRACTOR IS TO VISIT THE SITE AND VERIFY ALL EXISTING BUILDING AND SITE CONDITIONS AND DIMENSIONS. SHOULD ANY DISCREPANCIES BE ENCOUNTERED BETWEEN THE DRAWINGS AND THE FIELD CONDITIONS, THE ARCHITECT/ENGINEER SHOULD BE NOTIFIED IN WRITING 7 DAYS PRIOR TO SUBMITTING HIS BID. ANY DISCREPANCIES SHALL BE RESOLVED BY THE ARCHITECT/ENGINEER PRIOR TO PROCEEDING WITH THE WORK.
GA.	GAUGE	W/	WITH	30.	CONTRACTOR IS TO PROVIDE ALL THE SUPPLEMENTARY MATERIALS REQUIRED TO PROPERLY INSTALL, SUPPORT, BRACE AND SHORE ALL BUILDING COMPONENTS WITHIN THE SCOPE OF THE PROJECT.
GYP.	GALVANIZED	WC	WATER CLOSET	31.	CONTRACTOR SHALL SUPPLY, LOCATE AND BUILD INTO THE WORK ALL INSERTS, ANCHORS, ANGLES, PLATES, OPENINGS, SLEEVES, HANGERS, SLAB DEPRESSIONS, AND PITCHES AS MAY BE REQUIRED TO ATTACH AND ACCOMMODATE OTHER WORK.
GYP.	GYPSUM	WD.	WOOD	32.	CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLIANCE WITH SPECIFIC STANDARDS AND REQUIREMENTS BY CORRESPONDING TESTING AGENCIES ON ASSEMBLIES CALLED OUT IN DRAWINGS & SPECIFICATIONS.
GWB	GYPSON WALL BOARD	W.H.	WATER HEATER	33.	CONTRACTOR SHALL EMPLOY AND PAY FOR SERVICES OF AN INDEPENDENT, QUALIFIED TESTING LABORATORY TO PERFORM SOIL COMPACTION TEST AS WELL AS COMPREHENSIVE STRENGTH TEST IN CONCRETE SAMPLINGS, AS PER ASTM STANDARDS.
HC	HOLLOW CORE			34.	CONTRACTOR SHAL PROVIDE MOCKUP FOR EXTERIOR AND INTERIOR FINISHES AND COLOR SELECTIONS FOR ARCHITECT AND OWNER APPROVAL.
HORIZ.	HORIZONTAL			35.	TO OBTAIN ARCHITECT'S APPROVAL ON APPLICATION FOR PAYMENT, CONTRACTOR SHALL SUBMIT DETAILED SCHEDULE OF VALUES PER TRADE, BROKEN DOWN TO SUFFICIENT LINE ITEMS TO GRANT PAYMENT ON COMPLETED PORTIONS ONLY. NO PAYMENT WILL BE APPROVED ON PARTIALLY COMPLETED LINE ITEMS.
INS.	INSULATION			36.	ALL RIGID BOARD INSULATION SHALL BE POLYISOCYANURATE "POLYISO". EPS AND XPS ARE NOT ALLOWED SUBSTITUTIONS.
INT.	INTERIOR			37.	SUBMITTALS BY CONTRACTOR - UP TO TWO REVIEWS OF SUBMITTALS ARE INCLUDED IN THIS PROJECT. ANY ADDITIONAL REVIEWS OF SUBMITTALS WILL BE BILLED TO THE CONTRACTOR AND PAYABLE TO THE ARCHITECT, ARCHITECTS AND/OR OWNER'S CONSULTANTS AT THEIR CURRENT HOURLY RATE.
MECH.	MAXIMUM MECHANICAL MANUFACTURER			38.	NO SUBSTITUTIONS ARE ALLOWED UNLESS PREVIOUSLY REVIEWED AND ACCEPTED BY OWNER. SUBMIT SUBSTITUTION REQUESTS TO ARCHITECT FOR REVIEW AND COMMENT. ALLOW UP TO ONE WEEK FOR REVIEW. SUBMIT EARLY ENOUGH TO ACCOMMODATE ALL LEAD TIME AND NOT NEGATIVELY AFFECT PROJECT SCHEDULE.
MFR.	MANUFACTURER			39.	ALL FOAM PLASTIC INSULATION SHALL BE COVERED BY THERMAL BARRIER AND NOT EXPOSED.
MIN.	MINIMUM				
M.O.	MASONRY OPENING				
MTL.	METAL				
PLANS GENERAL INFORMATION					
1. PRINTED DIMENSIONS TAKE PRECEDENT OVER SCALED DIMENSIONS.					
2. CONFLICT WITH DIMENSIONS SHALL BE REPORTED TO ARCHITECT FOR CLARIFICATION.					
3. ALL DIMENSIONS FOR CMU WALL ASSEMBLIES ARE FROM FACE OF CMU UNLESS NOTED OTHERWISE.					
4. ALL DIMENSIONS TO GWB ASSEMBLIES ARE TO OUTSIDE FACE OF GWB UNLESS NOTED OTHERWISE.					
ARCHITECTURAL SYMBOLS					
ELEVATIONS / SECTIONS / DETAILS SYMBOLS					
- BUILDING SECTION TAG					
- WALL OR DETAIL SECTION TAG					
FLOOR PLANS					
- ROOM NAME AND NUMBER					
- WALL TYPE TAG (REFER TO WALL TYPE SCHEDULE)					
- WINDOW TAG (REFER TO WINDOW SCHEDULE)					
- DOOR TAG (REFER TO DOOR SCHEDULE)					
- WHEELCHAIR 5 FEET RADIUS TURNING CLEARANCE AT FLOOR IN COMMON AREAS (FBC/ADA)					
- INTERIOR ELEVATIONS TAG					
- FINISH FLOOR SCHEDULE (REFER TO FINISH PLAN)					
- NORTH ARROW					
GENERAL					
- REVISION TAG AND CLOUD REVISIONS ARE DONE SHEET BY SHEET.					
- ENLARGED PLAN OR DETAIL					
GENERAL NOTE: ALSO REFER TO SPECIFIC PLAN LEGEND					
- FINISH TAG					
- VERTICAL ELEVATION TAG					



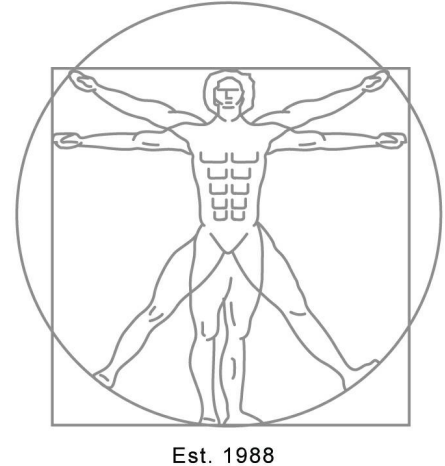
3 | AERIAL PEDESTRIAN SIGHT LINE
SCALE: 1/8" = 1'-0"



1 | SITE AERIAL - VEHICULAR SIGN LINE
SCALE: 1/16" = 1'-0"



ARCHITECTURAL SITE PLAN FOR INFORMATIONAL
PURPOSES ONLY; SEE SITE PLAN BY OTHERS.



Rick Gonzalez, AIA
President
FL License AR0014172
120 South Olive Ave. Ste. 210,
West Palm Beach, FL 33401
P (561) 659-2383
www.regarchitects.com

**TOWN OF LAKE PARK -
MONUMENT SIGN**

535 Park Avenue
Lake Park, FL 33403

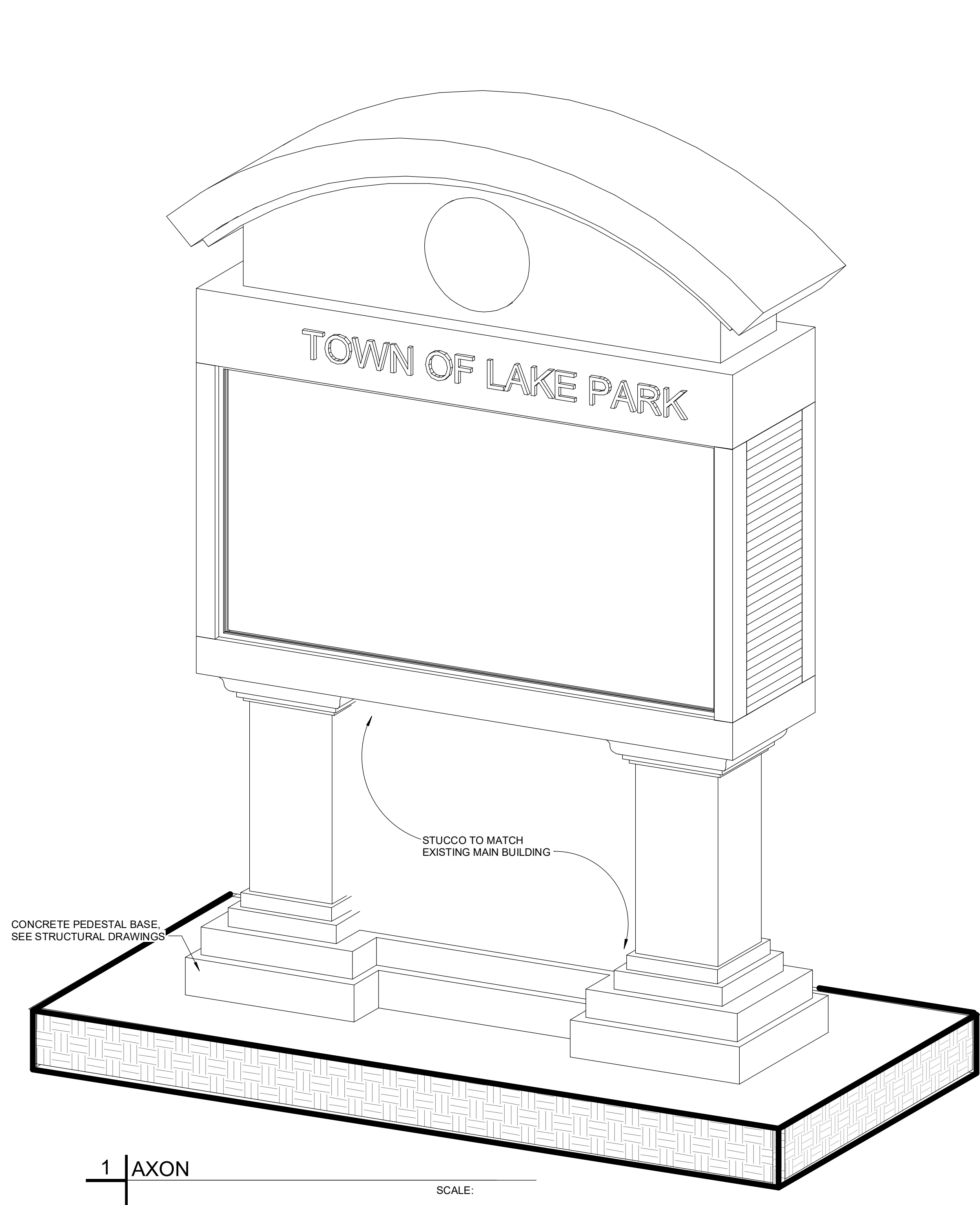
NO. DATE DESCRIPTION

DATE	12/29/2022	
MODELED	MW	
CHECKED	CP	
PROJECT #	15034.7	
© REG 2022		

OWNERSHIP AND USE OF THESE
DOCUMENTS & SPECIFICATIONS AS
INSTRUMENTS OF SERVICE ARE AND
SHALL REMAIN THE PROPERTY OF THE
ARCHITECT WHETHER THE PROJECT
THEY ARE MADE FOR IS EXECUTED OR
NOT. THEY SHALL NOT BE USED BY THE
OWNER OR OTHERS ON OTHER
PROJECTS OR FOR ADDITIONS TO THIS
PROJECT BY OTHERS, EXCEPT BY
AGREEMENT IN WRITING AND WITH
APPROPRIATE COMPENSATION TO THE
ARCHITECT.

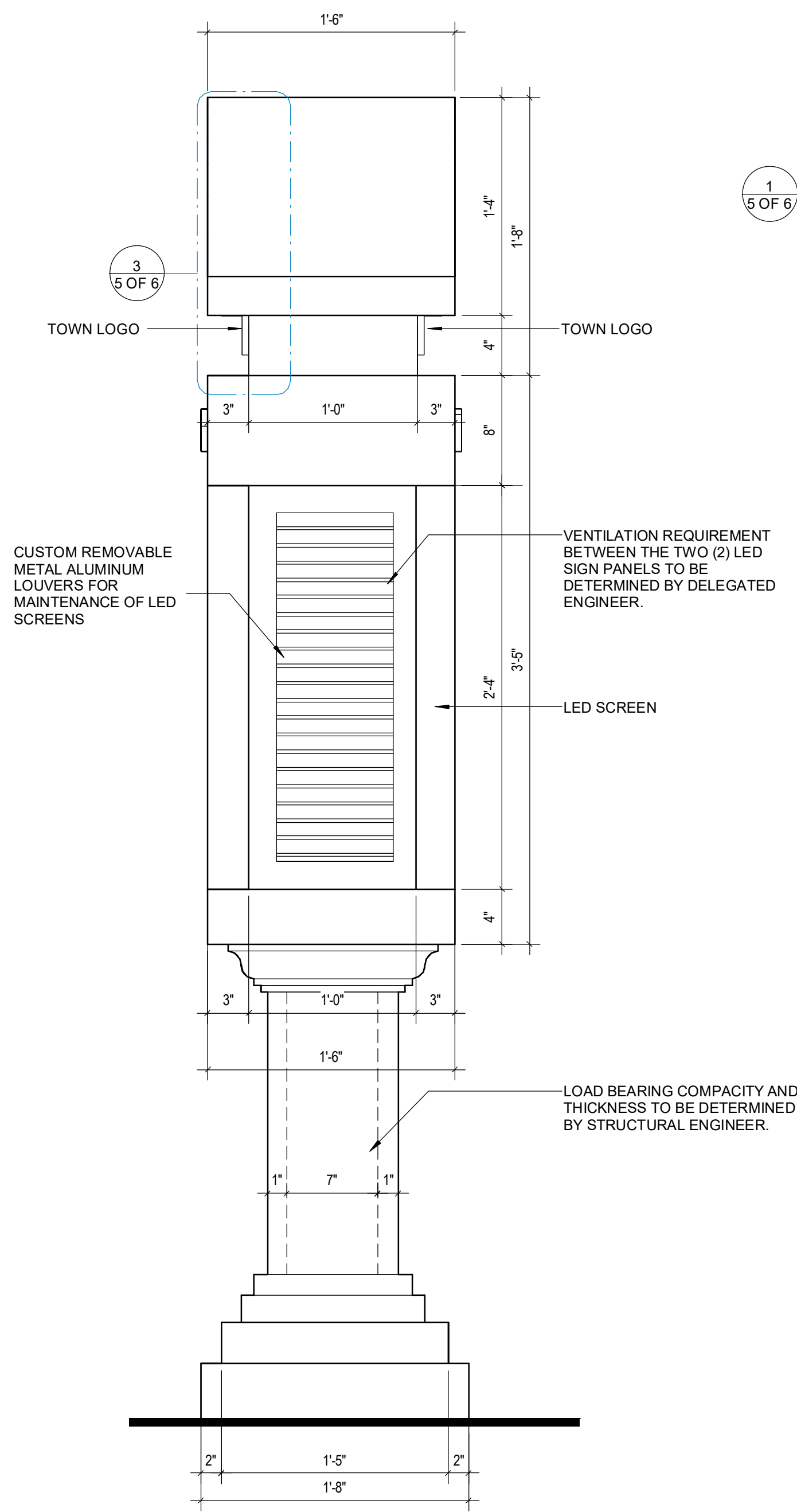
ARCHITECTURAL SITE PLAN

PROGRESS SET - CONSTRUCTION DOCUMENTS



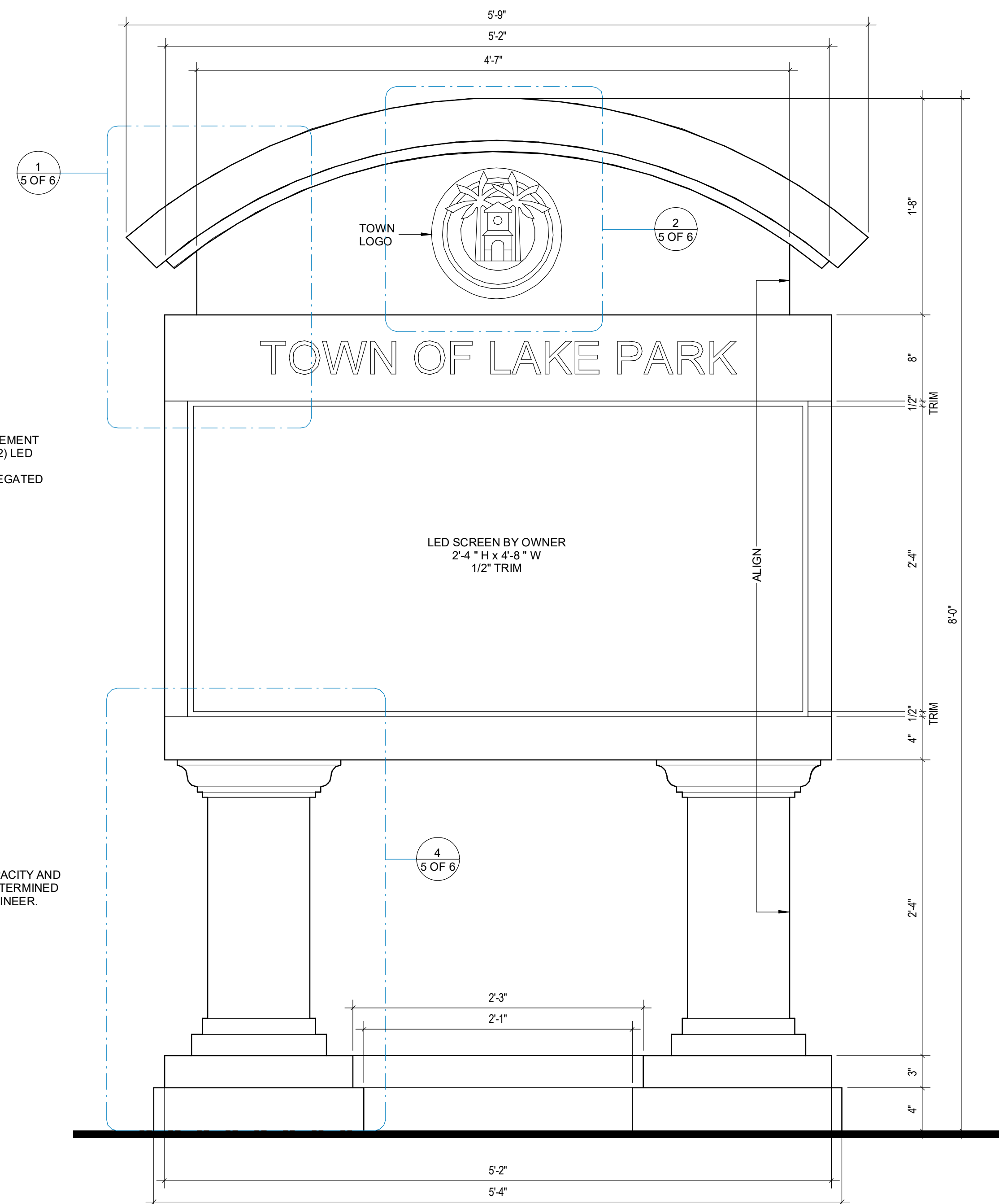
1 | AXON

SCALE:



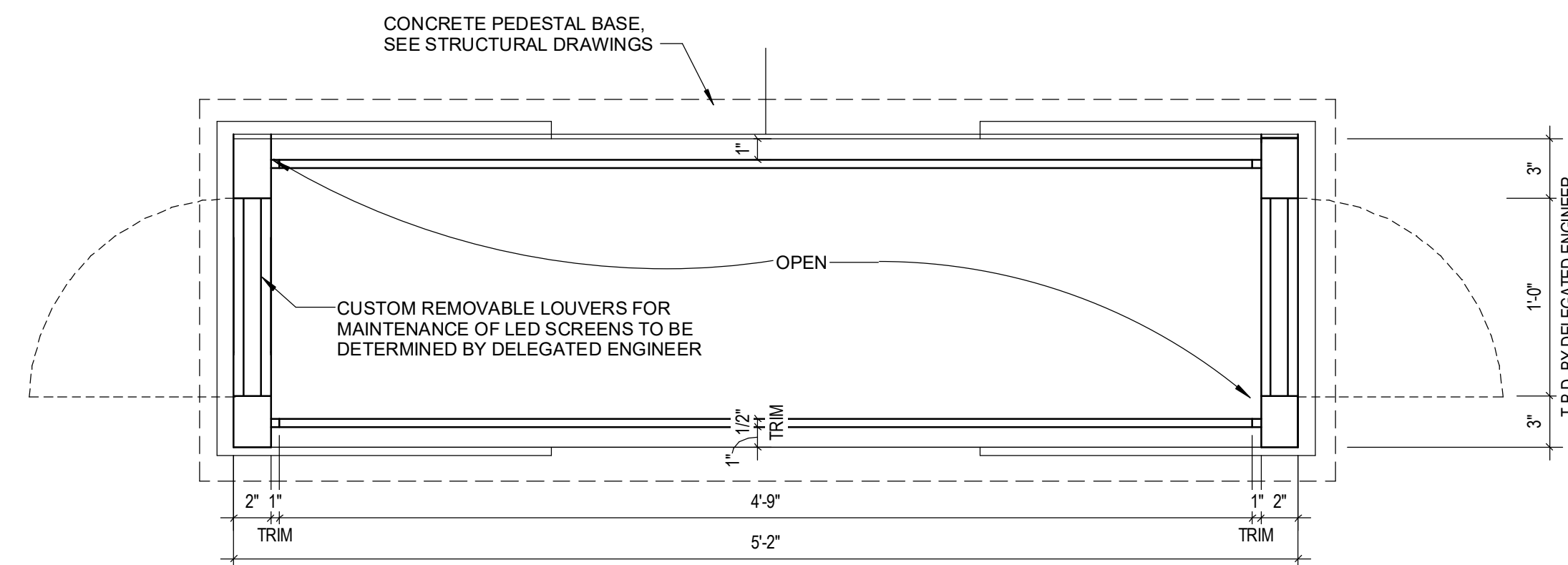
2 | PROPOSED SIDE ELEVATION

SCALE: 1 1/2" = 1'-0"



3 | PROPOSED EAST & WEST ELEVATION

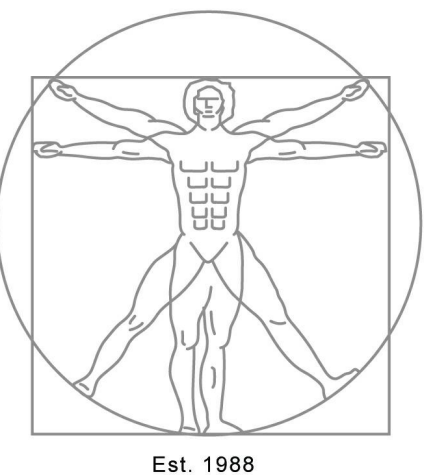
SCALE: 1 1/2" = 1'-0"



4 | PROPOSED PLAN AT LED SCREEN

SCALE: 1 1/2" = 1'-0"

NOTE: ALL ENGINEERING TO BE DELEGATED TO SIGNAGE COMPANY



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West Palm Beach, FL 33401
P (561) 659-2383
www.regarchitects.com

**TOWN OF LAKE PARK -
MONUMENT SIGN**

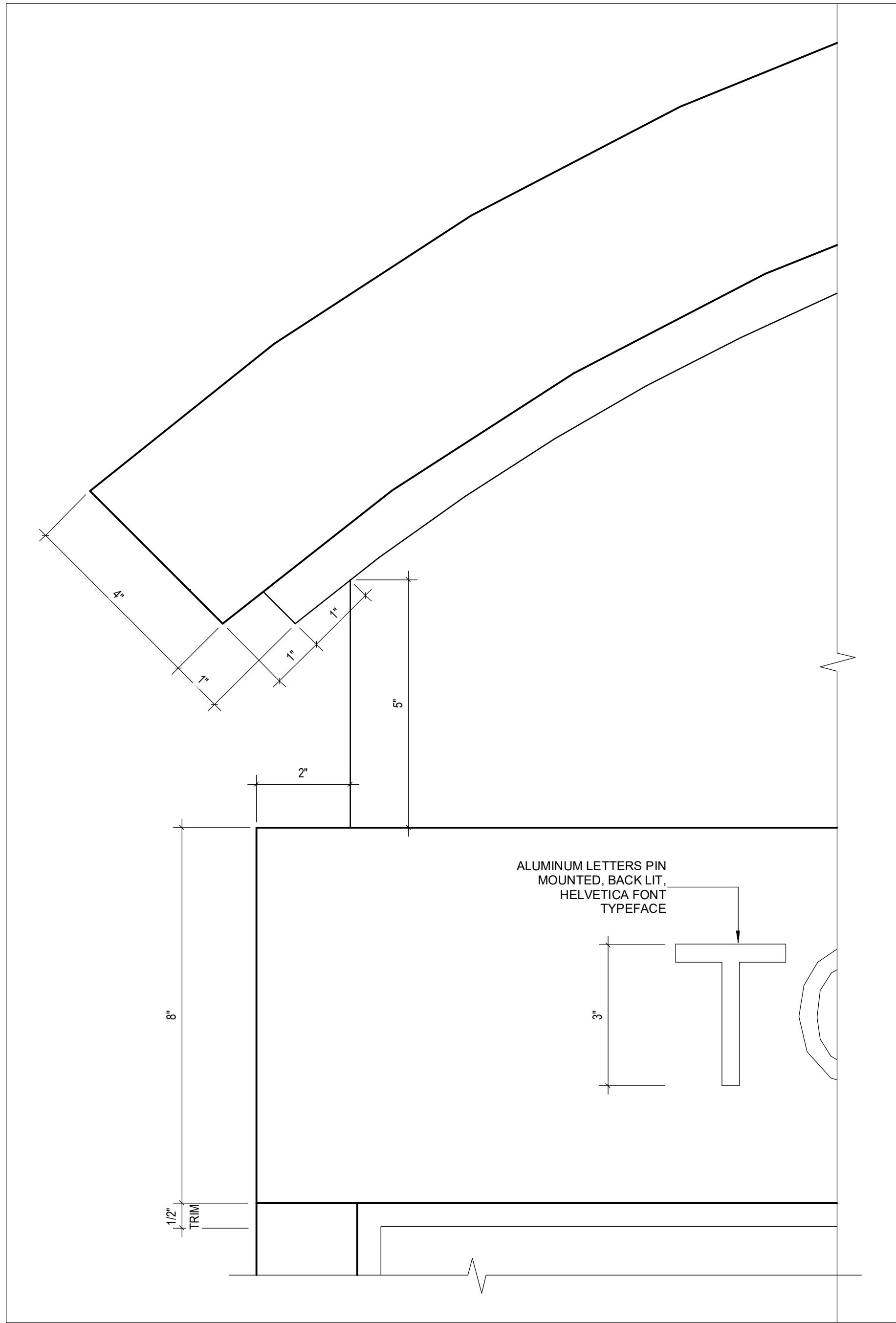
535 Park Avenue
Lake Park, FL 33403

NO. DATE DESCRIPTION

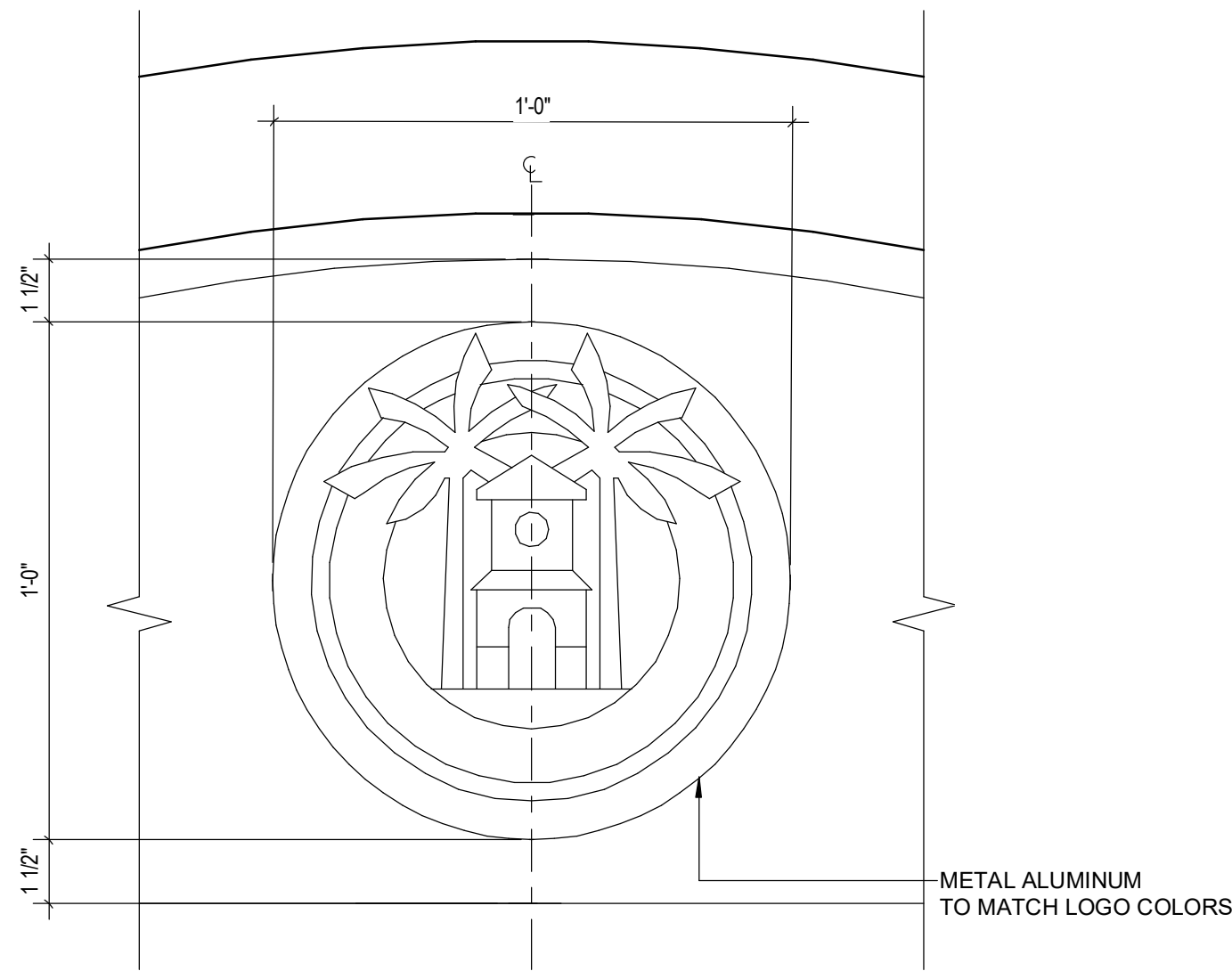
DATE	12/29/2022
MODELED	MW
CHECKED	CP
PROJECT #	15034.7
© REG 2022	

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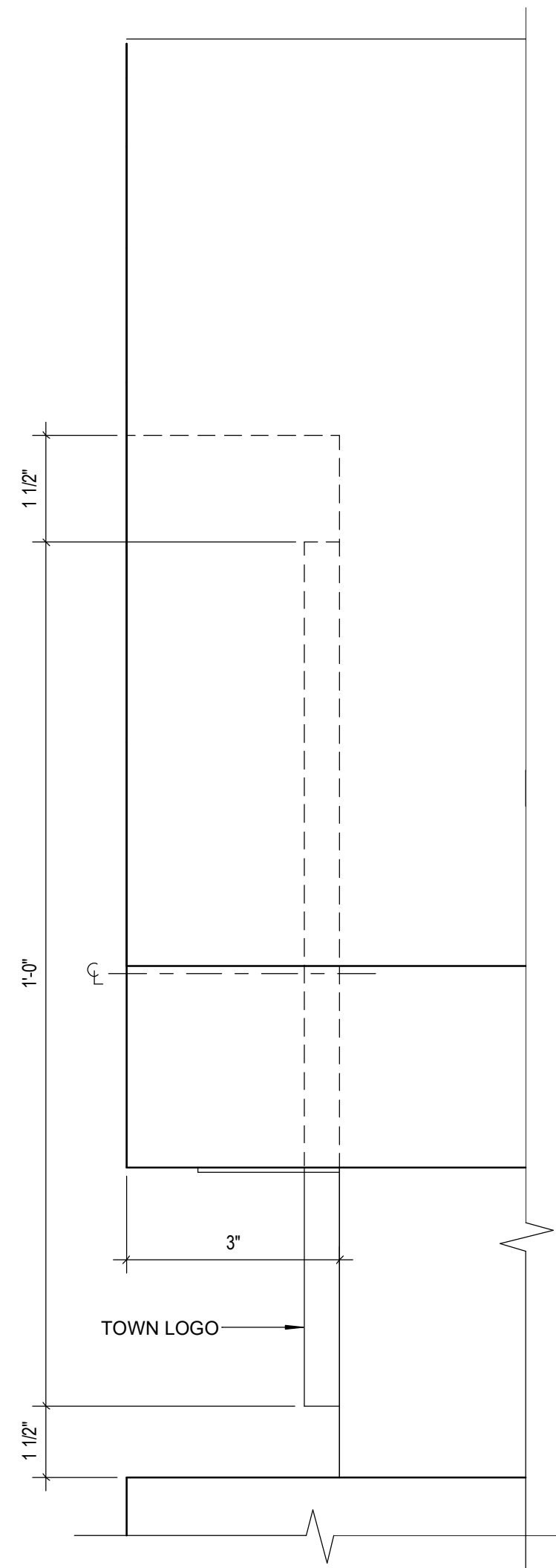
PROPOSED MONUMENTAL
SIGN



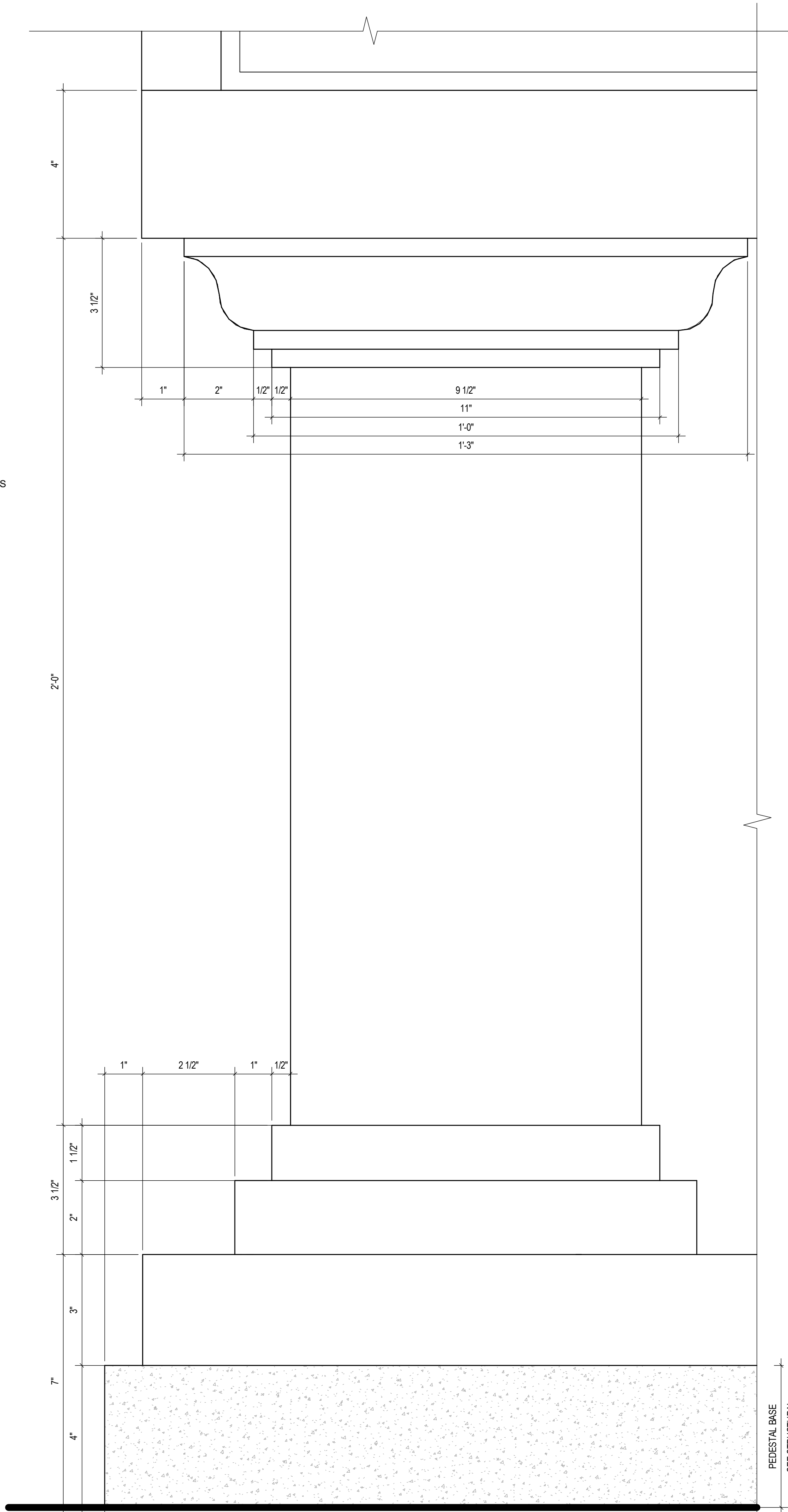
1 | DETAIL 1
SCALE: 6" = 1'-0"



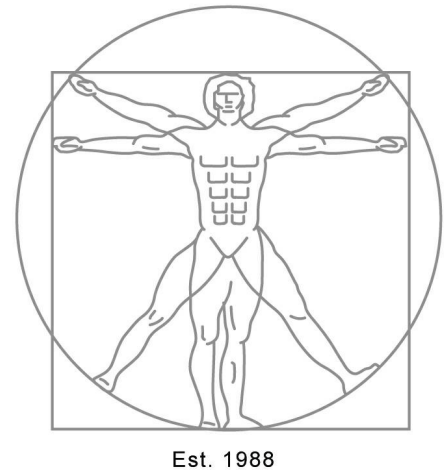
2 | PROPOSED MONUMENTAL SIGN LOGO
SCALE: 3" = 1'-0"



3 | DETAIL 2
SCALE: 6" = 1'-0"



4 | DETAIL 3
SCALE: 6" = 1'-0"





METAL ALUMINUM
TO MATCH LOGO COLORS

ALUMINUM LETTERS
PAINTED MATTE BLACK, PIN
MOUNTED, BACK LIT,
HELVETICA FONT TYPEFACE

TRIM TO BE PAINTED MATTE
BLACK

STUCCO TO MATCH
EXISTING MAIN BUILDING

CONCRETE PEDESTAL BASE

CUSTOM REMOVABLE
METAL ALUMINUM
LOUVERS FOR
MAINTENANCE OF LED
SCREENS

OWNER TO VERIFY FINAL PAINT SELECTION

NOTE: ALL ENGINEERING TO BE DELEGATED TO
SIGNAGE COMPANY

SW 6610
Koral Kicks
Interior / Exterior
Location Number: 117-C1

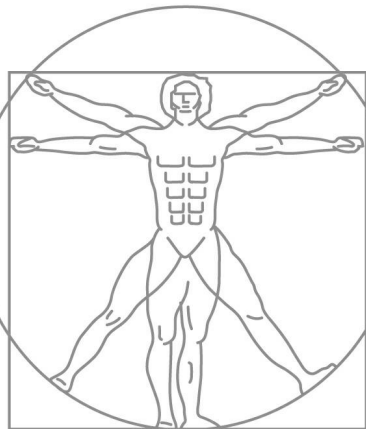
SW 7562
Roman Column
Interior
Location Number: 263-C1

SW 6991
Black Magic
Interior / Exterior
Location Number: 251-C3

REG

Architects
Interiors
Planners

CORP# AA0002447



Est. 1988

Rick Gonzalez, AIA
President

FL License AR0014172
120 South Olive Ave. Ste. 210,
West Palm Beach, FL 33401
P (561) 659-2383
www.regarchitects.com

TOWN OF LAKE PARK -
MONUMENT SIGN

535 Park Avenue
Lake Park, FL 33403

NO. DATE DESCRIPTION

DATE 12/29/2022

MODELED MW

CHECKED CP

PROJECT # 15034.7

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APPROPRIATE COMPENSATION TO THE
ARCHITECT.

PAINT COLOR SELECTION

6 OF 6

PROGRESS SET - CONSTRUCTION DOCUMENTS

EXHIBIT B

TECHNICAL SPECIFICATIONS FOR LED SIGN PANELS

The following is an itemized description of the proposed specifications for the LED sign panels. Description is not meant to be all inclusive, but is to provide a basic outline of the LED sign specifications that the Town is looking for.

Any references to brand names are for informational and reference purposes only. Product substitutions of equal specifications will be considered.

Infinity – Full Color Double Sided LED Display ----- (Optec or equal)

- Two (2) Individual LED Cabinets Acting as a Double Sided Display with Side Filler panels as necessary for appearance.
- LED Cabinet Size & LED Active Display area: 2'-4" h x 4'-9" w - Borderless Edge to Edge Pixels
- LED Pixel Pitch: 10mm
- LED Pixel Matrix: 72 x 144 (Rows x Columns)
- 3 LEDs per Pixel: 1 Red, 1 Green, 1 Blue
- Brightness: 10,000 Nits
- Color Processing: 16-Bit Grayscale
- Color Pallett: 281 Trillion Colors
- Graphic Capability: Text, Photos and Still Images
- Display Dimming: 100 Levels
- Average LED Life: 100,000 hours
- LED Cabinet Construction: Extruded Aluminum
- Weatherproofing, Front & Rear: Manufacturing Quality Standard
- Compliance: FCC Part 15, ETL, UL 48n/Electrical Requirements: 120V, Max: 8.8 Amps
- Remote WiFi Capabilities via Cell Data Modem for Remote Diagnostics and Remote Sign Communications & Programing with Lifetime Prepaid Data Service
- M.E. Cloud Based LED Sign Messaging Capabilities
- 5 Year Warranty on LED Signs with Lifetime Technical Support
- Lifetime Free software training and support



Table of Contents

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REQUIRED DOCUMENTS

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TAB D
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TAB E
REFERENCES

TAB A

REQUIRED DOCUMENTS

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

List below the dates of issue for each addendum received in connection with this Solicitation:

Addendum #1, Dated 3/1/2023 (Clarification 1 & 2)

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

PART II:

 NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS SOLICITATION

Firm Name: Don Bell Signs, LLC

Signature:  _____

Name and Title:
(Print or Type) Gary Bell, President

Date: 02-21-2023

BID PRICE & SIGNATURE PAGE:

BID No. 102-2023

TOWN HALL MONUMENT SIGN

Instructions:

Remove or copy this and all following pages, complete, execute, and include in your bid package.

Bid responses are to be submitted and received digitally via www.demandstar.com until

2:00 p.m. EST, on Thursday, March 09, 2023

Monument Sign Structure (Design / Construct / Install):	\$ 18,237.00
LED Sign Panels (two (2) programmable):	\$ 18,617.00
Permit Allowance:	\$ 2,000.00 Allowance
Total Bid Amount:	\$ 38,854.00

TOTAL BASE BID (for Monument Sign Structure / LED Sign Panels / Permit Allowance):

\$ Thirty eight thousand, eight hundred and fifty four dollars, zero cents.

Bid Price Written out

Estimated Project Time: (Design / Fabrication / Installation) 4 Months

Schedule of Required Bid Forms:

	(Yes or N)
Acknowledge Addenda # _____ (if issued)	Y
- Bid Price & Signature Page (signed)	Y
- Bid bond (minimum of 5% of total bid - if applicable)	NA
- Clarifications/Exceptions	Y
- List of Subcontractors	NA
- List of References	Y
- Licenses/Certifications (copies of applicable licenses)	Y
- Proof of Existing Insurance Coverage	Y
- Drug Free Workplace Cert. (signed)	Y
- Conflict of Interest Disclosure Form	Y
- Truth-In Negotiations Certificate	Y

NAME OF FIRM: Don Bell Signs., LLC

ADDRESS: 365 Oak Place Port Orange FL 32127

PHONE 386-788-8084

COMPANY EMAIL: ienwall@donbellsigns.com

DATE: 03-06-2023

TAX PAYER ID#: _____

AUTHORIZED SIGNATURE: _____

NAME & TITLE (Typed or Printed): Gary Bell, President

POINT OF CONTACT EMAIL ADDRESS ienwall@donbellsigns.com

LIST OF REFERENCES

Following are references from agencies/companies/individuals in which your company has provided similar services within the last 5 years:

REFERENCE #1

Company Name/Agency:	City of Lake Worth Beach
Address:	1121 Lucerne Ave, Lake Worth, FL 33460
Point of Contact:	Chris DaBros
Phone Number:	561-493-2550
Fax Number:	

REFERENCE #2

Company Name/Agency:	City of Daytona Beach
Address:	950 Bellevue Ave
	Daytona FL
Point of Contact:	David Waller
Phone Number:	386-671-8681
Fax Number:	

REFERENCE #3

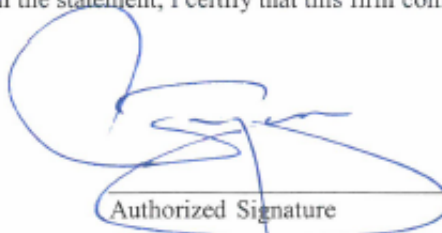
Company Name/Agency:	Daytona International Speedway
Address:	1801 W International Speedway
Point of Contact:	Mauricio Bemari
Phone Number:	386-681-4139
Fax Number:	

CERTIFICATION OF DRUG FREE WORKPLACE PROGRAM

I certify the firm of Don Bell Signs, LLC, maintains a drug-free workplace program, and that the following conditions are met:

1. We publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace; and specifying that actions will be taken against employees for violations of such prohibitions.
2. We inform employees about the dangers of drug abuse in the workplace, the company's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. We give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection one (1).
4. In the statement specified subsection one (1), we notify the employee that, as a condition of working in the commodities or contractual services that are under bid, the employee will abide by the terms of the statement; and will notify the employer of any conviction of, or plea of guilty or 'nolo contendere' to any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace, no later than five (5) days after such conviction.
5. We impose a sanction on or require the satisfactory participation in a drug-abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.
6. We make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Authorized Signature

2/21/23

(Date)

Gary Bell , President

Name & title (typed)

CONFLICT OF INTEREST DISCLOSURE FORM

The award of this contract is subject to the provisions of Chapter 112, Florida Statutes. All Proposers must disclose within their Proposal: the name of any officer, director, or agent who is also an employee of the Town of Lake Park.

Furthermore, all Proposers must disclose the name of any Town employee who owns, directly, or indirectly, an interest of more than five percent (5%) in the Proposer's firm or any of its branches.

The purpose of this disclosure form is to give the Town the information needed to identify potential conflicts of interest for evaluation team members and other key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal consideration may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any Town duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation if necessary:

 X To the best of my knowledge, the undersigned firm has no potential conflict of interest due to any other Cities, Counties, contracts, or property interest for the Proposal.

 The undersigned firm, by attachment to this form, submits information that may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this Proposal.

Acknowledged by:

Don Bell Signs, LLC

Firm Name

Signature

Gary Bell , President

Name and title (Print or Type)

02-21-2023


Date

TRUTH – IN NEGOTIATION CERTIFICATE

The undersigned warrants (i) that it has not employed or retained any company or person, other than bona fide employees working solely for the undersigned, to solicit or secure the Agreements and (ii) that it has not paid or agreed to pay any person, company, corporation, individual or firm other than its bona fide employees working solely for the undersigned or agreed to pay any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of the Agreement.

The undersigned certifies that the wage rates and other factual unit costs used to determine the compensation provided for in the Agreement are accurate, complete, and current as of the date of the Agreement.

This document must be executed by a Corporate Officer.

By: 
Title: Gary Bell , President
Date: 2/21/23

TAB B

ABOUT DON BELL



History & Growth

Don Bell Signs is a national sign company specializing in custom sign fabrication and installation for more than 76 years.

Founded in 1947 by Don and Florice Bell, Don Bell Signs has grown from a 500-square-foot storefront in Daytona Beach to a 50,000 square foot modern office and production facility, with a separate sign maintenance division that services the entire state of Florida, that is located in Port Orange, Florida.

Despite its development into a national full-service organization, Don Bell Signs has remained a family business. Don and Florices' son Gary Bell Sr, joined the company in 1971 as partner and president. The leadership of Gary Sr. saw the creation of the service division and an expanded line of products. In 2006 when Gary Sr. passed, Gary Bell Jr. took over, and is currently serving as President.

While Don Bell Signs has grown to become one of the largest sign service companies in the Southeast region, the same values of that original Central Florida storefront remain, including our commitment to quality workmanship and strong business ethics.

Our commitment to provide high-quality products and unparalleled service is what sets Don Bell Signs apart from our completion, we are a one stop shop for all your signage needs. Today's products include pylon, monument, channel letters, electronic message centers, scoreboards, video displays, time and temperature displays, stadium displays, architectural signage, environmental graphics, way finding, neon marques, digital and more.

Going beyond design and engineering Don Bell Signs offers turnkey services from conception to completion, including permit acquisition, project management and post-installation maintenance.

DON BELL SIGNS

CREATIVE. COMMITTED. CUSTOM



Executive Overview

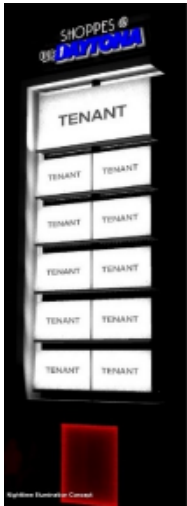
As one of the largest custom sign manufacturers in the Southeast region, Don Bell Signs has been specializing in custom sign fabrication and installation since 1947. We are a full service sign company with expertise in design and engineering, permit acquisition, project management, fabrication, installation, and service dedicated in providing high quality products and unparalleled service which sets us apart from our competition. We employ highly skilled professionals to ensure that our customer's brand is an extension of their company and exceeds their expectations. Over the years including this past year, Don Bell Signs has been honored with many awards for our creative signs and was published in Signs of the Times and Signs Illustrated.

It is our mission to provide unprecedented quality and service and our reputation is synonymous with quality workmanship, strong business ethics, innovative displays and exceptional service.



DON BELL SIGNS

CREATIVE. COMMITTED. CUSTOM



The Don Bell Signs Advantage

With over 70 years of experience of producing some of the most creative and custom signs in the world, Don Bell Signs offers unique capabilities and skill sets for this project. We specialize in highly complex and immense projects while closely guarding every detail to exceed our client's expectations.

Pre-Construction

Don Bell Signs will conduct a thorough site assessment to develop an in-depth understanding of the project and communicate this assessment to the Project Team, Partners, and the Client.

Design and Engineering

Don Bell Signs will be providing a full turnkey design package with three dimensional scale to ensure accurate presentation materials for the client's review and approval. Value engineering will be performed to achieve maximum expectations and stamped/sealed structural and electrical engineering documentation will be provided.

Project Team Capabilities

The Project Team has over 30 years of experience in sign design, engineering, manufacturing, and installation and our company has over 40 years of experience in the motorsports industry. Our Team includes journeymen fabricators, certified welders, certified crane operators and licensed electricians.

Florida References.

City of Tavares

201 E. Main Street

Tavares, FL 32778

Jacques Skutt 352-742-6416

jskutt@tavares.org



Florida References.

Bethune Cookman University

640 Dr. Mary McLeod Bethune Blvd
Daytona Beach, FL 32114
Dustin Dipersia 808-264-7214
dustin.dipersia@gmail.com





Engineer.



Dustin Dipersia
P.O. Box 238121
Port Orange, FL 32123
Phone Number: 808-264-7214
dustin.dipersia@gmail.com

Results-driven Civil Construction Engineer eager to contribute expertise in steering major projects to achieve critical timelines, budgetary guidelines, client specifications, and profit goals toward supporting the employer in maximizing performance as a key team member.

REGISTRATIONS

2015, State of Louisiana Professional Engineer (No. 39549)

2014, State of Florida Professional Engineer (No. 77276)

2013, State of Hawaii Professional Engineer (No. 15819)

CERTIFICATIONS

National Organization of Remediators & Mold Inspectors – State of Florida Mold Assessor (September 2015)

National Organization of Remediators & Mold Inspectors – State of Florida Mold Remediator (September 2015)

FDOT Final Estimate Level I (Dec 2013) & FDOT Final Estimate Level II (Jan 2014)

FDOT Earthwork Construction Inspection Level I (Dec 2013)

Nuclear Gauge Safety Training (Jan 2014)

FDOT Asphalt Paving Level I (Dec 2013) & FDOT Asphalt Paving Level II (Jan 2014)

FDOT Critical Structures Construction Issues (Jan 2014)

FDOT Advanced MOT (Jan 2014)

FDOT QC Manager (Nov 2013)

Traffic Control, Compressed Gas, Personal Protective Equipment, Hazardous Energy, Scaffold/Platform, 2012

Excavation, Confined Space, Fall Protection, Electrical and Ladders, 2012

Mechanically Stabilized Earth Walls & Slopes, 2008

Management & Leadership Skills for Supervisors & Managers, 2006

12th Annual Erosion Control & Geosynthetic Materials Seminar, 2005

Nuclear Testing Equipment; Gauge Operation; Radiological Safety, 2005

Construction Safety & Health; Business Maintenance, 2004

Summary of Qualifications

It is Don Bell Signs intent to be 100% committed to your team from beginning of the project to the final location completion and warranties. We are a company with rich tradition of quality work and more importantly quality service. Since 1947, we have prided ourselves in doing whatever it takes to make and keep the customer satisfied. With sound family financial background, we have plans to be in business for another 71 years.

II. Firm Information

1. Contact Info: Don Bell Signs 365 Oak Place Port Orange, FL 32127 386-788-8084
2. Sales Contact: Izzie Enwall ienwall@donbellsigns.com 386-547-6421
3. Proximity to jobsite: 75 miles
4. Form of ownership and years in business: LLC; in business 75 years-incorporated in 2001.
5. Insurance carrier: Brown and Brown General Liability 1,000,000/2,000,000; Auto 1,000,000; Umbrella 5,000,000/5,000,000; Workers Comp 1,000,000
6. Average annual revenue: \$7.5 million
7. Current Ratio: 2015-1.58:1 2014 1.81:1 2013 1.81:1 2012 1.76:1 2013 1.64:1
8. Main banking reference: South State Bank – 3615 Clyde Morris Blvd Port Orange, FL 32127 – Mark Chastain 386-868-0068
9. Personnel Resources: Kate Bell Kbell@donbellsigns.com

TAB C

QUALIFYING DOCUMENTS



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Limited Liability Company

DON BELL SIGNS LLC

Filing Information

Document Number	L01000021359
FEI/EIN Number	59-3761150
Date Filed	12/11/2001
State	FL
Status	ACTIVE
Last Event	LC AMENDMENT
Event Date Filed	01/09/2015
Event Effective Date	NONE

Principal Address

365 OAK PLACE
PORT ORANGE, FL 32127

Mailing Address

365 OAK PLACE
PORT ORANGE, FL 32127

Registered Agent Name & Address

WARD, CECIL J
365 OAK PLACE
PORT ORANGE, FL 32127

Name Changed: 01/09/2015

Address Changed: 01/09/2015

Authorized Person(s) Detail

Name & Address

Title MGRM

BROWN, GEORGE G
365 OAK PLACE
PORT ORANGE, FL 32127

Title SD

PECK, EDWIN JR

2022 / 2023

Volusia County Business Tax Receipt

Issued pursuant to F.S. 205 and Volusia County Code of Ordinances Chapter 114-1 by:
Volusia County Treasury and Billing - 125 W New York Ave, Room 120, Deland, FL 32720 - (386) 943-7085



Account #: 198501070083

Expires: September 30, 2023

Business Location: 365 OAK PL

Business Name: DON BELL SIGNS LLC

Owner Name: DON BELL SIGNS LLC

Mailing Address 365 OAK PL
PORT ORANGE, FL 32127

BUSINESS TYPE	REQ DOC #	CODE	COUNT	TAX
Electrical Specialty Cont	ES0000146	301ES	1	\$18.00
Manufacturing	ES0000146	391	83	\$225.00
Business Service	ES0000146	471	1	\$22.00
Hazardous Waste 835	ES0000146	835	1	\$50.00

- This receipt indicates payment of a tax, which is levied for the privilege of doing the type(s) of business listed above within Volusia County. This receipt is non-regulatory in nature and is not meant to be a certification of the holder's ability to perform the service for which he is registered. This receipt also does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.
- The business must meet all County and/or Municipality planning and zoning requirements or this Business Tax Receipt may be revoked and all taxes paid would be forfeited.
- The information contained on this Business Tax Receipt must be kept up to date. Contact the Volusia County Treasury and Billing for instructions on making changes to your account.

**THIS PORTION OF THE BUSINESS TAX RECEIPT MUST BE
POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS**

Volusia County Business Tax Receipt

Treasury and Billing - 125 W New York Ave, Room 120, Deland, FL 32720 - (386) 943-7085

DATE PAID: 07/29/2022

RECEIPT #: 476757

TOTAL TAX: \$315.00

PENALTY: \$0.00

TOTAL PAID: \$315.00



Business Name: DON BELL SIGNS LLC

Owner Name: DON BELL SIGNS LLC

Mailing Address 365 OAK PL
PORT ORANGE, FL 32127

Account #: 198501070083

Expires: September 30, 2023

Business Location: 365 OAK PL

PLEASE DETATCH THIS PORTION OF THE BUSINESS TAX RECEIPT FOR YOUR RECORDS.



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

ELECTRICAL CONTRACTORS' LICENSING BOARD

THE SPECIALTY ELECTRICAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

AS A SIGN ELECTRICAL SPECIALIST

WARD, CECIL JESSE

DON BELL SIGNS LLC

5472 WARD LAKE DRIVE

★ PORT ORANGE ★ FL 32128

LICENSE NUMBER: ES0000146

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/7/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hylant - Orlando 1025 Greenwood Blvd, Ste 285 Lake Mary FL 32746		CONTACT NAME: Catherine Goff PHONE (A/C, No, Ext): 407-740-5550 FAX (A/C, No): 407-740-5522 E-MAIL ADDRESS: orlandocommercial@hylant.com															
INSURED Don Bell Signs, LLC 365 Oak PL Port Orange FL 32127		INSURER(S) AFFORDING COVERAGE <table border="1"> <tr> <th>INSURER</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Continental Casualty Company</td> <td>20443</td> </tr> <tr> <td>INSURER B: Valley Forge Insurance Co</td> <td>20508</td> </tr> <tr> <td>INSURER C: Swiss Re Corporate Solutions America Insurance Cor</td> <td>29874</td> </tr> <tr> <td>INSURER D: Travelers Cas & Surety of Amer</td> <td>31194</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER	NAIC #	INSURER A: Continental Casualty Company	20443	INSURER B: Valley Forge Insurance Co	20508	INSURER C: Swiss Re Corporate Solutions America Insurance Cor	29874	INSURER D: Travelers Cas & Surety of Amer	31194	INSURER E:		INSURER F:	
INSURER	NAIC #																
INSURER A: Continental Casualty Company	20443																
INSURER B: Valley Forge Insurance Co	20508																
INSURER C: Swiss Re Corporate Solutions America Insurance Cor	29874																
INSURER D: Travelers Cas & Surety of Amer	31194																
INSURER E:																	
INSURER F:																	

License#: 23894
DONBELL-01

COVERAGES **CERTIFICATE NUMBER:** 141732641 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR NSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		7036460155	1/16/2023	1/16/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		BUA 7036459930	1/16/2023	1/16/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		CUE 6016327280	1/16/2023	1/16/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	7036459829	1/16/2023	1/16/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C D	Cyber Liability D&O Liability		C-4MAB-127900-CYBER-2023 107771691	1/16/2023 1/16/2023	1/16/2024 1/16/2024	Aggregate Limit \$ 500,000 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Town of Lake Park
535 Park Ave
Lake Park FL 33403

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Judy K. Wilson

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Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. DON BELL SIGNS, LLC	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► P Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
5 Address (number, street, and apt. or suite no.) See instructions. 365 OAK PLACE	Requester's name and address (optional)
6 City, state, and ZIP code PORT ORANGE, FL 32127	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-				-		
OR									
Employer identification number									
5	9	-	3	7	6	1	1	5	0

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► Joanne B. Brannock	Date ► Jan 3, 2023
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

TAB D

PROJECT METHODOLOGY AND SCHEDULE



•TYPICAL TIME FRAMES

Art/Design Drawings	5-6 Weeks
-Approvals from the city	
-Engineering	
-Permitting	
-Order Materials	
Production/Fabrication	8-10 Weeks
Installation (Weather Permitting)	1-2 Weeks
Estimated Time for Project	12-19 Weeks



Ability to Provide Service.



Gary Bell
President



Starla Swart
Art Director



Frank Boanno
Sale Manager



Andrew Simso
Install Manager



Tony Rodgerson
Production Manager



Izzie Enwall
Account Rep/PM



Mike Hanson
Permitting



Install Technicians



Shop Fabricators
And Painters



Richard Wiseman
Service

Gary Bell- Oversees ALL operations and has signing authority. Lead contact for this project

Frank Boanno- Second contact for project. Will oversee project manager, permitting, fabrication and installation scheduling. Frank will be included on all correspondence regarding this project.
On site as needed

Mike Hanson- in charge of all permitting acquisitions

Cecil Ward- License Holder

Izzie Enwall – Corporate Accounts/Project Manager

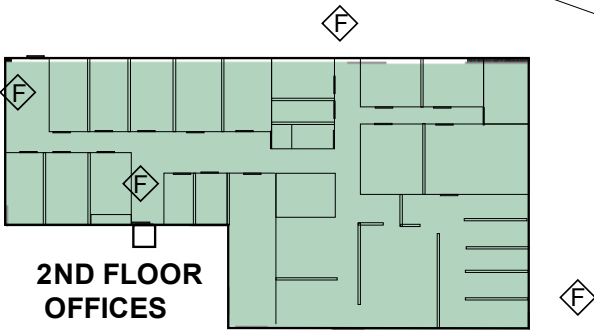
Andrew Simso Responsible for all crews, coordinating with project management, in organizing and scheduling all equipment and materials for installation on every project. Also conducts in-field safety and quality control inspections. Will work remotely and on premise part-time.

Richard Wiseman-Manages service department and handles all LED related requests.

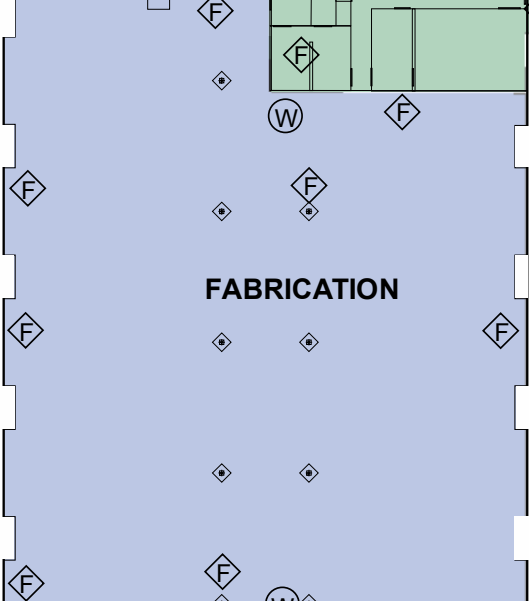
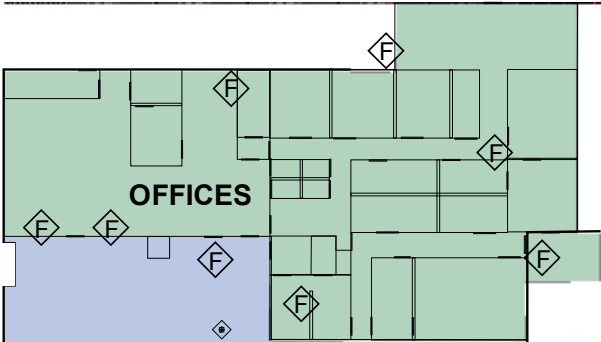
Tony Rodgerson- Responsible for production crew and streamlines all production workflow to prepare for installation. Coordinates with most departments whether it be advice on design/build, labor costs involved or just organizing and meeting schedule demands for each project in addition to ordering materials for production as needed.

Install Techs- onsite full time

DON BELL SIGNS PLANT LAYOUT WITH FIRE EXTINGUISHER & EYE WASH STATIONS

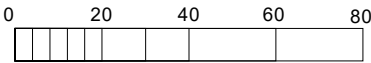


- Inventory / Storage
- Inventory / Storage
- Inventory / Storage



- Inventory / Storage

F = FIRE EXTINGUISHER
W = EYE WASH STATION



SCALE 0.25" = 10'

Report Samples



DON BELL SIGNS

800-824-0080

IZZIE ENWALL - Updated Construction Schedule

1700714

Preliminary

Permit

Fabrication

Install

BELL TOWER

Double Executed Contract	Art Submittals	Revised Art	Samples/Data Submittals	Art submittal Revisions	ALL Final Approvals Received	Engineering Completed	SURVEY	Permitting To Client	Permitting Rec from client	Permitting Submitted (3 weeks)	Permitting Received	Material ordering	Fabrication 19 Weeks	Install	City Inspections	Punch List	Permits Finaled
--------------------------	----------------	-------------	-------------------------	-------------------------	------------------------------	-----------------------	--------	----------------------	----------------------------	--------------------------------	---------------------	-------------------	----------------------	---------	------------------	------------	-----------------

4/10/18

Projected

4/3-4/18

4/23/18

4/23-4/27

5/4/18

5/4/18

4/11/18

4/18/18

5/10/18

7/12/18

8/13/18

6/4-10/18

9/26/2018

8/13/18

11/20/18

10/10/18

10/15/18

11/1/2018

Actual

4/5/18

4/13-DBS

5/30 CD

6/13/18

6/4-DBS

9/5/18

7/18/18

7/27/18

7/2/18

7/9/18

5/10/18

7/12/18

8/13/18

6/4-10/18

9/26/2018

8/13/18

11/1/2018

6/13 CD

7/11/18

6/26-DBS

9/19/18

7/11-DBS

8/21-DBS

9/10/18

9/13/18

9/26/2018

8/13/18

11/20/18

12/20/18

10/10/18

10/15/18

11/1/2018

8/5/18

10/11/18

10/15/18

10/16/18

10/18/18

10/29/18

11/20/18

12/20/18

11/1/2018

4/6/18

10/9/18

10/11/18

10/15/18

10/16/18

10/18/18

10/29/18

11/20/18

12/20/18

11/1/2018

4/6/18

10/9/18

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11/1/2018

4/6/18

10/9/18

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11/1/2018

4/6/18

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11/20/18

12/20/18

11/1/2018

4/6/18

10/9/18

10/11/18

10/15/18

10/16/18

10/18/18

10/29/18

11/20/18

12/20/18

11/1/2018

4/6/18

10/9



REPORTING + PROCEDURES

Project Flow:

For every project we are awarded we conduct a mandatory internal “redline” meeting that is headed up by the dedicated lead Project Manager/Sales Representative. This happens once an internal work order is created and all information has been gathered by the Project Manager/Sales Representative. The meeting includes our Production Manager, Install Manager, Chief Estimator (if needed), Designer (if needed), Quality Control Manager, Job Coordinator, Project Manager/Sales Representative and the President. The job is added to our Job Coordinator’s work in progress (WIP) report, for which a meeting is held every Thursday to go over each project that is reported in our WIP system. Our lead Project Manager/Sales Representative works closely with not just our Job Coordinator but our Production Manager, Install Manager, and Quality Control Manager to see the job through to completion. The Project Manager/Sales Representative will facilitate code research, permit paperwork, permit acquisitions and any necessary engineering if applicable. Each project is assigned a designer who has years of Corel Draw sign design experience which helps expedite if and when a design or a design change is needed immediately. This is extremely useful when time is of the essence and dates need to be met.

Production Flow:

With our 50,000 square foot facility and our 16 shop fabricators, we are most confident that we can handle any innovative project that comes our way. Our staff is available to work 60 hours when needed. Our mission, and policy, is timelines and exceeding the clients’ expectations. When needed, we will incur the additional overtime cost get the job done!

Installation & Service Flow:

We have (4) service trucks running the entire Central Florida area from Tampa to Jacksonville to West Palm. A fleet of (5) installation trucks ranging from 55’ – 110’ in reach. (1) 50’ spider lift, (2) service lighting vans for emergency service if our crews can’t get to the location within 24 hours. (4) standard pick-up trucks and (2) permit vehicles.

TAB E

REFERENCES

From: Hicks, James <jhicks@port-orange.org>
Sent: Wednesday, December 7, 2022 4:19 PM
To: Ron Hatcher <rhatcher@donbellsigns.com>
Subject: Reference

The City of Port Orange went to bid in 2021 to replace a 15+ year old digital sign at the entrance to our City Center complex. This is a highly traveled area in our city and the main entrance to many facilities such as our City Hall, City Hall Annex, Community Center, baseball and soccer fields, our YMCA, and more. Don Bell Signs was the lowest bidder, and it was subsequently awarded to them. The project scope included the following:

- Removal of old sign board
- Installation, programming, and training on new LED sign board
- LED lighting around lettering on the monument wall where the LED sign board is installed
- Ensure that the landscaping around the monument wall is returned to its previous state if damaged

We were delighted with the work that Don Bell Signs performed for us. I was impressed that they could do this project and not disturb any surrounding landscaping. We have received many compliments from residents and council members about the look of the new display. It is bright, easy to read, and displays graphics and video files in a high resolution. We can update the sign remotely via a cloud-based web application from anywhere, allowing us to give permissions to multiple departments within the City to update the content so that it is always new and relevant. The handful of times we have had issues in the last two years, their support technician has responded promptly to correct them.

I would highly recommend Don Bell Signs for any LED sign projects. If you have any questions or want more information, please don't hesitate to contact me at 386-506-5545 or jhicks@port-orange.org.

James Hicks, CPTM
Interim Director of Information Technology
City of Port Orange
(386) 506-5545
jhicks@port-orange.org

January 24, 2023

Re: Letter of Recommendation: Don Bell Signs Inc.

To Whom It May Concern:

The Lake Worth Beach Community Redevelopment Agency (CRA) has proudly contracted with Don Bell Signs Inc. since 2018. During that time, Don Bell Signs has been a strong partner in helping the CRA meet all of our way-finding and signage needs. The Lake Worth Beach CRA originally entered into an agreement to produce nearly 100 new way-finding signs valued at almost \$600,000.

It has been a true pleasure working with Gary, Frank, Izzie and the entire staff. Our agency has nothing but high praise for their work ethic, enthusiasm and dedication to providing quality projects. Don Bell Signs is very familiar with the requirements and regulations related to sign manufacturing and installation as well as the necessary procedures with state and local government.

I would recommend Don Bell Signs to all public and private sector clients seeking these types of services. If you would like further information regarding the firms' work with our agency please do not hesitate to contact me at (561) 493-2550 or cdabros@lakeworthbeachfl.gov.

Sincerely,



Chris Dabros
Deputy Director
Lake Worth Beach Community Redevelopment Agency (CRA)

References

Raymond James Stadium

1. RJS 4201 Dale Mabry Hwy Tampa, FL 33607
2. Scope: Project Manage, Fabricate, Permit/Engineer, & Install
3. Project Owner: Manhattan Construction; David Steger 281-220-9103 dsteger@manhattanconstruction.com Jeff Smith 832-231-2145 Jsmith@manhattanconstruction.com
4. Dates: 5/2016-8/2016; multiple sets of 7' LED Channel letters
5. Cost: Original \$302,605 Final \$302,605





Don Bell Signs Project References

LANDMARK HEALTHCARE FACILITIES

839 North Jefferson Street, Suite 600, Milwaukee, WI 53202

Main: 414.277.0500 | Direct: 414.223.7734 | Mobile: 414.308.7417

Mike Thiele mthiele@landmarkleadership.com

\$60K+ Scope: Monuments, wall signs, channel letters (AMBULANCE & EMERGENCY) for Halifax Health
Free Standing ED, Deltona. 2/2017

LIBERTY CENTER

4016 TOWNSFAIR WAY Ste 201 Columbus, OH 43219- \$655,577.00

Scope: Design, Fabricate and Install

Contact: ROB BROWN RBBROWN@STEINER.COM 614 -414-7300 10/2015

CITY OF WEST MELBOURNE

2240 MINTON ROAD West Melbourne, FL 32904 - \$85,435.00

Scope: Design, Fabricate and Install

Contact: KEITH MILLS 321-837-7778 10/2016

DAYTONA INT'L SPEEDWAY

Multiple Jobs

1801 W. International Speedway Blvd Daytona Beach, FL 32114 - \$4 million+

Scope: Design, Fabricate and Install

Mauricio Bernal [386-681-4139](tel:386-681-4139) On going work

TAMPA PREMIUM OUTLETS

2300 Grand Cypress Drive, Lutz, FL 33559 - \$354,097.00

Scope Design, Fabricate and Install

Brian Hanson Bhanson@simon.com 407/851-7234 8/2015

RAYMOND JAMES STADIUM

Manhattan Construction \$302,605.00

Scope: Design, Fabricate and Install

Steve Masucci [813-675-1987](tel:813-675-1987) 9/2016

MELLOW MUSHROOM

5375 Drake Drive SW Atlanta, GA 30336 \$650,000+

Scope: Design, Fabricate, and Install multiple locations

Kacey Brackin Franchise Development Coordinator 150 Great Southwest Parkway SW

Atlanta, GA 30336 404-924-2282 kacey@mellowmushroom.com

On going work

TAB F

LED INFORMATION



1700 S. De Soto Place, Ontario, CA 91761
(800) 876-1668 www.optec.com

Ray Hanson	Ship To Address	Quotation #:	2023-001177
Don Bell Signs	Don Bell Signs	Quotation Date:	3/2/2023
365 Oak Place	365 Oak Place	Project Name:	Town of Lake Park
Port Orange, FL, 32127	Port Orange, FL, 32127	Prepared by:	Jayson Davis
(800)824-0080 x325		Quote Valid:	60 days

Optec Model: INF-MOD-10-RGB-Z-P-D-QR

Display Specifications

Product Line:	
LED Pixel Pitch:	10.0mm
Matrix Size:	72 x 144
Viewing Area:	2' 4 3/8" x 4' 8 11/16"
Cabinet Size:	2' 4 3/8" x 4' 8 11/16" x 6 1/2" (Reference to shop drawing for accurate dimensions)
Color:	RGB
Color Processing:	RGB 281 Trillion Levels-M
LED's per pixel:	Red: 1 Green: 1 Blue: 1
Total # of LED's:	62208
Character Size:	2.75 Inches
# of Lines/Char. Line:	10 line(s), 24 characters
Brightness:	10000 NIT's (+/-5%)
Viewing Angle:	140 Degrees Horizontal
Display Configuration:	Double (2 Cabinets - Face Primary/Secondary)
Maintenance Door:	Front
Cabinet Design:	Module
Display Net Weight:	Approx. 144.11 lbs. per face (+/- 10%) (Reference to shop drawing)
Ventilation:	Rear Vent

Standard Features

Dimming Levels:	100 - Auto & Manual
Dimming/Temp. Sensor:	Included
Crate:	Included
Software:	ME Pro Plus
Software Upgrade:	5 Years Software Upgrades
Software Training:	Webinar

Electrical & Venting Requirements

AC Power Required:	Single Phase 120V or 240V 50/60Hz
Total Boot Up Amps* (120V):	8.1 (Reference to shop drawing for power requirements and distribution)
Regular Operating Amps* (120V):	2.36
Example Electrical Cost* (120V):	US\$0.37/Day
Venting Requirement*:	155.45 CFM

Terms of Purchase

FOB:	Ontario, CA
Payment Term:	50% Deposit, 50% Prior to Shipment
Delivery Lead Time*:	8 - 10 Weeks
Warranty*:	5 Year Parts Warranty (Cell Modem carries manufacturer warranty of 1 year)

INFINITE APPEAL

Infinity-RGB is an ultra-high bright, vibrant, LED display with all-weather performance. Its innovation, design, and advanced features all work to create lasting value.



INFINITY-RGB

OUTDOOR LED DISPLAY TECHNOLOGY



±10,000 NITS ULTRA
HIGH BRIGHTNESS

x20 Brighter than an LCD
TV¹. View in full daylight
and dimmable at night.

¹Based on LCD TV avg. 500 Nits.

10-25 MM

PIXEL PITCH
OPTIONS

Large IP65 discrete pixel
tiles, ±100,000² hours
lifetime, 281 trillion colors.

²Approximate



IP65 FRONT/IP54 REAR
ALL-WEATHER TESTED

UV, salt-mist, vibration,
±temperature, voltage,
and x2 waterproof tested.



140° HORIZONTAL
VIEWING ANGLE

View the display easily
from wide angles creating
greater visual impact.



DIAGNOSTIC
UTILITY³

Display, power, data, tile,
and pixel⁴ health alerts
sent by email⁵ or online
on demand.

³Additional fees. Internet service required. ⁴Optional.



60 FPS
VIDEO PLAYBACK
Smooth full motion
video playback.



CONNECTIVITY

Network with, Ethernet,
wireless⁶, WiFi⁶, Fiber Optic⁶,
or cellular⁶ technology.

⁶Optional



FRONT/REAR
SERVICEABLE

Two service options
allow for fast, easy
maintenance.



CLOUD-BASED
SOFTWARE⁵

Control, network, and
diagnose displays from
anywhere.

⁵Optional. Internet service required.



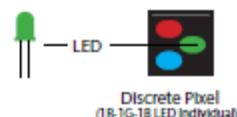
5
YEAR
WARRANTY⁶

5-Year parts and
in-factory labor.
10-Year parts availability.

⁶Standard warranty.

INFINITY-RGB

OUTDOOR LED DISPLAY TECHNOLOGY



Display

Pixels (mm)	Brightness (Nits)	Tile Matrix (HxV)	Cabinet Design Options (See available configurations chart for details.)	Cabinet Serviceability
10	10,000*	24x24	Modular; Traditional; Front Vent*	Front or Rear*
12 ¹	10,000*	20x20	Modular; Traditional; Front Vent*	Front or Rear*
16	10,000*	15x15	Modular; Traditional; Front Vent*	Front or Rear*
20	9,500*	12x12	Modular; Traditional; Front Vent*	Front or Rear*
25 ¹	7,000*	8x16	Modular; Traditional; Front Vent*	Front or Rear*

Color 281 Trillion Colors

Viewable Angle 140° Horizontal; 70° Vertical

Contrast Enhancement Louver w/ Light Reflection Design

Dimming 100 Levels

Average LED Lifetime ±100,000* Hours

Color Processing 16-Bit Grayscale

Color Temperature 6,500K (Adjustable)

Graphic & Video Support

Display Capability Video, Graphic, Text

Video Frame Rate 60 FPS

Refresh Rate ±1920 Hz (Adjustable)

Communication

Communication Ethernet, WiFi*, Wireless*, Fiber Optic*, Cellular*

Signal

Redundant Data¹, Power²

Enclosure

Cabinet Construction Aluminum

Cabinet Ventilation Front* or Rear

Waterproofing (Front/Rear) IP65/IP54

Manufacturing Quality Standard ISO 9001

Electrical & Operating Requirements

AC Power 110/240VAC 60Hz.

Operating Temp. / Humidity ± -30°~140°F / ±10~90%

Diagnostics *

Remote / Email Display, Power, Data, Tile, Pixel**

Software

PC / Cloud-Based M.E. Pro Plus; VIVID*; DNET 3.0*; M.E. Cloud*

Limited Warranty & Service

Warranty 5-Year Parts & In-Factory Labor*

Certifications

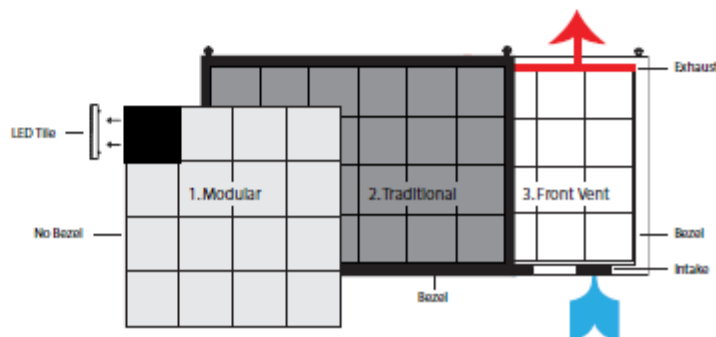
Hardware



*YCC Part 15 - Class A compliant. For certification details, contact your Optec dealer or sales consultant.

3 CABINET DESIGNS

INF-RGB features three cabinet designs. Our modular (1.) outdoor products feature more pixels (higher resolution) than the traditional (2.) bezeled cabinets. They also allow for greater flexibility and larger scale design possibilities. Finally, the front vent (3.) cabinet is engineered for select outdoor installations with rear ventilation limitations.

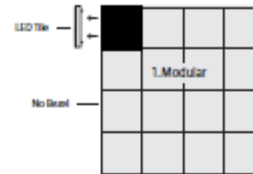


INFINITY-RGB

OUTDOOR LED DISPLAY TECHNOLOGY

Available Modular Configurations

Modular cabinets are combined like "Lego" blocks to form a complete sign. The cabinets ship ready to install and feature continuous angle iron built to specification.



Display

Enclosure

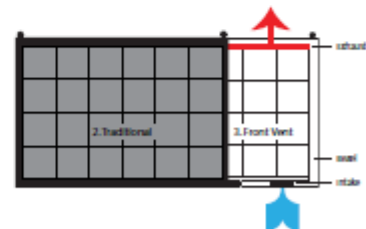
Pixels (mm)	Brightness (Nits)	Tile Matrix (HxW)	Module Resolution Pixels (HxW)		Cabinet Size (Inch) (HxW)		Cabinet Depth (Inch) (D)	Cabinet Weight (lbs)	Cabinet Power Max. (Watt)
10	10,000*	24x24	72	72	28.35	28.35	6.7	60*	255
			72	96	28.35	37.80			
			96	72	37.80	28.35		80*	350
			96	96	37.80	37.80		106*	458
			120	120	47.24	47.24		164*	728
			120	72	47.24	28.35		99*	431
12 ¹	10,000*	20x20	60	60	28.35	28.35	6.7	60*	255
			60	80	28.35	37.80			
			80	60	37.80	28.35		80*	350
			80	80	37.80	37.80		106*	458
			100	100	47.24	47.24		164*	728
			100	60	47.24	28.35		99*	431
16	10,000*	15x15	45	45	28.35	28.35	6.7	60*	255
			45	60	28.35	37.80			
			60	45	37.80	28.35		80*	350
			60	60	37.80	37.80		106*	458
			75	75	47.24	47.24		164*	728
			75	45	47.24	28.35		99*	431
20	9,500*	12x12	36	36	28.35	28.35	6.7	60*	243
			36	48	28.35	37.80			
			48	36	37.80	28.35		80*	333
			48	48	37.80	37.80		106*	435
			60	60	47.24	47.24		164*	692
			60	36	47.24	28.35		99*	410
25 ¹	7,000*	8x16	32	32	31.50	31.50	6.7	80*	219

*Optional Orders: 1"x1/8"

1"x1/8"

Available Traditional & Front Vent Configurations

Traditional and Front Vent (FV) cabinets are built to specification. For cabinet size, weight, and total resolution, please contact your Optec dealer or sales consultant.



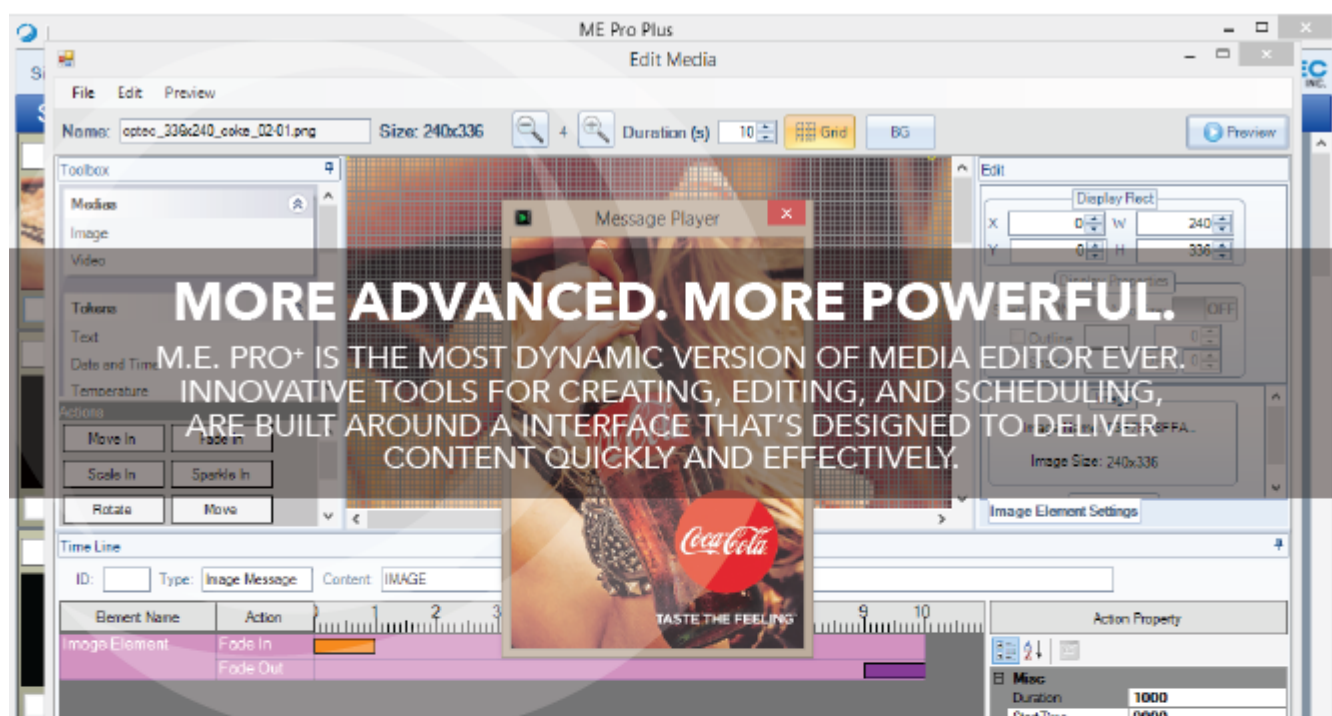
Display

Enclosure

Pixels (mm)	Brightness (Nits)	Tile Matrix (HxW)	Cabinet Size/Weight (Inch) (lbs)	Cabinet Depth (Inch) (D)	Power Max. (Watt)
10	10,000*	24x24	Custom	7.87	0.049
12 ¹	10,000*	20x20	Custom	7.87	0.07
16	10,000*	15x15	Custom	7.87	0.126
20	9,500*	12x12	Custom	7.87	0.187
25 ¹	7,000*	8x16	Custom	7.87	0.214

*Optional Orders: 1"x1/8"

Maximum 70% high cabinet size



M.E. PRO+

MEDIA EDITOR PRO PLUS SOFTWARE SUITE



CONTENT CREATION

Create, import, layer, edit, manage and preview with intuitive content creation tools.



LAYERED CONTENT

Layer content to create messages with impact. Key text over images, animations, and video.



VISUAL EFFECTS

Utilize a variety of transition effects like scale, rotate, and fade in/out to create dynamic content.



CONTENT ZONING

Create a variety of content layouts with up to 9 user defined media zones.



BUILT IN APPS

Display customized time, temperature, date, numerals/characters, and variable data.



HOT KEYS

Up to 100 available hot keys for instantaneous content playback.



CREATE PLAY LISTS

Create or import/export play lists for one or multiple zones and log playback.



ADVANCED SCHEDULING

Schedule down to the minute for one or multiple displays.



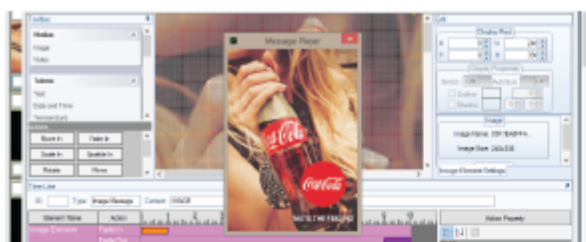
DISPLAY CONTROLS

Control, network, and adjust displays and settings.



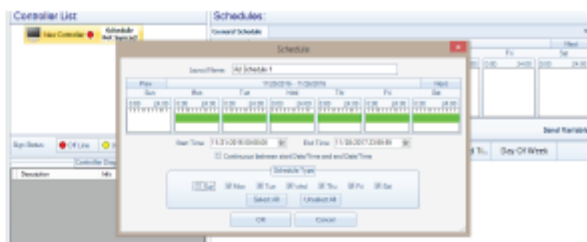
OPERATING SYSTEM

Windows 10, 8, 7 and Vista compatibility.



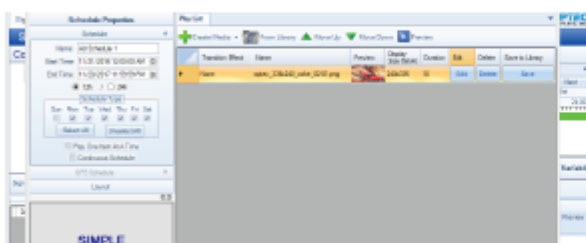
CONTENT CREATION

Create, import, layer, edit, organize and preview with intuitive content creation tools. Manage effects, apps, variable data, and frame duration.



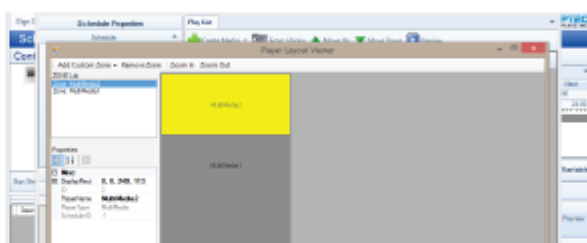
ADVANCED SCHEDULING

Schedule down to the minute for one or multiple displays. Create, import/export, edit and preview. Group scheduling and upload, log played files, and view display communication status.



CREATE PLAY LISTS

Create or import/export play lists for one or multiple zones and log playback. Edit and preview play lists. Save individual content files to the content library for future use.



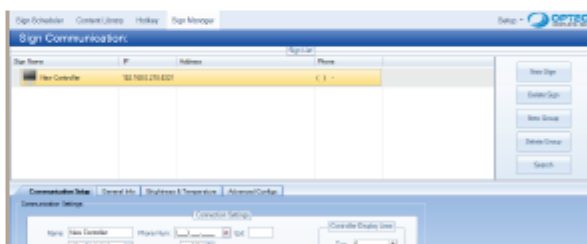
CONTENT ZONING

Create and schedule a variety of content layouts with up to 9 user defined media zones. Mix static, variable, and dynamic content on one display.



HOT KEYS

Up to 100 available hot keys for instantaneous content playback. Create, edit, and customize each hot key including naming and play duration.



DISPLAY CONTROLS

Control, network, and adjust displays and settings. Create, edit and group displays. Monitor and adjust display connectivity, temperature, and brightness.

Minimum System Requirements

Required Processor	1GHZ Processor or Faster
Required Memory	2GB RAM
Required Hard Disk Space	Up to 10GB Available
Required Video Card	Intel® HD Graphics 520 or Better
Required Connectivity & Port	Ethernet
Optional Connectivity*	Internet Access

*Internet access is required for software updates and connecting multiple display locations

Software Information

Size	±60MB
Compatibility	Windows: Vista, 7, 8, 10
Font Compatibility	TrueType, OpenType
Keyboard/Input Languages	Multiple, Glyphs
Media	AVI, MPG, MOV, MP4, WMA, OPV, BMP, JPG, GIF, PNG
Languages	English
Rating	4+



CELLULAR SERVICE

CELLULAR SERVICE & NETWORK CONNECTIVITY

Optec's turnkey cellular solution* enables a dedicated secure connection with remote/cloud access to your LED display. Eliminate complicated network setup and wireless interference, and gain greater display installation flexibility.

Our displays can really hear you now.



CELLULAR PACKAGE

Package includes all communication hardware (cell modem + antenna), Static IP activation fee, configuration, installation, and selected data plan service (1-year, multi-year, or lifetime¹).

Cellular connectivity benefits:

- Faster Installation
- Sign Location Flexibility
- No Cable Runs
- Fully Configured
- No Networking & WiFi Setup
- Eliminates WiFi Interference
- Dedicated Secure Connection
- Cloud-based Networking
- Clean Sign Appearance