



## Town of Lake Park Town Commission

### Agenda Request Form

Meeting Date: September 6, 2023

Agenda Item No.

**Agenda Title: AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, REPEALING IN ITS ENTIRETY CHAPTER 2, ARTICLE V, DIVISION 2, ENTITLED "PURCHASING", AND REPLACING AND READOPTING IT AS REVISED DIVISION 2; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE.**

- ☐ SPECIAL PRESENTATION/REPORTS ☐ CONSENT AGENDA  
☐ BOARD APPOINTMENT ☐ OLD BUSINESS  
☒ **PUBLIC HEARING ORDINANCE ON FIRST READING**  
☐ NEW BUSINESS  
☐ OTHER: \_\_\_\_\_

Approved by Town Manager

Date:

8-25-23

Name/Title: *Bambi McKibbin-Turner, Assistant Town Manager/Human Resources Director*

<b>Originating Department:</b>  Human Resources, Finance and Town Manager	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	<b><u>Attachments:</u></b>  Proposed new Ordinance No. _____; and, Current Ordinance No. 09-2019
<b>Advertised:</b> Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or <b>Not applicable in this case</b> <b><u>BMT</u></b>  Please initial one.

**Summary Explanation/Background:**

At its November 20, 2019 meeting, the Town Commission adopted Ordinance 9-2019 which is the Town's current purchasing policy. Staff reviewed the Town's current purchasing Ordinance and determined that there are revisions that need to be made in order to correspond to current best practices as they relate to municipal government procurement and to conform to the requirements of the Palm Beach County Office of Inspector General.

As a result, staff worked with the Town Attorney in developing a new purchasing Ordinance, the adoption of which is the purpose of this agenda item.

For ease of reference, attached are a copy of the proposed new purchasing Ordinance in redline format and in clean copy format, and a copy of the current Ordinance 9-2019.

**Recommended Motion: I move to approve Ordinance \_\_\_\_\_ on first reading.**