



## Town of Lake Park Town Commission

### Agenda Request Form

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**Meeting Date:** September 6, 2023

**Originating Department:** Public Works

**Agenda Title:** Resolution of the Town Commission of the Town of Lake Park, Florida Authorizing and Directing the Mayor to Execute an Agreement with Florida Technical Consultants to Provide the Town with Geographic Information System (GIS) Services.

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**Approved by Town Manager:** John D'Agostino Digitally signed by John D'Agostino  
DN: cn=John D'Agostino, o=Town of Lake Park, ou=Town Manager,  
email=jdagostino@lakeparkflorida.gov, c=US  
Date: 2023.09.01 14:21:45 -04'00' **Date:** \_\_\_\_\_

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**Cost of Item:** N/A **Funding Source:** N/A

**Account Number:** N/A **Finance Signature:** Jeffrey P. Duvall Digitally signed by Jeffrey P. Duvall  
DN: cn=Jeffrey P. Duvall, o=ou,  
email=jduvall@lakeparkflorida.gov, c=US  
Date: 2023.09.01 09:23:54 -04'00'

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**Advertised:** N/A

**Date:** N/A **Newspaper:** N/A

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**Attachments:** 1. Agenda Request Form  
2. Resolution  
3. Cooperative Purchase Agreement between the Town and Florida Technical Consultants (FTC)  
4. Agreement between FTC and Cooper City, FL

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**Please initial one:**

Yes, I have notified everyone

Not applicable in this case

### Summary Explanation/Background:

Geographic Information Systems (GIS) are important for a wide range of applications across various fields due to their ability to capture, analyze, and visualize geospatial data.

Additionally, through its various operating departments, the Town provides essential public services to residents, visitors, and businesses within the Town and previously determined the

need for contractors to provide Geographic Information System services (GIS services) to enhance the Town's operation and improve public engagement and access to information.

Although the Town currently offers and maintains various public-facing GIS applications and maps on its website, it does not currently employ staff capable of effectively and efficiently managing/creating/updating said GIS data.

For this reason, Town staff researched and identified an agreement, Agreement No. RFP2019-2-UTL-GIS Services, which Cooper City, Florida, competitively solicited and awarded to Florida Technical Consultants (Contractor), to provide GIS services to the City.

Pursuant to the Town's purchasing procedures, the Town may enter cooperative purchasing contracts for services when another public agency has competitively solicited the same services and the recipient of the contract from another public entity has agreed to offer the same services to other public entities based upon the same terms, conditions, and pricing.

Furthermore, the Contractor has agreed to provide the same services to the Town as it has agreed to provide to Cooper City for the same pricing, terms, and conditions set forth in Agreement No. RFP2019-2-UTL-GIS Services.

The Agreement between the City and the Contractor has a two-year term, commencing on May 29, 2022, and terminating on May 28, 2024.

Town staff envision utilizing the Contractor to complete a variety of pending GIS projects, including the development of consolidated water, wastewater and stormwater utility maps, storm debris management sector map, sanitation routes, school zones, and other maps.

The Town Manager recommends approval.

**Recommended Motion:**

I move to adopt Resolution No. \_\_\_\_\_.