



## Town of Lake Park Town Commission

### Agenda Request Form

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**Meeting Date:** January 7, 2026

**Originating Department:** Special Events

**Agenda Title:** Resolution 01-01-26 – Agreement (First Renewal) – Sunset Celebration Beverage Service – Bonner Mobile Bar

**Approved by Town Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Cost of Item:** \$0 **Funding Source:** Recreation Vendor Fees

**Account Number:** 001-347.916 **Signature:** Barbara A. Gould

**Advertised:**

**Date:** \_\_\_\_\_ **Newspaper:** \_\_\_\_\_

**Attachments:** Resolution, Renewal Agreement, Original Agreement

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**Please initial one:**

X Yes, I have notified everyone.

\_\_\_\_\_ Not applicable in this case

#### **Summary Explanation/Background:**

The Special Events Department recommends renewing the current agreement with Bonner Mobile Bar to provide beverage service for the Town's monthly Sunset Celebration events throughout 2026 at Kelsey Park. The current one-year agreement expires on January 14, 2026, and the proposed one-year renewal, if approved, would be through January 14, 2027, in the amount of \$600 (annual license fee) and 10% of the gross sales from each Sunset Celebration (reimbursement fee)].

If approved, the Town Commission will accept Bonner Mobile Bar's annual license fee and reimbursement fee including all terms, conditions, and pricing contained in the existing agreement. The proposed renewal will be for one year with one additional one-year renewal option remaining available to the Town. The Town will not expend more than the amount within

the approved budget as it may be adopted or amended each year for these goods and services over the term of the contract.

Note: Various documents related to the original competitive process RFP 120-2024 are available for review from the Town Clerk's Office, including but not limited to the solicitation notice, scoring matrix, proposal documents, and advertisement as required.

The proposed first renewal has been prepared by the Special Events Director and reviewed by the proposed vendor, Bonner Mobile Bar, the Finance Director and the Town Attorney.

The Town has previously worked with Bonner Mobile Bar and they have provided quality service for previous events (since 2016).

**Recommendation:**

I move to approve Resolution 01-01-26 and the First Renewal to the Sunset Celebration Beverage Service Agreement with Bonner Mobile Bar, effective from January 15, 2026 and authorize the Mayor to execute the proposed First Renewal.