



Lake Park Town Commission, Florida

Regular Commission Meeting Minutes

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

Wednesday, December 17, 2025

Immediately Following the Special Called CRA Meeting

Roger Michaud	—	Mayor
Michael Hensley	—	Vice Mayor
John Linden	—	Commissioner
Michael O'Rourke	—	Commissioner
Judith Thomas	—	Commissioner
Richard J. Reade	—	Town Manager
Thomas J. Baird	—	Town Attorney
Vivian Mendez, MMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contract the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.

CALL TO ORDER/ROLL CALL

7:52 P.M.

PRESENT

Mayor Roger Michaud

Vice Mayor Michael Hensley

Commissioner Judith Thomas

Commissioner John Linden

Commissioner Michael O'Rourke

PLEDGE OF ALLEGIANCE

The pledge was recited during the Special Call CRA Meeting.

APPROVAL OF AGENDA:

Motion to approve the agenda made by Commissioner Thomas, Seconded by Commissioner Linden.

Voting Yea: Mayor Michaud, Vice Mayor Hensley, Commissioner Thomas, Commissioner Linden, Commissioner O'Rourke

Mayor Michaud asked for consensus to allow Captain Sanford to provide a verbal report.

SPECIAL PRESENTATION/REPORT:

1. Proclamation - Twiggs Academy

Mayor Michaud presented the owners of Twiggs Academy with a proclamation.

Dr. Pierre Michel thanked the Commission.

2. Discussion - 2026 State of Florida Legislative Session - Ms. Ellyn Bogdanoff - Becker & Poliakoff

Ms. Ellyn Bogdanoff gave a presentation to the Commission (see Exhibit A) and the Commissioners were provided with a pamphlet with a summary of the Legislative items that staff compiled (Exhibit B). The Commissioners asked questions about homestead; property taxes property insurance costs. Ms. Bogdanoff spoke about possible insurance rate reductions that may take place.

Captain Sanford reported on the district's special patrols during the holiday season. Mayor Michaud thanked Captain Sanford and the Deputies for the Shop with a Cop, which was a great event. Commissioner Thomas commended law enforcement in Town for keeping the community safe and comfortable.

PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

-Tim Sullivan spoke in favor of development on 10th Street and traffic safety including the Brightline train.

-Dianne Sophinos read into the record a public comment from Kelly Steele in support of the Town Manager (Exhibit C).

-Katia Zhestkova spoke about the Town Manager's performance evaluation and her hopes for the process.

-Michael Steinhauer provided comments via Exhibit D.

CONSENT AGENDA:

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

Commissioner Thomas requested that items 7,8 and 9 be pulled. Commissioner Linden requested that items 4 and 10 be pulled from the Consent Agenda.

Motion to approve items 3, 5 and 6 from the Consent Agenda made by Vice Mayor Hensley,
Seconded by Commissioner Thomas.

Voting Yea: Mayor Michaud, Vice Mayor Hensley, Commissioner Thomas, Commissioner Linden, Commissioner O'Rourke.

3. Regular Commission Meeting Minutes - November 19, 2025
5. Resolution 100-12-25 - Annual Pest Control Service - Town Facilities - Northwest Exterminating Co., LLC - \$23,580 (3-Year Agreement)
6. Resolution 101-12-25 – Agreement - Evergreen House Restoration Project - Professional Architectural Design and Consulting Services (RFQ #109-2025) - Baker Design Build – \$78,120

Items 4, 7, 8, 9 and 10 were pulled from the consent agenda for separate discussion:

4. Resolution 99-12-25 Purchase of 32' Dovetail Equipment Trailer – Right Trailers, Inc. – \$23,044.40

Commissioner Linden asked about the equipment that the trailer would be used for. Public Works Director Jaime Morales stated that the trailer is for a digger that the Town already possesses, but it can be used for multiple purposes if needed.

Motion to approve Resolution 99-12-25 made by Commissioner O'Rourke, seconded by Commissioner Thomas.

Voting Aye: Mayor Michaud, Vice Mayor Hensley, Commissioner Thomas and Commissioner O'Rourke.

Voting Nay: Commissioner Linden

7. Resolution 102-12-25 – Agreement - Kelsey Park Splash Pad. (RFQ #121-2025) - Professional Architectural Design and Consulting Services - Kimley-Horn and Associates, Inc. - \$123,125.65

Commissioner Thomas stated that she did not want this item on consent because she knew that it was an important topic to residents. Public Works Director Morales explained that this item is for the design of the splash pad. He stated that the grant funds in the amount of \$400,000.00 that are available need to be used or they will be lost. Commissioner Linden stated that he would like this item to be moved to next year due to unanticipated costs associated with upkeep and insurance and the Town's inability to fund the construction phase at this time. Public Works Director Morales stated that the design and underground infrastructure are already funded and the additional amenities can be added once additional funding is secured. Grants Writer/Chief Public Information Officer Merrell Angstreich explained the annual schedule for the Community Development Block Grant (CDBG) and that if the Town did not use the \$400,000.00 in available grant funds, it would be lost and the Town would not get another sizeable grant for several years. The Commission suggested installing a water feature as opposed to a splash pad in order to reduce upkeep and insurance and asked the Public Works Director to investigate the options. Commissioner Linden stated for the record that "we are making a big mistake if we don't have all of the answers."

Motion to approve Resolution 102-12-25 made by Commissioner O'Rourke, seconded by Commissioner Thomas.

Voting Aye: Mayor Michaud, Vice Mayor Hensley, Commissioner Thomas and Commissioner O'Rourke.

Voting Nay: Commissioner Linden

8. Resolution 103-12-25 – Agreement - 10th Street Road and Green Infrastructure (Stormwater) Improvements (RFQ #115-2025) - Professional Engineering & Design Services - Baxter & Woodman, Inc. - \$423,898

Commissioner Thomas asked for an update on where we are in the design phase. Public Works Director Morales stated that the funds are available for the design but not for construction.

Motion to approve Resolution 103-12-25 made by Vice Mayor Hensley, seconded by Commissioner Thomas.

Voting Aye All

9. Resolution 104-12-25 - Agreement - Lake Park Neighborhood Water and Sanitary Sewer Improvement Project (10th Street Property - Town Owned) - Seacoast Utility Authority (SUA)

Commissioner Thomas asked if this is a part of Seacoast Utilities master improvements that they are doing throughout Town. Community Development Director Nadia DiTommaso confirmed that to be correct. Commissioner Thomas stated for the record that Seacoast Utilities have been doing tremendous work to get projects completed.

Motion to approve Resolution 104-12-25 made by Commissioner O'Rourke, seconded by Vice Mayor Hensley.

Voting Aye; All.

10. Resolution 105-12-25 – Purchase Quick View Video Inspection Pole Camera – Environmental Products Group, Inc. – \$19,500

Commissioner Linden asked who would be responsible for operating this equipment and who will train them. Public Works Director Morales stated that the Stormwater Division will operate the equipment and they have already received training from the vendor.

Motion to approve Resolution 105-12-25 made by Commissioner O'Rourke, seconded by Vice Mayor Hensley.

Voting Aye; All.

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING: NONE

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING: NONE

NEW BUSINESS:

11. Resolution 106-12-25 - Agreement (Piggyback) - Copier & Multi-Function Devices - Canon USA, Inc.

Information Technology (IT) Director Paul McGuiness explained that devices in Town will be replaced and the number of copiers will be reduced resulting in a cost savings for the Town. Motion to approve Resolution 106-12-25 made by Vice Mayor Hensley, seconded by Commissioner O'Rourke.

Voting Aye: All.

12. Resolution 107-12-25 - Agreement (1st Renewal) - Financial, Purchasing, Human Resource, Utility Billing, Business Licensing, Code Compliance and Permitting Software Subscription and Support - Tyler Technologies, Inc.

Information Technology (IT) Director McGuiness explained that the contract with Tyler Technologies is being amended to remove unnecessary modules resulting in a cost savings for the Town.

Motion to approve Resolution 107-12-25 made by Commissioner O'Rourke, Seconded by Commissioner Linden.

Voting Aye; All.

13. Resolution 108-12-25 - Fiscal Year 2025/2026 Budget Adjustment - Re-Encumber Open Purchase Order Funding from the FY 2025 Budget

Finance Director Barbara Gould explained that this is a housekeeping item to bring a revenue and expenditure item forward from the previous budget.

Motion to approve Resolution 108-12-25 made by Vice Mayor Hensley, Seconded by Commissioner Linden.

Voting Aye; All.

14. Resolution 109-12-25 - Agreement - Right-of-Way Improvement & Maintenance
(Nautilus 220) - Forest Development, LLC

Community Development Director DiTommaso provided an explanation of the item (Exhibit E). Commissioner Thomas that this agreement may create confusion as to who owns the right of way area. Town Attorney Baird stated that there would be no question of ownership because the land is public land owned by the Town.

Motion to approve Resolution 109-12-25 made by Commissioner O'Rourke, Seconded by Commissioner Thomas.

Voting Aye; All.

15. Discussion - Town Manager Annual Performance Evaluation.

Motion to approve the annual performance evaluation tool using the enumerated score card method made by Commissioner O'Rourke, Seconded by Commissioner Thomas.

Commissioner Linden stated that these evaluations had previously been done in a public format and feels that this is unfair to the person being evaluated and requests that only the results of the evaluations be provided publicly. Mayor Michaud advised the Commission to bring any modifications they would like to suggest to the Town Manager so they can be compiled for discussion at the next meeting.

Voting Yea: Mayor Michaud, Vice Mayor Hensley, Commissioner Thomas, Commissioner Linden.

Voting Nay: Commissioner O'Rourke.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

-Town Attorney Baird provided an update on the local challenge to Senate Bill 180 and stated that there is a motion for a preliminary injunction pending and he has submitted a declaration of negative impact on behalf of the Town. Town Attorney Baird wished everyone happy holidays.

-Town Manager Reade thanked staff for the recent holiday event. He asked the Commission for consensus for a proclamation for an employee who has been with the Town for fifty years. The Commission agreed to the proclamation. Town Manager Reade also thanked staff for grants that were received for drainage improvements. He announced upcoming holiday Town closures and the Commission discussed and agreed to gifting employees with additional time off for the

holidays. Community Development Director DiTommaso provided an update on the Nautilus project and stated that they are close to issuing a certificate of occupancy. Town Manager Reade wished everyone happy holidays.

-Commissioner O'Rourke announced an achievement within his family.

-Commissioner Linden spoke in favor of the angel program.

-Vice Mayor Hensley wished everyone a merry Christmas and happy New Year.

-Commissioner Thomas stated that she will not be in favor of reducing Commission meetings to one per month. She wished staff the best over the holiday and the New Year.

-Mayor Michaud stated that staff has helped him grow over the years. He wished everyone a merry Christmas and happy New Year.

REQUEST FOR FUTURE AGENDA ITEMS: NONE

ADJOURNMENT:

Motion to adjourn made by Commissioner Thomas. Seconded by Commissioner O'Rourke.

Voting Aye; All.

Meeting adjourned 10:03 P.M.

FUTURE MEETING DATE: Next Scheduled Regular Commission Meeting will be held on January 7, 2026.

Mayor Roger D. Michaud

Town Seal

Town Clerk, Vivian Mendez, MMC

Deputy Town Clerk, Laura Weidgans

Approved on this _____ of _____, 2026