

# Lake Park Public Library

## Annual Plan of Service

### 2025



## Activities & Events

- Continue assisting residents to meet basic needs by partnering with local community partners that provide support.
- Continue public recognition of library partners and community supporters.
- Continue to actively seek feedback through promotion of suggestion box and online surveys.
- Continue to provide programs that are informational, educational, cultural, and recreational for residents of all ages.
- Expand the library's presence in community events such as the Sunset Celebration and Rust Market.
- Expand outreach activities through community partnerships.
- Expand programs and services within the library assisting residents with their business and entrepreneurial needs.
- Expand programs and services within the library assisting residents with their literacy needs.
- Provide support for Little Free Libraries within the Town by supplying books to the stewards.
- Provide support for Town departments and Town projects by providing related materials and programs to residents.

## Collection Development

- Expand collection of e-books, digital audiobooks, e-magazines, and other digital media.
- Expand general collection with a wider variety of media adapting to emerging technology.
- Expand ESOL, multilingual and early literacy materials.
- Research user preferences utilizing survey responses and circulation statistic reports.
- Seek out innovative collection displays that encourage user browsing of the collection.
- Subscribe to online services that provide informational, educational, cultural, and recreational content for residents of all ages.

## Educational Services

- Continue expanding children's reading and Story Time events to meet the needs of the community.
- Continue nurturing learning-centered activities within the library with additional online resources.
- Continue partnering with local schools for library and community programs.
- Continue partnerships with programs that support literacy.
- Create new learning opportunities for the public to explore new technologies.
- Create unique learning experiences for youth and adults.
- Explore ways to support local schools and students.
- Provide access to online resources that will encourage beginning computer users in the use of computers and provide a place for more advanced users to learn new techniques and find answers to their questions
- Provide resources for language learning to facilitate communication among residents.

## Facilities

- Continue the redesign and refurbishment of public spaces.
- Continue to explore adding technology that provides users with more options and flexibility in their connections through the internet.
- Continue to investigate innovative solutions to accommodate the variety of transport vehicles patrons use to visit the library.
- Explore the feasibility of the expansion of facility space.
- Explore the feasibility of the expansion of operation hours.
- Explore the feasibility of the addition of a maker space (area to be utilized by patrons for creative endeavors).
- Explore options for best use of current facility space.
- Increase the use of mobile circulation.

## Marketing

- Continue marketing library programs and services by utilizing new and traditional media methods.
- Continue outreach to the community through visits to community organizations, events, and schools.
- Continue utilizing effective methods to produce library publications such as calendars and brochures.
- Explore new, emerging marketing methods.
- Work with Chief Public Information Officer to provide messaging to the community.

## Staffing

- Ensure that staff receives training on all new software and hardware, as well as refresher courses on current programs.
- Ensure that all staff attend the Southeast Florida Library Information Network Conference to meet with other local library staff and learn what they are doing at their libraries.
- Increase staffing as funding becomes available in order to bring staffing to enhanced standard levels.
- Provide at least two professional development days to increase staff knowledge and continue to support independent learning of staff.

## Technology

- Acquire additional tablets for patron assistance and other tasks.
- Explore the possibility of adding maker space technology such as 3D printers and laser engraving.
- Explore the possibility of replacing the Schuyler Room audio equipment and adding video capability to the room.
- Explore ways to help users meet their needs of increasing reliance on internet access.
- Promote the Aspen LiDA mobile discovery app.