

TOWN OF LAKE PARK ADOPTED BUDGET

LIBRARY - 700

FISCAL YEAR

October 1, 2023 through September 30, 2024

Rept:122 - Itemized Budget For Year 2024 Version 1
 ADOPTED 2023/2024 BUDGET

G/L Account	Description	2022 Actual	2023 Budget	2023 YTD+Enc	2024 Budget	Notes
EXPENDITURES						
001-57-571-700-11000	Executive Salaries	113,752.36	84,240.00	70,759.12	115,003.00	
	1 Library Director				115,003.00	
001-57-571-700-12000	Regular Salaries	138,407.36	185,550.41	144,990.74	224,219.00	
	1 Library Assistant - Children's Services - Vacant				32,100.00	
	2 Library Assistant				35,832.00	
	3 Library Assistant				32,100.00	
	4 Accounting Technician				45,639.00	
	5 Assistant Library Director				78,548.00	
001-57-571-700-13000	Other & Part Time Salaries	558.10	0.00	0.00	0.00	
001-57-571-700-14000	Overtime Salaries	19.86	0.00	0.00	0.00	
001-57-571-700-15000	Special Pay	1,526.00	720.00	570.00	720.00	
	1 Telephone Stipend				720.00	
001-57-571-700-21000	FICA	19,355.55	21,337.00	16,268.57	26,313.00	
	1 Library Director				8,798.00	
	2 Library Assistant - Children's Services - Vacant				2,456.00	
	3 Library Assistant				2,741.00	
	4 Library Assistant				2,456.00	
	5 Accounting Technician				3,491.00	
	6 Assistant Library Director				6,009.00	
	7 Opt-Out Payment				362.00	
001-57-571-700-22000	Retirement	13,282.77	19,506.00	15,534.45	24,238.00	
	1 Library Director				8,625.00	
	2 Library Assistant - Children's Services - Vacant				1,204.00	
	3 Library Assistant				2,687.00	
	4 Library Assistant				2,408.00	
	5 Accounting Technician				3,423.00	
	6 Assistant Library Director				5,891.00	
001-57-571-700-22100	Town Retirement Matching	5,436.82	5,194.00	4,775.17	7,607.00	
	1 Library Director				2,588.00	
	2 Library Assistant - Children's Services - Vacant				0.00	
	3 Library Assistant				1,344.00	

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	4 Library Assistant				0.00	
	5 Accounting Technician				1,711.00	
	6 Assistant Library Director				1,964.00	
001-57-571-700-23100	Health Insurance	37,109.64	59,636.00	46,854.86	63,646.00	
	1 Library Director				11,572.00	
	2 Library Assistant - Children's Services				11,572.00	
	3 Library Assistant				11,572.00	
	4 Library Assistant				11,572.00	
	5 Assistant Library Director				17,358.00	
001-57-571-700-23150	Opt-Out Payment	4,767.40	5,436.00	3,743.00	4,728.00	
	1 Accounting Technician				4,728.00	
001-57-571-700-23200	Insurance - Dental	1,420.02	2,030.00	1,352.40	2,130.00	
	1 Library Director				426.00	
	2 Library Assistant - Children's Services				426.00	
	3 Library Assistant				426.00	
	4 Library Assistant				426.00	
	5 Accounting Technician				0.00	
	6 Assistant Library Director				426.00	
001-57-571-700-23300	Insurance - Life	495.36	653.00	379.11	552.00	
	1 Library Director				122.00	
	2 Library Assistant - Children's Services - Vac				71.00	
	3 Library Assistant				76.00	
	4 Library Assistant				66.00	
	5 Accounting Technician				95.00	
	6 Assistant Library Director				122.00	
001-57-571-700-23400	Insurance - Vision	179.45	275.00	183.60	275.00	
	1 Library Director				55.00	
	2 Library Assistant - Children's Services - Vac				55.00	
	3 Library Assistant				55.00	
	4 Library Assistant				55.00	
	5 Accounting Technician				0.00	
	6 Assistant Library Director				55.00	
001-57-571-700-23500	Disability	2,095.44	2,590.00	1,099.38	1,500.00	

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	1 Library Director				483.00	
	2 Library Assistant - Children's Services				161.00	
	3 Library Assistant				172.00	
	4 Library Assistant				86.00	
	5 Accounting Technician				219.00	
	6 Assistant Library Director				379.00	
001-57-571-700-24000	Worker's Compensation Insurance	118.47	139.00	127.38	411.00	
	1 Worker's Compensation Insurance				411.00	
	TOTAL PERSONNEL EXPENSES	338,524.60-	387,306.41-	306,637.78-	471,342.00-	
001-57-571-700-31000	Professional Services	0.00	0.00	0.00	1,000.00	
	1 Can We Talk?				1,000.00	
001-57-571-700-34000	Contractual Services	15,105.22	36,259.00	39,473.01	55,100.00	
	1 Bibliotheca Cloud Library Annual Subscription				2,000.00	
	2 Brain Fuse				2,000.00	
	3 DipJar annual fee				0.00	
	4 Janitorial Services				24,000.00	
	5 Mango Languages				3,200.00	
	6 OCLC Cat Express				400.00	
	7 OCLC WORLDCAT Share Services				600.00	
	8 Overdrive annual content subscription				3,000.00	
	9 Palm Beach County Library Cooperative Movie License				100.00	
	10 SEFLIN Bywater-Koha Aspen Annual Support and hosting				5,000.00	
	11 SEFLIN DEI Analysis Subscription				1,500.00	
	11 SEFLIN dues				2,400.00	
	13 SEFLIN Overdrive magazines				950.00	
	14 SEFLIN Palace Project				300.00	
	15 Transparent Languages for Library				1,000.00	
	16 Open+ Count from Bibliotheca				2,600.00	
	17 UniFi+ Count from Bibliotheca				6,050.00	

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001-57-571-700-40000	Travel & Training	136.25	2,145.00	170.10	4,595.00	
	1 American Library Assoc Annual or MidWinter Conf				1,000.00	
	2 American Library Assoc online training for staff				900.00	
	3 Florida Library Association Annual Conference				500.00	
	4 Offsite training for staff				300.00	
	5 ICMA Leadership High Performance Academy				1,895.00	
001-57-571-700-41100	Telephone	296.42	370.00	176.74	300.00	
	1 Monthly Telephone fees for service				300.00	
001-57-571-700-41200	Postage & Shipping	79.76	100.00	1.77	3,300.00	
	1 Postage				3,300.00	
001-57-571-700-44200	Equipment Leases	2,778.00	2,250.00	2,567.73	1,850.00	
	1 Canon printer for staff				1,850.00	
001-57-571-700-46000	Repair & Maintenance	15.00	0.00	0.00	0.00	
001-57-571-700-46100	Equipment Maintenance Contract	6,082.65	11,400.00	11,978.28	11,800.00	
	1 Bibliotheca Annual Support & Maintenance				6,500.00	
	2 Krayon Laptop Kiosk Remote Admin Annual Service				200.00	
	3 Laptops Anytime Annual Hardware Svc Agreement				5,100.00	
001-57-571-700-47000	Printing	1,300.17	400.00	1,578.35	2,850.00	
	1 Business Cards				250.00	
	2 Canon printing				1,400.00	
	3 Universal Minuteman				1,200.00	
001-57-571-700-48000	PROMOTIONAL ACTIVITY	2,366.04	6,053.08	4,847.58	11,100.00	
	1 Little Free Library Program				3,000.00	
	2 Love Your Library				200.00	
	3 Outreach Programs / Materials				1,000.00	
	4 Promotional Materials				2,500.00	
	5 Programming - speaker or performer				2,400.00	
	6 Read for the Record				1,000.00	
	7 Summer Reading and Discovery Program				1,000.00	
001-57-571-700-49400	Uniforms & Clothing	701.61	1,244.50	932.23	1,200.00	
	1 Staff shirts or sweaters with logo				1,200.00	

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001-57-571-700-51000	Office Supplies	853.97	1,075.00	1,048.58	1,500.00	
	1 Necessary office supplies - pens, calendars, folders, etc.				1,500.00	
001-57-571-700-52000	Operating Supplies	10,885.54	4,593.09	4,682.21	5,600.00	
	1 Supplies for programs				500.00	
	2 RFID Tags				2,500.00	
	3 Library Patron Cards				600.00	
	4 Material processing costs - Labels, Tags, Covers, etc.				2,000.00	
001-57-571-700-52700	Library Technology Software	635.76	4,130.00	1,759.90	8,950.00	
	1 Affinity update				3,000.00	
	2 Farronics - Deepfreeze maintenance				300.00	
	3 Farronics - Deep Freeze for public computers				600.00	
	4 Foxit Editor software assurance for laptops				700.00	
	5 Foxit Software Assurance for public computers				1,350.00	
	5 Laptops Anytime Annual Software Lic Agreement				3,000.00	
001-57-571-700-54200	Memberships, Dues, & Subscriptions	9,481.03	10,080.00	9,185.51	14,090.00	
	1 American Library Association Institutional dues				800.00	
	2 Association for Rural and Small Libraries (organizational)				200.00	
	3 Barrons				60.00	
	4 Booklist				175.00	
	5 Cengage - Gale				2,000.00	
	6 Craft and Hobby				1,000.00	
	7 Florida Library Association Institutional dues				800.00	
	8 Hornbook				200.00	
	9 Library Journal				250.00	
	10 Mometrix				250.00	
	11 New York Times				1,500.00	
	12 Newsbank - America's News				2,500.00	
	13 Palm Beach County Library Association				140.00	
	14 Palm Beach Post				1,000.00	
	15 ProLiteracy Membership				40.00	
	16 PosterMyWall annual Subscription				150.00	
	17 School Library Journal				250.00	
	18 South Florida Business Journal				600.00	
	19 Sun Sentinel				1,000.00	

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G/L Account	Description	2022 Actual	2023 Budget	2023 YTD+Enc	2024 Budget	Notes
	20 Tech-Talk				275.00	
	21 Wall Street Journal				700.00	
	22 Zoom				200.00	
001-57-571-700-56000	Library Materials	26,662.66	21,650.91	17,757.08	28,600.00	
	1 Books				20,000.00	
	2 DVDs and Blu-Ray				1,000.00	
	3 E-books				2,500.00	
	4 Hoopla				3,000.00	
	5 Kanopy				1,500.00	
	6 LOTE Online for Kids				600.00	
	TOTAL OPERATING EXPENSES	77,380.08-	101,750.58-	96,159.07-	151,835.00-	
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	
	TOTAL OTHER EXPENSES	0.00	0.00	0.00	0.00	
	TOTAL DEPT EXPENDITURES	415,904.68-	489,056.99-	402,796.85-	623,177.00-	
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