



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: 3/6/2025

Originating Department: Library

Agenda Title: Summary of the Library Director's Report

Agenda Category (i.e., Consent, New Business, etc.):

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$0.00 **Funding Source:** _____

Account Number: _____ **Finance Signature:** _____

Advertised:

Date: _____ **Newspaper:** _____

Attachments: PowerPoint Presentation

Please initial one:

_____ Yes I have notified everyone

JKC Not applicable in this case

Summary Explanation/Background:

The Library Director's Report is a way to explain the various activities that take place in the Library. In this agenda, we will cover the current Library Budget and the current programs available to the public. We are requesting feedback from the Board of which programs the members wish to see at the Library and which programs they wish to discontinue.

We wish to discuss with the Board future programs to include in the next fiscal year budget.

Over this year, we will discussing the following topics:

- Annual Report
- Long-Range Strategic Plan

We have provided samples of the Annual Report and Long-Range Strategic Plan. As these topics move forward to an agenda, we want everyone to begin thinking of items to include in each. Our plan is to bring these subject matters before the Board as follows: the Annual Plan discussion will take place in June 2025. The Long-Range Strategic Plan will come before the Board in September 2025.

At the end of this discuss we will ask which items and services to include in the budget and which items the Board would like to exclude from the budget.

Recommended Motion:

I move to include the following items and services in the upcoming proposed Library budget: