



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: June 17, 2026

Originating Department: Library
Resolution 50-06-26 – Library Information and Technology Act Grant Award – Florida Department of Library and Information Services

Agenda Title: (DLIS) – \$42,090 (33% Town Match Required - \$13,890)

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$0.00 **Funding Source:** _____

Account Number: _____ **Finance Signature:** _____

Advertised:

Date: _____ **Newspaper:** _____

Attachments: Resolution 50-06-26

Grant Award Letter

Grant Agreement – FL Department of Library and Information Science

Please initial one:

_____ Yes I have notified everyone

X _____ Not applicable in this case

Summary Explanation/Background:

The Lake Park Public Library has identified a need to replace the laptops from the Library's LaptopsAnytime kiosk, originally purchased with a 2020 Library services & Technology Act Grant (LSTA), to enable our Town's Library patrons to better be able to achieve their needed goals using laptops and the internet (i.e., homework to remain academically competitive, submit job applications, conduct research, etc.).

Note: The proposed grant award would provide funding to support the purchase of 12 new laptops, 6 new iPad Airs, associated software, a refresh of the Library's current LaptopsAnytime Kiosk to accommodate the new laptops and iPads and a pro-rated portion of a one-year subscription to Gale Presents: Udemy (a database of classes offering certification).

As a result, the Town applied for a 2026 Library Services and Technology Act Grant in the amount of \$42,090 (33% Town required - \$13,890). This grant award, if accepted, would assist in supporting the total cost to purchase and upgrade the kiosk (\$55,980).

The Town's match is approved within the FY 2026 Budget – General Fund - Library – Personnel Services and Subscriptions accounts.

The grant agreement term, if approved, begins July 1, 2026, and expires September 30, 2026, and is administered on a reimbursement basis. The Town will be required to meet all applicable grant terms, reporting requirements and project deliverables as outlined within the Standard Grant Agreement.

If approved, the Town would immediately solicit pricing to purchase the requisite number of devices as provided within the grant award Agreement.

his grant award will be used to purchase 12 new laptops; six new iPad Airs; associated software; a refresh of the Library's current LaptopsAnytime Kiosk to accommodate the new laptops and iPads; and a pro-rated portion of a one-year subscription to Gale Presents: Udemy (a database of classes offering certification). These laptops can be checked out by library patrons (for use within the Library) for such purposes as

The grant agreement term begins upon execution and expires September 30, 2026. The town will be required to meet all applicable grant terms, reporting requirements, and project deliverables as outlined within the Library Science and Technology Act Grant Agreement.

If approved, the Town will immediately move forward with implementing the grant purchases.

The proposed grant agreement was prepared by the State of Florida Department of Library and Information Services and reviewed by the Library Director, the Grant Writer/Chief Public Information Officer, the Chief Information Technology Officer, the Finance Director and the Town Attorney.

Recommended Motion:

I move to approve Resolution 50-06-26 and accept the State of Florida Department of Library and Information Services' Library Services and Technology Act Grant Award to support replacement of the Library's laptops, in the amount of \$42,090 (with a Town match of \$13,890); and authorize the Mayor to execute the proposed Grant Agreement.