



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 03, 2025

Originating Department: Public Works

Agenda Title: PILOT Sanitation Pick-Up Schedule – Proposed to Permanently be Effective – Monday, September 22, 2025

Approved by Town Manager: _____ **Date:** _____

Cost of Item: N/A **Funding Source:** _____

Account Number: _____ **Finance Signature:** Barbara A. Gould

Advertised: _____

Date: _____ **Newspaper:** _____

Attachments: Budget documentation

Please initial one:

_____ Yes, I have notified everyone.

_____ Not applicable in this case

Summary Explanation/Background:

The Public Works Department is requesting the Town Commission to permanently implement the 90-day PILOT sanitation pick-up schedule beginning September 22, 2025. The proposed request would continue to provide enhanced operational efficiency (due to staffing constraints).

Following review and feedback from our community, the Public Works Department is requesting to adopt a modified version of the PILOT schedule as the official sanitation service calendar effective September 22, 2025:

<u>Day</u>	<u>Service Activity</u>	<u>Target Area</u>	<u>Primary Equipment</u>
Monday	Regular Garbage	Town-wide	Side Loader
Monday	Vegetation Collection	North Side	Grapple
Tuesday	Vegetation Collection	South Side	Grapple
Wednesday	Recycling Collection	Town-wide	Automated Side Loader (ASL)
Thursday	Bulk Pick-Ups and Regular Garbage	Town-wide	Grapple and Side Loader
Friday	Special Pick-Ups	Town-wide	Grapple

Implementing the PILOT program schedule as the permanent schedule going forward would provide:

1. Operational efficiency by aligning service days with equipment, minimizes downtime and mechanical strain
2. Improved service continuity through pairing bulk and regular garbage on Thursday's, which will streamline collection and mitigate early-week delays
3. Holiday and make-up flexibility is expected to reduce delayed collections (i.e., moving recycling to Wednesday that will reserve Friday as a make-up day)
4. Staffing optimization limits service variety per day and reduces crew fragmentation
5. Clarity for our community in ensuring consistent service days and improved compliance and planning for residents

Note: Moving to a more permanent schedule will not provide additional costs to the Town; however, a number of operational efficiencies will be realized resulting in improved productivity and customer service.

If approved, the new, permanent collection schedule will begin on Monday, September 22, 2025. The Town will provide residents with notifications of this new, permanent schedule two (2) weeks prior to the new schedule beginning utilizing all of the public notice resources and tools available (i.e., Town website, social media, mail, etc.).

Recommendation:

I move to approve the Town's PILOT Sanitation Pick-Up Schedule as the new, permanent pick-up schedule effective on Monday, September 22, 2025.