



Evaluation Committee Meeting Minutes
Town of Lake Park, Florida
Professional Architectural Design and Consulting Services
For the Evergreen House Restoration
Request for Qualifications (RFQ) #109-2025
Wednesday, August 13, 2025 10:30 A.M.
Commission Chamber, Town Hall, 535 Park Avenue

The Evaluation Committee Meeting for RFQ 109-2025 was held on Wednesday, August 13, 2025 at 10:30am. Present was Capital Projects Manager John Wille, Town Planner Anders Viane, Sanitation Foreman Dwayne Bell, Special Events Director Riunite Franks, CRA Administrator Allison Justice and Deputy Town Clerk Laura Weidgans.

Deputy Town Clerk Weidgans called the meeting to order at 10:32am. The Committee introduced themselves and read their scores out loud for each applicant. Chair Wille submitted the scoring sheets as Exhibit A. Deputy Town Clerk Weidgans read the total scores as follows:

- 1) Baker Design Build- 422 points total
- 2) RJ Heinsenbottle Architects- 459 points total
- 3) The Tamara Peacock Co.- 413 points total

Chair Wille announced that the results would be posted shortly.

ADJOURNMENT:

The meeting was adjourned at 10:41am

Laura
Weidgans

Digitally signed by Laura Weidgans
DN: cn=Laura Weidgans, o=Town of
Lake Park, ou=Deputy Town Clerk,
email=lweidgans@lakeparkflorida.go
v, c=US
Date: 2025.08.13 11:02:25 -04'00'

Deputy Town Clerk
Laura Weidgans

RFQ #109 2025

Exhibit A

Professional Architectural Design & Consulting Services For the Evergreen House Restoration

EVALUATION AND SCORING SHEET

Category	Baker Design Build	RJ Heisenbottle	The Tamara Peacock Co.	ACi.
Completion of Bid Form (5 pts)	<u>2</u>	<u>5</u>	<u>5</u>	<u>Incomplete Submittal</u>
Firms Qualifications & Experience Narrative (40 pts)	<u>33</u>	<u>35</u>	<u>32</u>	<u>XXX</u>
Design Team Experience (25 pts) Architectural / Mechanical / Electrical / Structural	<u>19</u>	<u>22</u>	<u>17</u>	<u>XXX</u>
Preliminary Architectural Design Schedule Time-line (15 pts)	<u>15</u> 4 months	<u>10</u> 1.5 years	<u>14</u> 6 months	<u>XXX</u>
Submitters Office Location (10 pts)	<u>4</u> Jacksonville	<u>6</u> Coral Gables	<u>9</u> Ft Lauderdale	<u>XXX</u>
Required Forms (5 pts)	<u>5</u>	<u>5</u>	<u>5</u>	<u>XXX</u>
Total Score:	<u>78</u>	<u>83</u>	<u>82</u>	<u>No Response</u>
Ranking	<u>3</u>	<u>1</u>	<u>2</u>	<u></u>

Evaluator:

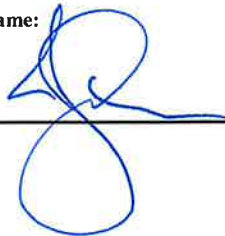
John Wille

08/11/2025

Written Name:

Date:

Signature



RFQ #109 2025

Professional Architectural Design & Consulting Services For the Evergreen House Restoration

EVALUATION AND SCORING SHEET

Category	Baker Design Build	RJ Heisenbottle	The Tamara Peacock Co.	ACi.
Completion of Bid Form (5 pts)	<u>5</u>	<u>5</u>	<u>5</u>	<u>Incomplete Submittal</u>
Firms Qualifications & Experience Narrative (40 pts)	<u>38</u>	<u>40</u>	<u>29</u>	<u>XXX</u>
Design Team Experience (25 pts) Architectural / Mechanical / Electrical / Structural	<u>24</u>	<u>25</u>	<u>20</u>	<u>XXX</u>
Preliminary Architectural Design Schedule Time-line (15 pts)	<u>15</u>	<u>12</u>	<u>13</u>	<u>XXX</u>
Submitters Office Location (10 pts)	<u>8</u>	<u>9</u>	<u>10</u>	<u>XXX</u>
Required Forms (5 pts)	<u>5</u>	<u>5</u>	<u>5</u>	<u>XXX</u>
Total Score:	<u>95</u>	<u>96</u>	<u>82</u>	<u> </u>
Ranking	<u>2</u>	<u>1</u>	<u>3</u>	<u> </u>

Evaluator: Allison Justice 8.13.25
Written Name: Date:


Signature

RFQ #109 2025

Professional Architectural Design & Consulting Services For the Evergreen House Restoration

EVALUATION AND SCORING SHEET

Category	Baker Design Build	RJ Heisenbottle	The Tamara Peacock Co.	ACi.
Completion of Bid Form (5 pts)	<u>0</u>	<u>5</u>	<u>5</u>	<u>Incomplete Submittal</u>
Firms Qualifications & Experience Narrative (40 pts)	<u>38</u>	<u>40</u>	<u>36</u>	<u>XXX</u>
Design Team Experience (25 pts)	<u>25</u>	<u>25</u>	<u>20</u>	<u>XXX</u>
Architectural / Mechanical / Electrical / Structural				
Preliminary Architectural Design Schedule Time-line (15 pts)	<u>10</u>	<u>15</u>	<u>10</u>	<u>XXX</u>
Submitters Office Location (10 pts)	<u>7</u>	<u>8</u>	<u>9</u>	<u>XXX</u>
Required Forms (5 pts)	<u>5</u>	<u>5</u>	<u>5</u>	<u>XXX</u>
<hr/>				
Total Score:	<u>85</u>	<u>98</u>	<u>85</u>	<u> </u>
Ranking	<u>2</u>	<u>1</u>	<u>2</u>	<u> </u>

Evaluator: Rivante Franks 8/13/25
Written Name: Date:
Rivante C. Franks
Signature

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EVALUATION AND SCORING SHEET

Category	Baker Design Build	RJ Heisenbottle	The Tamara Peacock Co.	ACI.
Completion of Bid Form (5 pts)	<u>0</u>	<u>5</u>	<u>5</u>	<u>Incomplete Submittal</u>
Firms Qualifications & Experience Narrative (40 pts)	<u>30</u>	<u>38</u>	<u>33</u>	<u>XXX</u>
Design Team Experience (25 pts) Architectural / Mechanical / Electrical / Structural	<u>20</u>	<u>25</u>	<u>15</u>	<u>XXX</u>
Preliminary Architectural Design Schedule Time-line (15 pts)	<u>15</u>	<u>9</u>	<u>13</u>	<u>XXX</u>
Submitters Office Location (10 pts)	<u>5</u>	<u>7</u>	<u>8</u>	<u>XXX</u>
Required Forms (5 pts)	<u>5</u>	<u>5</u>	<u>5</u>	<u>XXX</u>
Total Score:	<u>75</u>	<u>89</u>	<u>79</u>	<u> </u>
Ranking	<u>3rd</u>	<u>1st</u>	<u>2nd</u>	<u> </u>

Evaluator: Dwayne Bell, Sr 8/12/2025

Written Name:

Date:



Signature

RFQ #109 2025

Professional Architectural Design & Consulting Services

For the Evergreen House Restoration

EVALUATION AND SCORING SHEET

<u>Category</u>	Baker Design Build	RJ Heisenbottle	The Tamara Peacock Co.	ACi.
Completion of Bid Form (5 pts)	5_____	5_____	5_____	<u>Incomplete Submittal</u>
Firms Qualifications & Experience Narrative (40 pts)	40_____	40_____	37_____	<u>XXX</u>
Design Team Experience (25 pts) Architectural / Mechanical / Electrical / Structural	23_____	25_____	20_____	<u>XXX</u>
Preliminary Architectural Design Schedule Time-line (15 pts)	13_____	14_____	13_____	<u>XXX</u>
Submitters Office Location (10 pts)	3_____	4_____	5_____	<u>XXX</u>
Required Forms (5 pts)	5_____	5_____	5_____	<u>XXX</u>
<hr/>				
Total Score:	89_____	93_____	85_____	_____
Ranking	2_____	1_____	3_____	_____

Evaluator: Anders Viane 8-13-25

Written Name:

Date:

Anders Viane

Signature