



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: October 22, 2025

Originating Department: Public Works

Agenda Title: Resolution No. 82-10-2025 – First Renewal Amendment – Holiday Lighting and Decorating Services – Brandano Displays, Inc.

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$29,823.00 **Funding Source:** Seasonal Rentals

Account Number: 110-552-520-48102 **Finance Signature:** Barbara A. Gould

Advertised:

Date: N/A **Newspaper:** _____

Attachments: Resolution No.82-10-2025

First Renewal Amendment to the Agreement

Resolution No. 68-10-22 - Original Agreement

Please initial one:

_____ Yes I have notified everyone

_____ Not applicable in this case

Summary Explanation/Background:

The Lake Park Community Redevelopment Agency (CRA) Executive Director has identified a need to renew the current agreement with Brandano Displays, Inc. to provide holiday lighting and decorating services along Park Avenue throughout the month of December 2025 to the CRA. The current three (3) year agreement (RFP 116-2023) began on October 5, 2022 expired on October 5, 2025. The proposed first, one year renewal term, if approved, would be effective beginning (backdated to October 5, 2025 through October 5, 2026, at an annual cost of \$29,823. One (1), one-year renewal will be remaining.

If approved, the Town Commission will accept Brandano Displays, Inc.'s pricing, of \$29,823, which is no increase over the prior year, including all terms, conditions and pricing therein. The proposed renewal will be for one year(s) with one additional one-year renewal option(s) remaining available to the Town. The Town will not expend more than the amount within the approved budget as it may be adopted or amended each year for these goods and services over the term of the contract.

Note: Various documents related to the original competitive process (RFP 116-2023) are available for review by contacting the Town Clerk's Office, including but not limited to the solicitation notice, RFP #106-2023, scoring matrix, proposal documents and advertisement, as required.

Funding for this service (\$29,823) is available within the current FY 2026 Budget – CRA. The proposed costs include:

- 26' Holiday Tree: \$16,923
- Menorah: \$1,200
- Kinara: \$1,200
- LED Displays: \$9,450
- LED Pole Wraps: \$1,050
-

The proposed 1st Amendment to the current Agreement was prepared by the Public Works Director and reviewed by the proposed vendor, Brandano Displays, Inc., the CRA Administrator, the Finance Director, and the Town Attorney.

The CRA has previously worked with Brandano Displays, Inc., and they have provided quality service and good customer support.

Recommended Motion:

I move to approve Resolution 82-10-2025 and the 1st renewal of the Holiday Lighting and Decorating Services Agreement with Brandano Displays in the amount of \$29,823; and authorize the CRA Chair to execute the proposed Renewal Amendment.