



**MINUTES OF THE SPECIAL MEETING OF THE LAKE LURE ABC BOARD HELD THURSDAY, MAY 27, 2021, 5:00 P.M. AT THE LAKE LURE MUNICIPAL CENTER**

**PRESENT** Linda Samarotto, Chairman  
Bob Cassano, Board Member  
MaLee Keller, Board Member  
Peter O’Leary, Board Member  
Richard Sayles, Board Member

Commissioner John Kilby, Council Liaison  
Michael Waters, Store Manager

**ABSENT:** n/a

**I. CALL TO ORDER**

Chairman Linda Samarotto called the meeting to order at 5:00 p.m.

**II. AGENDA ADOPTION**

Mr. Cassano made a motion to approve the Agenda as presented. Mr. Sayles seconded and the motion carried 5-0.

**III. CONFLICT OF INTEREST**

There were no conflicts of interest to report.

**IV. UNFINISHED BUSINESS:**

**A. REVIEW AND DISCUSSION OF THE PROPOSED FY 21-22 ANNUAL BUDGET**

Board members reviewed and discussed the proposed FY 21-22 Annual Budget. The Board discussed part-time versus full-time hours. The Personnel Policy defines full-time hours as 40 hours per week and part-time as 20 hours per week and Board members felt that part-time hours should be changed to 36 hours per week. The Board then discussed health insurance for full-time employees and agreed that the budgeted amount could be reduced from \$15k to \$12k per year.

**IV. UNFINISHED BUSINESS:**

**B. ABC STORE OPERATIONS**

The Board discussed a delinquent notice received regarding unpaid taxes. Mr. Cassano stated that he has reached out to the accountant's office and is waiting to hear back from them regarding the delinquent taxes. The Board agreed to ask that ABC Store Accountant Debi Choi attend the next meeting to discuss. Chairman Samarotto stated that she would contact auditor Terry Jean as well to speak with her about the taxes. Mr. Cassano stated that he would contact retired Store Manager Woody Price to ask how often taxes were paid.

Chairman Samarotto reported that a few of the ABC Store employees inquired about closing the Store on Monday, July 5<sup>th</sup> to give the employees a day off for the holiday since July 4<sup>th</sup> falls on Sunday when the Store is closed. Commissioner Kilby felt that the Store should be open that Monday as it would most likely be a busy day but suggested allowing the employees an option to take a day off at another time. The Board discussed and agreed.

Board members discussed employee background and drug tests. Commissioner Kilby stated that he would speak with Human Resources Coordinator Amy Wright to find out more about background tests for employees. The Board then discussed the Store dress code. They agreed that employees should wear khaki pants and navy shirts. Full-time employees would be given embroidered shirts with their names on it and part-time employees would be given navy shirts with no embroidery. They felt that a new dress code would make employees look more professional.

**V. ADJOURN THE MEETING**

With no further business, Mr. Sayles made a motion to adjourn the meeting at 6:20 p.m. Chairman Samarotto seconded and the motion carried 5-0.

ATTEST:

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Michelle Jolley,  
Town Clerk

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Linda Samarotto, Chairman