



Dean Givens; Parks, Recreation, and Lake Director

DEPARTMENT: Parks, Recreation, and Lake

REPORT DATE:

PREPARED FOR:

April 28, 2021

Town Manager

I. ACCOMPLISHMENTS

Current Parks, Recreation, and Lake Projects:

1. Boy's Camp Rd. Campground – <i>Not selected for PARTF funding – Reapplying during next grant cycle</i>	2. Luremont Trails – <i>Trail scouted; permits filed; Plan approved by Parks and Rec. Board, legal opinion received; working on next steps</i>	3. Marina Phase II and Amphitheater Funding – <i>Working with TDA/ Rutherford Bound to keep projects moving forward</i>
4. Monetization Schedule for P&R Assets and Facilities – <i>New ideas being considered</i>	5. Updating Parks and Recreation Open Space Plan – <i>Working with Ed Dittmer and Moe Bay on updates</i>	6. Morse Park Walking Path Expansion Grant – <i>To expand the pavement back to town hall</i>
7. Morse Park Parking Expansion – <i>Working on plan to create more parking</i>	8. CRSP Ingress/Egress – <i>Meetings planned to discuss how this is going to be done</i>	9. Seeking Grants for Buffalo Creek Park parking lot expansion – <i>Applying for grant</i>
10. Permit for Filling in Half of Pond in Morse Park – <i>According to the Morse Park master plan</i>	11. Deep Water Launch – <i>Create for allowing equipment to launch during lake drawdown</i>	12. Naming Rights – <i>Working to update policy</i>
13. Dredging Grant – <i>Finalizing budget</i>	14. Golf Course Plan – <i>Golf Course study</i>	

PR&LD ACTIVITIES:

1. Oversee daily operations for Parks, Rec, & Lake
2. Attended multiple staff/public meetings
3. Attended multiple project meetings
4. Worked on multiple projects
 - Dredging
 - Mining permit
 - Deep water launch
 - Island Creek road property
 - Golf Course appraisal RFP – Selected H.B. Harris firm to conduct appraisal
 - Dredge Grant budget
 - Dredging calendar
 - Mining permit amendment
 - 2021-22 CIP and operating budget
 - Amphitheater/TDA
 - Boater survey
5. Boat maintenance – ongoing
6. Spring maintenance

PR&TC ACTIVITIES:

1. Attended Basic Law Enforcement Training 5 nights a week (20 - 25 hrs/week) through April 9th
2. Graduated from Basic Law Enforcement Training on April 22nd
3. Helped with the Boys Camp Road clean-up
4. Worked with Ed Dittmer and Moe Bay to update portions of the Parks and Recreation Open Space Plan
5. Collaborated with Rutherford Outdoor Coalition on the Two for the Trails grant for potential funding for the Buffalo Creek Park parking lot expansion
6. Obtained the necessary permits for the Buffalo Creek Park parking lot expansion
7. Worked on Lake Use Survey
8. Had a new gravel path installed on the Dittmer-Watts Nature Trails
9. Added more information to the Parks, Recreation and Lake Dept. Standard Operating Procedures
10. Checked Buffalo Creek Park, Dittmer-Watts Nature Trails, and Weed Patch Mountain for damage
11. Led Weed Patch Mountain Trail workday on 4/20 – 4 volunteers; 20 volunteer hours
12. Led Buffalo Creek Park workday on 4/27 to remove trees and install new signage – 5 volunteers; 25 volunteer hours
13. Picked up supplies and helped plant one of the annual beds
14. Planned upcoming trail maintenance days and recruited volunteers to help
15. Checked trail counters and reported numbers
16. Utilized volunteers to collect water samples – 2 volunteers; 14 volunteer hours
17. Utilized a total of 59 volunteer hours
18. Attended several meetings

P&R Maintenance Activities:

1. Performed regular ground maintenance activities at all areas
2. Cleaned parks, boat ramp, and marina
3. Sprayed playground equipment and picnic tables with bleach
4. Pressure washed Town Hall walkway

5. Completed annual bed design for 2021
6. Installed flowers/plants in one of the annual beds near the marina
7. Helped remove a willow tree that fell in Morse Park
8. Installed cages around arborvitae at south end of boardwalk, where a beaver has been cutting down the branches
9. Put up library banners

Lake Activities:

1. Boat maintenance
2. Buoy maintenance
3. Debris pickup
4. Dredging is complete until Fall

1. FOLLOW UP

1. Open Space Plan: Will continue working with Ed Dittmer and Moe Bay to update the Open Space Plan
2. Luremont Trail: Plan has been approved by Parks and Recreation Board; legal opinion received; working on next steps
3. Boys Camp Road: Not selected for PARTF funding. Reapplying during next grant cycle
4. Dredging Grant: \$637,500 grant awarded, working to finalize budget
5. Naming Rights Policy: Continuing to gather information for Naming Rights Policy for Town properties
6. Lake Lure Trails: Work days held on Lake Lure trails each month to ensure they are properly maintained

2. OTHER

1. Marina Slips Available: 0