



Dean Givens; Parks, Recreation, and Lake Director

DEPARTMENT: Parks, Recreation, and Lake

REPORT DATE:

PREPARED FOR:

May 26, 2021

Town Manager

I. ACCOMPLISHMENTS

Current Parks, Recreation, and Lake Projects:

1. Boy's Camp Rd. Campground – <i>Not selected for PARTF funding</i>	2. Luremont Trails – <i>Trail scouted; permits filed; Plan approved by Parks and Rec. Board, legal opinion received; working on next steps</i>	3. Marina Phase II and Amphitheater Funding – <i>Working with TDA/ Rutherford Bound to keep projects moving forward</i>
4. Monetization Schedule for P&R Assets and Facilities – <i>New ideas being considered</i>	5. Updating Parks and Recreation Open Space Plan – <i>Working with Ed Dittmer and Moe Bay on updates</i>	6. Morse Park Walking Path Expansion Grant – <i>To expand the pavement back to town hall</i>
7. Morse Park Parking Expansion – <i>Working on plan to create more parking</i>	8. CRSP Ingress/Egress – <i>Meetings planned to discuss how this is going to be done</i>	9. Seeking Grants for Buffalo Creek Park parking lot expansion – <i>Grant has been submitted</i>
10. Permit for Filling in Half of Pond in Morse Park – <i>According to the Morse Park master plan</i>	11. Deep Water Launch – <i>Create for allowing equipment to launch during lake drawdown</i>	12. Naming Rights – <i>Working to update policy</i>
13. Dredging Grant – <i>Finalizing budget</i>	14. Golf Course Plan – <i>Golf Course study</i>	

PR&LD ACTIVITIES:

1. Oversee daily operations for Parks, Rec, & Lake
2. Attended multiple staff/public meetings
3. Attended multiple project meetings
4. Worked on multiple projects
 - Dredging
 - 2 Lake Patrol classes with the police department
 - Boat and car show
 - Lake drawdown scheduling
 - Golf Course appraisal
 - Taking applications for Maintenance staff position
 - Dredging calendar
 - 2021-22 CIP and operating budget
 - Amphitheater/TDA
 - Boater survey
 - In-service police training
5. Boat maintenance – ongoing
6. Spring maintenance

PR&TC ACTIVITIES:

1. Collaborated with Rutherford Outdoor Coalition on the Two for the Trails grant for potential funding for the Buffalo Creek Park parking lot expansion – grant has been submitted
2. Trained the new PR&L intern
3. Worked with Laura Krejci on new signage
4. Worked on Lake Use Survey
5. Assisted with interviews for PR&L position
6. Ordered summer annuals, laid out bed designs, and helped install them
7. Attended 2 Lake Patrol trainings
8. Added more information to the Parks, Recreation, and Lake Dept. Standard Operating Procedures
9. Checked Buffalo Creek Park, Dittmer-Watts Nature Trails, and Weed Patch Mountain for damage
10. Organized Dittmer-Watts workday on 5/4 to remove trees – 5 volunteers; 20 volunteer hours
11. Led Weed Patch Mountain Trail workday on 5/11 – 4 volunteers; 24 volunteer hours
12. Organized Buffalo Creek Park workday on 5/25 to remove trees – 5 volunteers; 25 volunteer hours
13. Planned upcoming trail maintenance days and recruited volunteers to help
14. Utilized volunteers to collect water samples – 2 volunteers; 15 volunteer hours
15. Utilized a total of 84 volunteer hours
16. Attended several meetings

P&R Maintenance Activities:

1. Performed regular ground maintenance activities at all areas
2. Cleaned parks, boat ramp, and marina
3. Sprayed playground equipment and picnic tables with bleach
4. Installed a new motor on the fountain and got it working
5. Installed summer annuals
6. Put up library banners and took them down

Lake Activities:

1. Buoy maintenance
2. Debris pickup

1. FOLLOW UP

1. Open Space Plan: Will continue working with Ed Dittmer and Moe Bay to update the Open Space Plan
2. Luremont Trail: Plan has been approved by Parks and Recreation Board; legal opinion received; working on next steps
3. Boys Camp Road: Not selected for PARTF funding. Reapplying during next grant cycle
4. Dredging Grant: \$637,500 grant awarded, working to finalize budget
5. Naming Rights Policy: Continuing to gather information for Naming Rights Policy for Town properties
6. Lake Lure Trails: Work days held on Lake Lure trails each month to ensure they are properly maintained

2. OTHER

1. Marina Slips Available: 0