



Dean Givens; Parks, Recreation, and Lake Director

DEPARTMENT: Parks, Recreation, and Lake

REPORT DATE:

PREPARED FOR:

November 30, 2021

Town Manager

I. ACCOMPLISHMENTS

Current Parks, Recreation, and Lake Projects:

1. Boy's Camp Rd. Campground – <i>New master plan has been adopted</i>	2. Luremont Trails – <i>Trail scouted; permits filed; Plan approved by Parks and Rec. Board, legal opinion received; waiting on legal decision</i>	3. Marina Phase II and Amphitheater Funding – <i>Working with TDA/ Rutherford Bound to keep projects moving forward</i>
4. Monetization Schedule for P&R Assets and Facilities – <i>New ideas being considered</i>	5. Updating Parks and Recreation Open Space Plan – <i>Working with Ed Dittmer and Moe Bay on updates</i>	6. Morse Park Walking Path Expansion Grant – <i>To expand the pavement back to town hall</i>
7. Morse Park Master Plan update which includes the design of the amphitheater and additional parking	8. Replacement of boardwalk/seawall at the gazebo – <i>Waiting on final approval</i>	9. Buffalo Creek Park parking lot expansion – <i>Not selected for grant funding; researching other grant options</i>
10. Permit for Filling in Half of Pond in Morse Park – <i>According to the Morse Park master plan</i>	11. Deep Water Launch – <i>Waiting on final approval</i>	12. Finishing the paver walkway from the small beach house to the big beach house – <i>Waiting on final approval</i>
13. Island Creek spoils site	14. Non-motorized Boat Ramp Replacement – <i>Will begin replacement in December</i>	15.

PR&LD ACTIVITIES:

1. Oversee daily operations for Parks, Rec, & Lake
2. Attended multiple staff/public meetings
3. Attended multiple project meetings
4. Worked on multiple projects
 - Dredging – Complete until lake returns to full pond. We were successful in spending the dredging grant funds, and will be reapplying for 2022
 - Island Creek Rd. silt disposal site – Working on permitting
 - Deepwater Launch – Waiting on last permit
 - Walkway pavers in front of beach – Waiting on last approval
 - New seawall at gazebo – Waiting on last approval
 - Mining permit – Waiting on permitting
 - Boys Camp Rd. plans – Adding cell tower to plans
 - Police in-service training - Completed
 - New permitting software – Working on new Parks & Rec permitting software
 - Assisted Police department due to staffing shortages
 - Replacing boat ramp at the ABC Store parking area - underway

PR&TC ACTIVITIES:

1. Prepared to mail marina boat slip renewal letters
2. Continued checking the commercial applications we received and filing them
3. Continued working on project permit applications
4. Sorted the 2022 boat permit stickers and reported missing/damaged stickers to printing company for replacement
5. Helped train front office staff on boat permit procedures
6. Continued working on the 2022 dredging grant application
7. Continued updating the Parks, Recreation, and Lake Department Standard Operating Procedures
8. Continued research for a new permitting software company
9. Led a Dittmer Watts workday on 11/3 to remove fallen trees – 4 volunteers; 4 volunteer hours
10. Led Weed Patch Mountain Trail workday on 11/3 to remove fallen trees – 5 volunteers; 35 volunteer hours
11. Weed Patch Mountain trail boss performed trail maintenance on the trail on 11/1, 11/2, 11/3, 11/10, and 11/13 – 1 volunteer; 33 volunteer hours
12. Organized a Buffalo Creek Park workday on 11/12 to repair erosion– 5 volunteers; 25 volunteer hours
13. The trail boss for the Weed Patch Mountain Trail and 2 volunteers walked the trail, cleared a couple small trees, and reported issues on 11/18 – 3 volunteer; 12 hours
14. The trail boss for Buffalo Creek Park walked the trail and reported issues – 1 volunteer; 4 hours
15. Planned upcoming trail maintenance days and recruited volunteers to help
16. Checked Buffalo Creek Park, Dittmer-Watts Nature Trails, and Weed Patch Mountain for damage
17. Utilized volunteer to collect water samples from streams and take them to EQI – 1 volunteer; 6.5 volunteer hours
18. Utilized a total of **119.5 volunteer hours**
19. Attended several meetings

P&R Maintenance Activities:

1. Helped with storm damage clean-up
2. Performed regular ground maintenance activities at all areas
3. Cleaned parks, boat ramp, and marina
4. Sprayed playground equipment and picnic tables with bleach
5. Put up/took down arts and crafts festival and library banners

Lake Activities:

1. Lake is lowered, work on the lake will resume when the lake returns to full pond

1. FOLLOW UP

1. Open Space Plan: Will continue working with Ed Dittmer and Moe Bay to update the Open Space Plan
2. Luremont Trail: Plan has been approved by Parks and Recreation Board; legal opinion received; working on next steps
3. Dredging Grant: Applying for 2022 grant
4. Naming Rights Policy: Continuing to gather information for Naming Rights Policy for Town properties
5. Lake Lure Trails: Work days held on Lake Lure trails each month to ensure they are properly maintained

2. OTHER

1. Marina Slips Available: 0