



Town Manager's August Report – Completed September 9, 2021

Overall August was another good month of work. Below are the highlights from the various departments.

Public Works – Director David Arrowood continues to work with Town Engineer Kurt Wright to resolve the water system issues in Fire Fly Cove. It seems a viable solution may be to place an existing well online. Director Arrowood forwarded a contract from Ferguson Water Works to William Morgan and Sam Karr for consideration relative to the electronic read water meters. Top four projects are:

- Fire Fly Cove Water System – 9/20 is well test.
- Manhole Rehabilitation Project – LaBella is currently sourcing contractors.
- Electronic Read Meters – PWD is refining agreement.
- Town Center Street Improvements – PWD is waiting on approval from Town Council.

Community Development – RVR's have climbed to 443 total permits (10 for August) while CZC's for the month reached 8. The department issued 5 land disturbance permits. Top three projects/activities are:

- ATT Cell/Communication Tower – Working w/ATT on site plan, ZPB on zoning and waiting on annexation bill.
- Lake Structure Inspection Program – DERS is mapping lake structures; inspections to begin Sept – Oct.
- Deep-water Access Ramp – Working with PRLD, DEQ and USACE relative to permits.

Dam/Hydro/WWTP – Director Lindsey has taken bids for chemicals to reduce costs and plans to install chemical pumps that increase/decrease based on flow. He is also working to install tanks so the Town buys in bulk (larger volume). This three pronged approach will reduce overall chemical expenditures. He has a vendor lined up to assist with producing dry sludge rather than the Town hauling wet. All of these efforts will reduce WWTP costs. Dam/Hydro improvements relative to automation are underway. Power production and corresponding revenue is down due to releasing water from the lake early. We generated \$32,829 in August. Top four projects/activities are:

- Chemical Room Upfit – Still underway. Agreement with Hawkins Chemical is being considered.
- Automation at Dam – Contract has been signed.
- Flash (Chemical) Mixer Repair – Unit is being prepared for new parts on the way.
- Generator Repairs – Big generator was repaired after storm event. Small generator repair is still in progress.

Fire – Chief Waycaster facilitated 582 hours of training for his staff in the month of August. Keeping us safe, the Department answered 55 calls averaging 1.77 calls per day. Compared to previous months the calls have increased as tourists and second home owners are back in Town. This should begin to drop off. Top projects were:

- Fire Station II Site Plan – Done.
- Fire Station Elevation Drawings & Floor Plan – In the works.
- Vehicle Repairs – Two Engines and Zodiac
- Olympiad – Done.

Police – Chief Humphries had approximately 19 hours of lake patrol logged which included issuing 0 citations/warnings on the lake. Overall, 13 citations were written for activities on land. Top three projects/activities are:

- Olympiad – Done.
- Purchasing Patrol Vehicles – On order.
- Purchasing Radios/Computers – Computers are installed. Radios are on order.

Parks, Recreation & Lake – Director Givens and Parks & Trails Coordinator Bradley have filled an open position on their maintenance team. PTC Bradley has facilitated 263 volunteer hours overall. The trails and parks are being well maintained. Top three projects/activities are:

- Deep Water Ramp – Working with CDD, DEQ and USACE on permits.
- Island Creek Road Spoils Site – Working on securing an agreement with property owner for access.
- Boys Camp Road Campground/Communications Tower – Working with CDD on the project. Parcels combined.

Finance – Finance Director Karr and Assistant Finance Director Ford are busy involved in training and transferring knowledge from one to the other. We are 17% into the new fiscal year and spent 14% of our general fund budget and 11% of our W/S budget. Director Karr reports the budget is in decent shape and tax revenues should come in from the county next month. Top three projects/activities are:

- Training of Assistant Finance Director – Continuing.
- Admin Support Specialist Recruitment – Taking applications and preparing for interviews.
- Admin Support Specialist Training – Multiple staff are training to assist until the position is filled.

Communications – Communications Specialist Krejci has launched our new website, complete with a section to take comments from the public. Top three projects/activities are:

- Website/Social Media - Continually building Town News to keep the public informed. Compiling facts and input regarding question related to allowing Facebook comments.
- Community Forums/Realtor Meeting – Preparing for these, working closely with Doug Kelly.
- FEMA Grants – Pursuing new ones and administering existing ones.

Town Clerk – Town Clerk Olivia Stewman is eager to learn her new role and has been helping in other areas as well. Her top three projects/activities other than day to day Clerk duties are:

- Admin Support Specialist Training – Training as back-up during the transition for this position.
- Town Code – Coordinating communication between the MuniCode and Staff to refine the Town Code update.
- State Reports – Recently completed the Secretary of State Reports.

Administration – Below is an abbreviated summary as to where we are on the following projects:

- ER/EID – LaBella has completed the ER/EID for the Sewer Replacement Project and moving into public hearing phase of the project before DEQ gives approval.
- Reservoir Drain Design - Schnabel is now 50% complete with the design.
- Dam Concept Plan – We are still waiting on the FEMA grant.
- NC Appropriation – The Town of Lake Lure is in the State budget for 24 million. The budget has not yet been approved, but is still in the budget for 24 million (8 sewer & 16 dam).

- House Bill 24 – This has been submitted to annex property into the corporate limits of the Town of Lake Lure currently located in Chimney Rock Village.

Manager's August Activities

- Met with Town Staff & Scott Bolyard regarding Fire Department II Site Plan, 8/2
- Met with Keep Evolving Consulting, 8/6
- Attended Town Council Meeting, 8/10
- Met with Steve Milito regarding improvements request, 8/12
- Town Work Group Meeting, 8/25
- Met with Keep Evolving Consulting, 8/26
- Met with LaBella, Mayor, Commissioner DiOrio and PWD, 8/27
- Received notice of Admin Support Specialist resignation from Sam Karr, 8/31
- Met with staff process to recruit a new Admin Support Specialist, 8/31

C. Shannon Baldwin 9/9/21

Town Manager

Date