

RESOLUTION NO 2024-057
CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA RECOGNIZING A NEED FOR THE DEVELOPMENT AND DESIGN OF THE NORTH TAXIWAY AT THE LAKE CITY GATEWAY AIRPORT IN THE CITY OF LAKE CITY, FLORIDA; RECOGNIZING A NEED FOR FINANCIAL ASSISTANCE THROUGH GRANT FUNDING TO COMPLETE THE DEVELOPMENT AND DESIGN OF THE NORTH TAXIWAY AT THE LAKE CITY GATEWAY AIRPORT; AUTHORIZING THE CITY TO APPLY FOR THAT CERTAIN FISCAL YEAR 2024 BIPARTISAN INFRASTRUCTURE LAW GRANT FOR GRANT FUNDING IN THE AMOUNT OF ONE HUNDRED FORTY THOUSAND DOLLARS IN FURTHERANCE OF DEVELOPMENT AND DESIGN OF THE NORTH TAXIWAY AT THE LAKE CITY GATEWAY AIRPORT; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY APPLYING FOR SAID GRANT; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE SUCH DOCUMENTS AS ARE NECESSARY TO APPLY FOR SAID GRANT; DIRECTING THE MAYOR TO EXECUTE SAID DOCUMENTS; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Lake City Gateway Airport (the “Airport”) in the City of Lake City (the “City”) requires development and design of the north taxiway at the airport (the “Project”); and

WHEREAS, the City is financially constrained and unable to complete the Project without financial assistance from other funding sources; and

WHEREAS, the Federal Aviation Administration (the “Agency”) has available certain funds through its Fiscal Year 2024 Bipartisan Infrastructure Grant program (the “Grant Program”) for the purpose of assisting financially constrained communities like the City complete projects like the Project; and

WHEREAS, the City desires to apply for certain grant funds (the “Grant Funds”) from the Grant Program in furtherance of completing the Project; and

WHEREAS, the Agency requires the City to submit an application (the “Application”) as a condition of being considered for an award of the Grant Funds from the Grant Program in furtherance of funding the Project; and

WHEREAS, submitting the Application to be considered for an award of the Grant Funds from the Grant Program is in the public interest and in the interests of the City;

WHEREAS, receiving the approval of the City Council prior to accepting any Grant Funds awarded to the City by the Agency from the Grant Program in furtherance of the Project is necessary and prudent to ensure completing the Project aligns with the City’s goals and objectives at the time of such award of Grant Funds; now therefore

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. Submitting the Application to be considered for an award of the Grant Funds from the Grant Program in furtherance of funding the completion of the Project is in the public interest and in the interests of the City; and

2. In furtherance thereof, completion and submission of the Application should be and is approved by the City Council of the City of Lake City; and
3. The Mayor of the City of Lake City is the officer of the City duly designated by the City's Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and
4. The Mayor of the City of Lake City is authorized to execute on behalf of and bind the City to the terms of the Application and any other documents required to apply for the Grant Funds from the Grant Program; and
5. The Mayor of the City of Lake City is directed to execute on execute on behalf of and bind the City to the terms of the Application and any other documents required to apply for the Grant Funds from the Grant Program; and
6. The City Manager is directed to notify the City Council of any award of Grant Funds pursuant to the Application and to seek the approval of the City Council prior to accepting such Grant Funds; and
7. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and
8. This resolution shall become effective and enforceable upon final adoption by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ___ day of July, 2024.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

Stephen M. Witt, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL OF
THE CITY OF LAKE CITY, FLORIDA:

Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney

Federal Assistance Request Checklist

Airport:	Lake City Gateway Airport (LCQ)
Sponsor:	City of Lake City
City, State:	Lake City, Florida
Date of Application:	May 2024
Type of Application:	FY 2024 BIL Grant Application - Design

Cover Letter:

- 1. Letter of Credit method of payment requested.
- 2. Project(s) identified. (Any changes from previous meetings/discussions should be discussed prior to submission.)
- 3. If pre-application, proposed application date identified.
- 4. If application, any changes to requested amount are identified and reasons provided.
- 5. If application, identify if any changes have taken place on Exhibit "A" Property Map since last grant.
- 6. If application, identify if any changes have taken place on Exhibit "C" Title Opinion since last grant.

Pre Application:

- 7. Standard Form 424; Form 5100-100 (Part II and Part III)
- 8. Detailed Project Information Sheet
- 9. Project Cost Estimates – One for each project and a summary
- 10. Project Sketch – One for each or one drawing with all projects
- 11. Environmental Determination Documentation for each project (CATEX Checklist, Copy of FONSI or ROD Signature Page)
- 12. Individual Project Schedules
- 13. Airport Sponsor AIP Certifications
- 14. Exhibit "A" (Airport Property Inventory Map)
- 15. Exhibit "C" (Title Opinion)

Application:

- 13. Standard Form 424; Form 5100-101 (Part II); Form 5100-101 (Part III)
- 14. Detailed Project Information Sheet
- 15. Individual Project Cost Breakdowns and Total Cost Summary
- 16. Bid Tabulations and Recommendation for Award Letter or:
 - 16.1 Construction Agreement
 - 16.2 Consultant-Inspection Agreement
 - 16.3 Consultant – Design Agreement
 - 16.4 Consultant – Planning Agreement
- 17. Project Sketch – One for each or one drawing with all projects
- 18. Environmental Determination Documentation for each project
- 19. Individual Project Schedules
- 20. Appraisals (Land Acquisition Projects)
- 21. Independent Cost Estimates (Design-Only Projects or Construction Phase Services)
- 22. Airport Sponsor AIP Certifications
- 23. Exhibit "A" (Airport Property Inventory Map)
- 24. Exhibit "C" (Title Opinion)

Standard Form 424

Application for Federal Assistance SF-424

*1. Type of Submission:

- Preapplication
- Application
- Changed/Corrected Application

*2. Type of Application

- New
- Continuation
- Revision

* If Revision, select appropriate letter(s):

* Other (Specify)

*3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

*5b. Federal Award Identifier:

LCQ

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: City of Lake City

*b. Employer/Taxpayer Identification Number (EIN/TIN):
59-6000317

*c. UEI:
GSPXME95JAG9

d. Address:

*Street 1: 205 N. Marion Avenue
Street 2:
*City: Lake City
County/Parish:
*State: FL
*Province: Columbia
*Country: USA: United States
*Zip / Postal Code 32055-0000

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *First Name: Stephen
Middle Name:
*Last Name: Witt
Suffix:

Title: Mayor

Organizational Affiliation:
N/A

*Telephone Number: 352-719-5759

Fax Number:

*Email: witts@lcfcla.com

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

N/A

*Title:

N/A

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

North Taxiway Site Development (Design)

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant: 5

*b. Program/Project: 5

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 07/01/2024

*b. End Date:

18. Estimated Funding (\$):

*a. Federal	\$ 126,000
*b. Applicant	\$ 0
*c. State	\$ 14,000
*d. Local	\$ 0
*e. Other	\$ 0
*f. Program Income	\$ 0
*g. TOTAL	\$ 140,000

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?** Yes No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

 ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. *First Name: Stephen
Middle Name: _____
*Last Name: Witt
Suffix: _____

*Title: Mayor

*Telephone Number: 386-719-5759

Fax Number:

* Email: witts@lcfla.com

*Signature of Authorized Representative:

*Date Signed:

Standard Form 5100-100 (Part II & III)

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
<input type="checkbox"/> The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> The project is included in another Federal Assistance program. Its CFDA number is below.	
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:	
<input type="checkbox"/> De Minimis rate of 10% as permitted by 2 CFR § 200.414.	
<input type="checkbox"/> Negotiated Rate equal to _____ % as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII).	
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

Yes

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

True

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

True

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

Yes

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

Yes

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

Yes

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

Yes

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

Yes

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

True

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

Yes

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

True

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

True

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

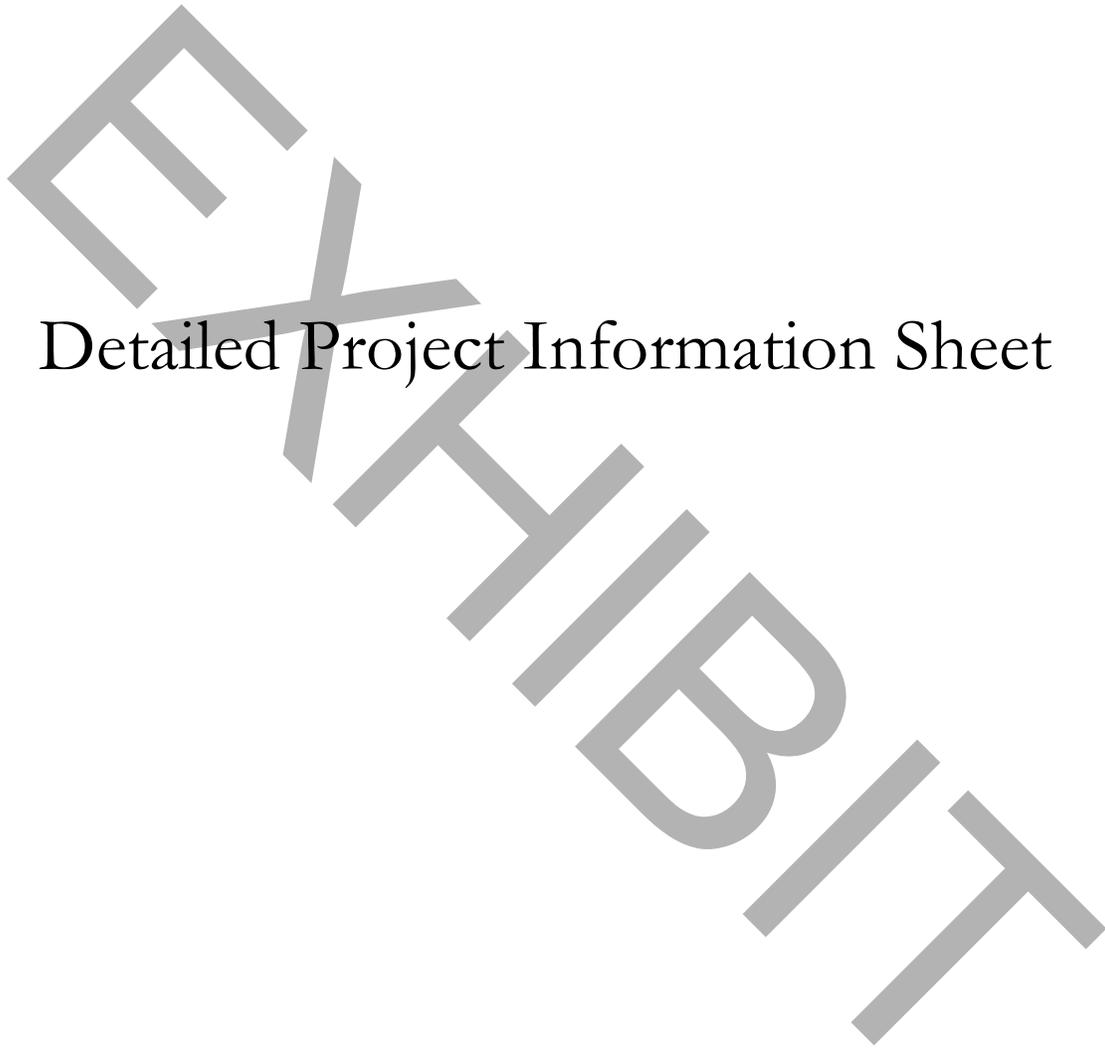
SECTION A – GENERAL
1. Assistance Listing Number:
2. Functional or Other Breakout:

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees	125,540		125,540
5. Other Architectural engineering fees	14,460		14,460
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)	\$ 140,000		\$ 14,000
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			
19. Federal Share requested of Line 18	126,000		126,000
20. Grantee share			
21. Other shares	14,000		14,000
22. TOTAL PROJECT (Lines 19, 20 & 21)	\$ 140,000		\$ 140,000

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	
25. Other Shares	Amount
a. State	
b. Other	
c. TOTAL - Other Shares	
26. TOTAL NON-FEDERAL FINANCING	

SECTION E – REMARKS (Attach sheets if additional space is required)



Detailed Project Information Sheet

**Lake City Gateway Airport (LCQ)
 Airport Improvement Program
 FY 2024 BIL Grant Application**

Detailed Project Information

Airport: Lake City Gateway Airport (LCQ)

City, State: Lake City, Florida

Project Title: North Taxilane Site Development (Design)

Project Description: The project will involve the design of a Taxilane with associated lighting, markings and a stormwater management facility to support an FDOT funded Hangar building and adjacent private development hangar to be constructed North of Runway 10-28 at the Lake City Gateway Airport (LCQ). Design of the Taxilanes will be TDG 2.

Project Justification: This project supports the Airport's ongoing revenue generating initiatives. There is currently a waiting list for hangar space. The taxilane will provide access to the Hangar development area.

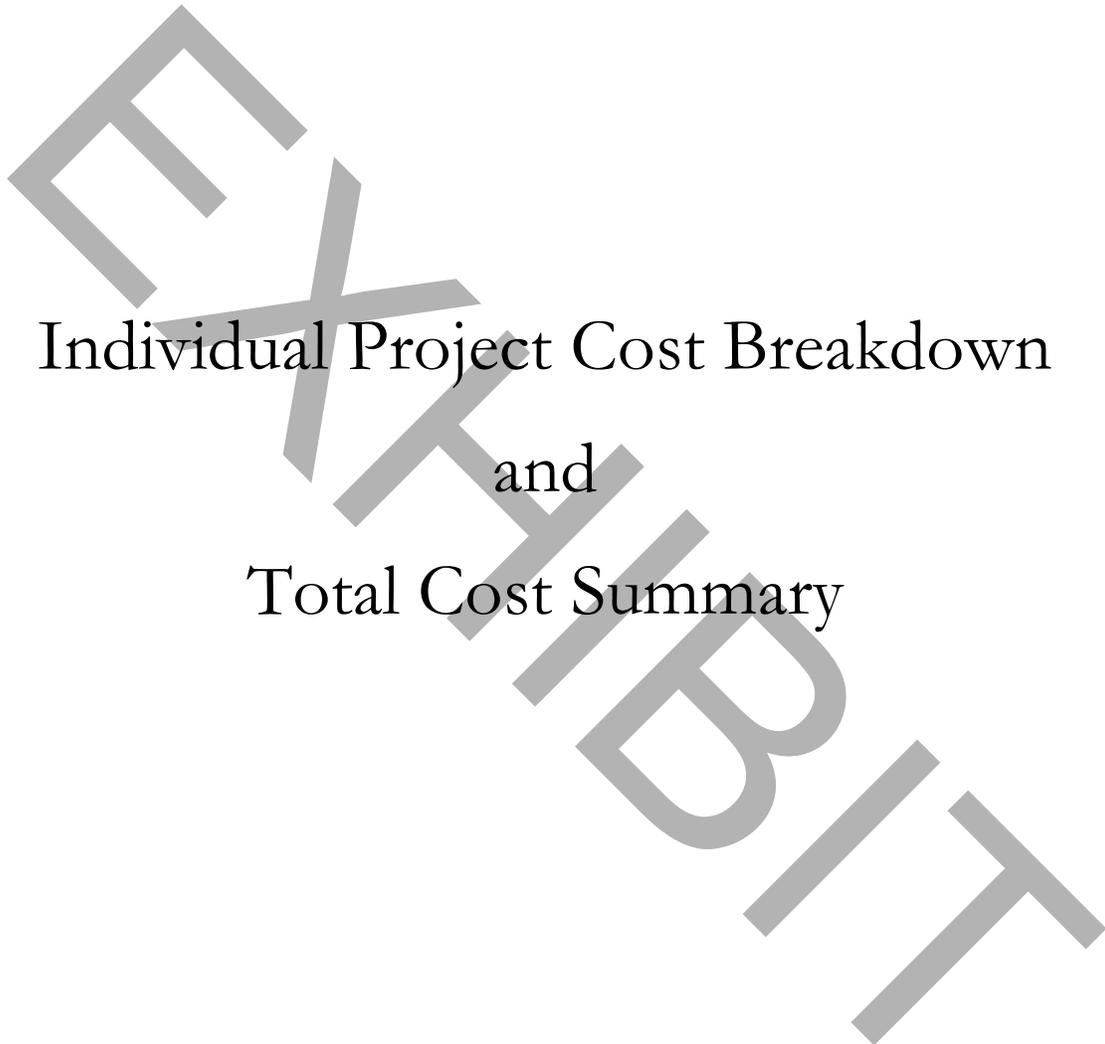
Special Circumstances: None.

Project Cost Information:

Total Cost (100%)	FAA Share (90%)	State (10%)	Local (0%)
\$140,000	\$126,000	\$14,000	\$0.00

Type of Funding Proposed (FAA Share Only)			
<u>Fund Type</u>	<u>Funds Available</u>	<u>Funds to be Used</u>	<u>Funds Remaining</u>
BIL FY-2024	\$126,000	\$126,000	\$0.00
Total	\$126,000	\$126,000	\$0.00

Alternate Funding Plan: None.



Individual Project Cost Breakdown
and
Total Cost Summary

**Lake City Gateway Airport (LCQ)
Airport Improvement Program
FY 2024 BIL Grant Application**

Project Costs

Project Title: North Taxilane Site Development (Design)

	<u>Cost (100%)</u>	<u>FAA (90%)</u>
Professional Consultant Services:		
Design Phase Services:	\$125,540	\$112,986
Subconsultants Services:	\$14,460	\$13,014
Total Amount	<u>\$140,000</u>	<u>\$126,000</u>
Total Estimated Project Cost (100%)	\$140,000	
Total FAA Share Cost (90%)		\$126,000

Consultant Agreement:
Supplemental Agreement 24-31

City of Lake City



**Lake City Gateway Airport
North Taxilane Design**

Engineering Design, Stormwater Permitting, Geotechnical
Investigation, Topographic Survey and Bidding Assistance

by

Passero Associates, LLC

(PA Project No. 20070044.0031)

Supplemental Agreement 24-31

Supplemental Agreement 24-31
North Taxilane Design
Lake City Gateway Airport, Lake City, Florida

PASSERO ASSOCIATES, LLC (PA or "Consultant") agrees to perform the following services, in accordance with the terms and conditions of this Supplemental Agreement and the Contract for Professional Airport Engineering Services, dated August 22, 2022, with the of City of Lake City (City or "Client"), all of which terms and conditions are incorporated herein by reference:

Project Location: Lake City Gateway Airport, 3524 East US Highway 90, Lake City, Florida, 32055

Project Description: The project will involve the design of a Taxilane with associated lighting, markings and a stormwater management facility to support an FDOT funded Hangar building and adjacent private development hangar to be constructed North of Runway 10-28 at the Lake City Gateway Airport (LCQ). Design of the Taxilanes will be TDG 2.

Scope of Basic Services: Grants administration, Engineering Design and Construction Documents for Bidding / Permitting of the project.

Scope of Special Services: Geotechnical investigation, Topographic Survey

City Manager: Mr. Demetrius Johnson, Assistant City Manager

City Project Coordinator: Mr. Edward Bunnell, Airport Manager

PA Program Manager: Mr. Bradley Wentz, PE

PA Project Manager: Ms. Leona Lewis, PE

Basic Services Compensation and Method of Payment: Lump Sum Not-to-Exceed: \$ 125,540.00

Special Services Compensation and Method of Payment: Lump Sum Not-to-Exceed: \$ 14,460.00

Total Project Cost (See Attachment A-1: Schedule B): Lump Sum Not-to-Exceed: \$ 140,000.00

Schedule: Begin ten (10) Working Days from Notice-To-Proceed

Meetings: As needed and directed by the City.

- Deliverables:**
1. Engineering Design and specifications.
 2. Environmental Resource Permit.
 3. Geotechnical Investigation.
 4. Topographic Survey.
 5. Contract and Bid Documents.
 6. Aid in bidding process, bid tabulations and recommendation of award.

"Client" - City of Lake City

"Consultant" – Passero Associates, LLC

By: _____

By: _____

Stephen M. Witt, Mayor

Bradley Wentz, Vice President

ATTEST:

ATTEST:

BY: _____

BY: _____

Audrey E. Sikes, City Clerk
Name, (Title)

Angela Witt, Grants and Contracts Administrator
Name, (Title)

Date: _____

Date: _____

Attachment A-1: North Taxilane Design
Lake City Gateway Airport, Lake City, Florida

I. Project Description

The project will involve the design of a 35-foot wide Taxilane with associated lighting, markings and a stormwater management facility to support an FDOT funded Hangar building and adjacent private development hangar to be constructed North of Runway 10-28 at the Lake City Gateway Airport (LCQ). Design of the Taxilanes will be TDG 2.

II. Scope of Basic Services

Passero Associates, LLC (Passero or Consultant) will provide the following professional services to the City of Lake City (City or Client):

A. Joint Automated Capital Improvement Program (JACIP) and FAA Obstruction Evaluation / Airport Airspace Analysis (OE/AAA) Assistance

The Consultant shall assist the City in the update to the Airport JACIP in the following areas:

1. Coordinate the Engineer's opinion of probable costs for design and construction with existing input in the JACIP.
2. Update the JPM with Engineer's certifications of plans and specifications.
3. Upload plans and specifications into JPM.
4. Assist City in uploading signed task orders and third-party agreements.
5. Create "Non-Rule making Airport" (NRA) case on FAA OE/AAA site for FAA review of the project construction.

B. Grants Administration

The Consultant shall aid the City by acting as its liaison and Project coordinator with FAA and FDOT during the Project's design. In addition, the Consultant shall assist the City in the preparation of paperwork required to secure funds for the Project. The specific services to be provided or furnished for this Phase of the Project are the following:

1. Preparation of grant application packages; coordination of their execution by the City; and submission to the funding agencies.
2. During the Design Phase, to aid the City by acting as its liaison and Project coordinator with the funding agencies.
3. Perform Project management duties such as Project planning, invoice preparation, schedule coordination, coordination of design team and internal cost control.
4. Schedule coordination: Consultant shall provide continued coordination so that Project schedules are met for work included in this contract. Phases of design may be delayed by the FAA/FDOT or other review agencies.

C. Schematic Design

The Schematic Design Phase is intended to identify and evaluate alternatives to provide cost-effective and practical solutions for the work items identified. The Consultant will evaluate site plan alternatives, review of the pre-application, field investigations, and a practical design approach. The Project's design will take advantage of local knowledge and experience and will utilize expertise from recent construction projects to design a cost-effective Project. The specific services to be provided or furnished for this phase of the project are the following:

1. Schedule and conduct a pre-design meeting with the City, FAA, and FDOT to review the scope of services and become familiar with the Project requirements and operational concerns during the Project's construction.
2. Acquire and review record documents (such as plans, specifications, reports, and studies) to become familiar with data that is available for the Project.
3. Perform a preliminary Project site inspection to further familiarize the design team with the Project areas.

4. Prepare preliminary plans identifying required topographic field surveys, subsurface soils investigations, and other field investigative programs. Develop a schedule of completion of required surveys and investigations to minimize interference with airport and tenant operations.
5. Acquire the necessary topographic survey of and utility data for the Project site including related office computations and drafting.
6. Acquire the necessary soils and existing pavement investigation data, including borings, pavement cores, and field and laboratory tests, to identify existing pavement thickness and subsurface soil characteristics.
7. Analyze data obtained from subsurface soils and existing pavement investigation program and determine properties of existing soil materials. Document results of program, existing conditions, and recommendations in the design report.
8. Develop schematic designs, including site layout plans for the taxilane, grading, drainage and design.
9. Develop schematic construction safety phasing plans.
10. Prepare preliminary opinion of probable construction costs for each major element of the Project.
11. Develop a detailed Engineer's Report which evaluates alternatives to achieve project goals.

D. Pre-Final (60%) Design Phase

The services to be performed during this Phase consist generally of services required to furnish the City with a set of Pre-Final Plans, Contract Document, Technical Specifications, and Engineer's Report. The specific services to be provided or furnished for this Phase of the Project are the following:

1. Finalize pavement design.
2. Develop taxilane marking layouts.
3. Design stormwater management system in accordance with SRWMD requirements, as described below.
 - Review Suwannee River Water Management District (SRWMD) Applicants Handbook Vol. II (Design Requirements for Stormwater Treatment and Management Systems) for applicability to project.
 - Meet with SRWMD staff (as needed) to review project requirements
 - Identify existing pervious and impervious surfaces, as well as existing drainage system components and function.
 - Identify proposed pervious and impervious surfaces, as well as proposed drainage system components and function.
 - Design and recommend an acceptable set of stormwater treatment measures for the proposed drainage system.
4. Prepare preliminary Contract Drawings (approximately 60% complete) providing sufficient detail for review of design concepts by the City, FAA, and FDOT.
5. Develop general provisions and overall City contract documents, as necessary.
6. Develop technical specifications expected to be required for the proposed work. Standard technical specifications shall be used whenever possible, with supplemental specifications developed by the Consultant as needed.
7. Prepare a detailed opinion of probable construction cost to reflect the outcomes of Project design.
8. Perform an internal quality control review on all design documents.
9. Submit sufficient copies of preliminary design documents to the City, FAA, and FDOT for their review and comment.
10. Schedule and conduct a pre-final design review meeting to discuss and resolve any City comments.

E. Final Design Phase

The services included under this Phase shall generally consist of services required to furnish the City with a complete set of Contract Documents for the Project, including Final Plans, Specifications, Engineer's Design Report, and opinion of probable construction costs. Plans and Specifications will be completed; final design will be coordinated with the City; and a complete set of bid documents will be furnished to the City. A final opinion of probable construction cost and the final Design Report will also be prepared and submitted. A final Construction Safety Phasing Plan (CSPP) and Construction Management Plan will be provided as well.

The specific services to be provided or furnished for this Phase of the Project are the following:

1. Prepare final construction plans, supplemental documents and construction phasing plans.
2. Submit application to SJRWMD for "Individual Environmental Resource Stormwater Permit".
3. Respond to Request for Additional Information from SRWMD.
4. Prepare final quantity takeoffs for the bid schedule. This will include items shown on the drawings and/or described in the technical specifications.
5. Prepare a final probable construction cost utilizing the quantity takeoff and bid items previously developed.
6. Prepare final contract agreements and technical specifications.
7. Submit advance final documents to the City, FAA, and FDOT for final review and comment. The design team and the City will conduct a final design review meeting to discuss contents, costs and other comments.
8. Reproduce copies of the bid documents which include plans, specifications, and construction phasing plans and soil boring logs. These documents will be supplied to the City.
9. After final comments are provided by the City, FAA and FDOT, Passero will develop a complete Bid Set of contract documents, plans and specifications.

F. Bid-Phase Assistance

1. Consultant will prepare advertisement for bids, assist the City in the legal advertisement of the project. The bid schedule and documents will be posted on the Consultant's website and Plan Rooms will be provided with electronic copies of these documents.
2. Questions from potential bidders will be directed to Consultant and answered by addendum (if required).
3. A mandatory pre-bid conference will be scheduled at least twenty (20) days prior to the scheduled bid opening. Minutes of the pre-bid conference will be prepared by Consultant and published via Addendum.
4. Consultant will assist the City at the bid opening. Consultant will review the bids received for conformance with the contract documents. Consultant will review the contractor's personnel, equipment lists, verify the contractor's qualifications and conduct a reference check.
5. Consultant will prepare bid tabulation for the City.
6. Consultant will make a recommendation of award or rejection of bids, as appropriate, to the City.
7. Consultant will prepare conformed copies of the contract and coordinate contractor execution of the contract.
8. Consultant will review the contractor-executed documents with the City prior to execution by the City. After the contracts have been executed by the City, the construction administration department will assist in distributing copies of the contracts to the Contractor, FDOT, as needed.
9. Consultant will coordinate the transmittal of the Notice to Proceed to the contractor.

III. Special Services

A. Topographical Survey

Topographical Survey provided for this project shall include existing features and utilities within designated taxilane site area. Surveyor will coordinate with the City to obtain as-built information of existing utilities that are present in the project area.

B. Geotechnical Investigation

Geotechnical Investigation provided for this project shall include Standard Penetration Test (SPT) Borings of various depths and locations and Soil Survey within the designated project site area.

IV. Other Considerations

1. This Scope of Services does not include the following:

- Construction Administration / Resident Engineering / Construction Observation Phases.
- Any additional Permitting
- Wetland Delineation
- Preparation of additional related Design, Construction Plans, and Specifications.

- Other special services (such as environmental studies, permitting, traffic studies or other special studies, etc.) that may be desired or requested.
- Payment of Any Utility Fees, City Health Department Fees, permit fees and/or any Other Utility Company Fees Related to Work Designed, Service Upgrades, and Reports.

If such services are later determined to be required before the project is complete, they shall be performed as additional services only under a separate written agreement and as approved by the City.

The City is responsible for providing complete and thorough data in a timely fashion as requested by Passero, including all necessary data from City archives. Passero is not responsible for data that is not provided for during the course of this Agreement.

End of Scope of Services

EXHIBIT



Cal -Tech Testing, Inc.

- Engineering
- Geotechnical
- Environmental

LABORATORIES

P.O. Box 1625 • Lake City, FL 32056
Tel. (386) 755-3633 • Fax (386) 752-5456

450 SR 13N, Suite 106-308, Jacksonville, FL 32259
Tel. (904) 381-8901 • Fax (904) 381-8902

April 3, 2024

Mrs. Leona Lewis, P.E.
Passero Associates
13453 N. Main Street, Suite 104
Jacksonville, Florida 32218

**RE: Proposal for Geotechnical Eng. Exploration & Field Soil Permeability Testing
Lake City Gateway Airport-Hangar Development, Taxilane & Site Work
Lake City, Florida**

Dear Mrs. Leona Lewis, P.E.,

Cal-Tech Testing, Inc. (CTTI) is pleased to submit this proposal to perform a geotechnical engineering exploration and field soil permeability testing for the proposed Taxilane, site work and stormwater retention ponds regarding the planned hangar development at the Lake City Gateway Airport in Lake City, Florida.

SITE & PROJECT INFORMATION

The Project Sketch you provided and other web-available information indicates the project site consists of a portion of land partially occupied by a driveway which is proposed for development of additional two (2) Hangars and associated Taxilane, Aprons, Parking facility and Stormwater Retention Ponds.

SCOPE OF SERVICES

Per your request, the scope of services will consist of four (4), 15-ft-deep, continuous sampling, Standard Penetration Test (SPT) borings drilled within the proposed Taxilane and Parking facility; two (2), 10-ft-deep, SPT borings and associated field soil permeability tests at proposed Stormwater Retention Pond areas; and three (3) cores cut at locations along the existing driveway pavement. In addition, we will bulk sample soils from three (3) locations throughout the Taxilane area for determination of the subgrade strength by the laboratory California Bearing Ratio (CBR) Test. The borings pavement core and CBR locations will be laid out by our field crew from GPS coordinates approximately obtained superimposing the provided Project Sketch on a web-available mapping system a hand-held device.

We will contact the Sunshine State One-Call system to mark out the underground utilities prior to drilling the SPT borings.

At completion, each borehole will be backfilled with soil cuttings and the pavement core holes cold-patched. The pavement core specimens and soil samples will be delivered to our laboratory for examination and classification by our geotechnical engineer in general accordance with the Unified Soil Classification System.

Proposal for Geotechnical Engineering Exploration & Field Soil Permeability Testing
 Lake City Gateway Airport- Hangar Development, Taxilane & Site Work
 Lake City, Florida

At completion of the field and laboratory work, we will prepare a report presenting the subsurface soil conditions at the explored locations along with the soils' saturated Hydraulic Conductivity, depth to confining layer, Fillable Porosity and estimated Seasonal High Groundwater Table along with our geotechnical engineering recommendations for design and construction of the proposed Taxilane and Parking facility.

ESTIMATED FEE

Based on the proposed scope of services and presuming site accessibility to our personnel/equipment with no anticipated delays (i.e. tree and vegetation clearance by others), the fees for our geotechnical engineering exploration and field soil permeability testing are as follows:

Mobilization	\$ 550.00
Borings (80 ft. @ 14.50\$/ft)	\$1,160.00
SPT Boring Continuous Sampling (8 extra samples @ \$25 each)	\$ 200.00
Laboratory Soil Testing (Soil Classification)	\$ 400.00
Laboratory CBR Testing (3 @ \$425 each)	\$1,275.00
Field Soil Permeability Test (2 @ \$210 each)	\$ 420.00
Pavement cores (3 @ \$125 each)	\$ 375.00
Management (Utility Clearance, coordination, layout, etc.)	\$ 400.00
Engineering and Report Preparation	\$1,620.00
Administration	\$ 60.00
Total	\$6,460.00

Schedule

We anticipate that our field work will encompass two (2) working days. Our report should be issued within 4 working days of completion of the field and laboratory work.

Limitations

The soil borings detailed in this proposal presumes standard geotechnical drilling and does not include provisions for drilling through or into environmentally contaminated material.

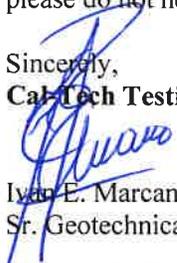
Authorization

If this proposal is acceptable, please sign below and return to our office. A sub-contract agreement will also be sufficient as authorization.

Closing

CTI appreciates the opportunity to provide this proposal and we look forward to serving you on this and future projects. Should you have any questions concerning this proposal or the services proposed, please do not hesitate to contact me at our Lake City, FL office (386) 755-3633.

Sincerely,
Cal-Tech Testing, Inc.


 Ivan E. Marcano, P.E.
 Sr. Geotechnical Engineer


 Mike Stalvey, Jr.
 Vice-President

Proposal for Geotechnical Engineering Exploration & Field Soil Permeability Testing-Lake City Gateway Airport, Hangar Development, Taxilane & Site Work, Lake City, Florida

Name of Representative
 (Print)

Date:

Title:

Representative Signature:



March 27, 2024

VIA EMAIL: llewis@passero.com

Leona Lewis, PE
Aviation Project Manager
PASSERO ASSOCIATES, LLC
4730 Casa Cola Way/Suite 200
St. Augustine, Florida 32095

**(Overall Site - Proposal/Project Area 1 - 7.4 Acres +/-)
LCQ NORTH HANGER DEVELOPEMENT AND TAXIWAY**

Lake City Gateway Airport
3824 US-90
Lake City, Florida 32055

Sections 35 and 36, Township 03 South, Range 27 East, Columbia County, Florida

Dear Leona,

We are pleased to submit our proposal for Surveying Services on the above referenced project.

SCOPE OF WORK:

Provide a Topographic Survey to meet the Standards of Practice as prescribed by the Florida Board of Professional Land Surveyors in Chapter 5J-17 FAC, Section 472.027 of the Florida Statutes. The survey will include the following:

- A. Locate all improvements and utilities, as evidenced by above ground features or if designated and marked by the Utility Owners, their designated representative, or a contracted service at the original time of field visit.
- B. Obtain spot elevations on natural ground and existing improvements suitable for interpolation of one-foot contours to be shown on the final drawing.
- C. Establish a minimum of five (3) site benchmarks.
- D. Topographic coverage will be limited to:
 1. All survey points shall be depicted as "Civil Point Objects" as created in AutoCAD Civil 3D.
 2. All data shall be presented in state plane coordinates (NAD83). Vertical datum NAVD 88 shall be used.
 3. A Triangular Irregular Network (TIN) shall be created, and 3-D lines plotted for the purpose of Passero Associates to generate a 3D Model. The TIN shall be appropriately manipulated to create realistic break lines that most accurately model the existing ground surface.
 4. Provide spot elevations within the area indicated on the Survey Plan. Provide elevations on a 50' max. grid. Increase the survey density as needed to accurately account for all noticeable grade changes.
 5. Locate all survey monuments or benchmarks that are present within the survey areas.

(Overall Site - Proposal/Project Area 1)
LCQ NORTH HANGER DEV AND TAXIWAY
at
Lake City Gateway Airport (LCQ)



6. Within indicated areas, locate all natural and manmade features including swales, ditches, change of grades and ponds and provide spot elevations every 50' along top of bank, toe of slope, and centerline of swale/ditch.
7. Locate and identify pavement markings. Airfield centerlines shall be located on center and edge stripes shall be located along outside edge at increments of 100'.
8. Locate all existing airfield edge lights with all duct and cable markers.
9. Locate horizontally and vertically existing edges of pavement for all pavements inside the survey corridor.
10. Locate and provide legend of all signage.
11. Provide location and elevations of drainage structures. All corner elevations shall be provided for top of grate elevations. Locate all storm pipes and provide pipe sizes, material, and inverts. If pipes extend beyond the survey boundary, then provide pipe & structure data at the point of pipe termination.
12. Locate all miscellaneous structures in paved and grassed areas.
13. Locate all above ground utilities, and underground utilities to the extent possible.
14. Provide locations of geotechnical borings (if applicable).
15. Provide finished floor elevations of all buildings located within or at the edge of the survey boundary (if applicable).
16. The survey deliverables shall be electronic files fully compatible with AutoCAD Civil 3D.
17. Provide horizontal and vertical control points that will be used for construction survey in the area of the topographic survey.
18. Provide survey in appropriate scale for readability.
19. During the construction phase of this project, the surveyor must be available to meet with the contractor to discuss any survey coordination such as control point and grading verification that may be required.

Utility owners do not designate and mark their utilities as a result of contacting Sunshine 811 during the design phase. Therefore, Southeastern Surveying and Mapping Corporation (SSMC) will request a Design Ticket from Sunshine 811 and provide the utility contact information received from the Design Ticket.

ADDITIONAL SERVICES

Any service not explicitly provided for in the above scope will be billed as additional services and will be performed at our then current hourly rates as provided for in **Exhibit A**.

March 27, 2024

(Overall Site - Proposal/Project Area 1)
LCQ NORTH HANGER DEV AND TAXIWAY
at
Lake City Gateway Airport (LCQ)



INFORMATION PROVIDED BY CLIENT

SSMC shall be entitled to rely on the completeness and accuracy of all information provided by the Client or the Client's consultants or representatives.

DELIVERABLE

The final product will be (3) certified prints, and an electronic file for your use.

DELIVERY

All documents will be sent to the client or the client's representative(s) via **USPS**. If overnight shipping is requested or required by the client or the client's representative(s), then said charges would appear as a separate item on our invoice unless we are provided with the client's overnight carrier account number for shipping.

PROJECT TIMELINE

We anticipate the start of the above-described work **within (20) business days** after receipt of a written notice to proceed.

EXPENSES AND FEES

Our fee for the above-referenced work will be as follows:

Topographic Survey: \$ 8,000.00

Payment Terms:

Payment is expected within thirty (30) days from the date of the invoice.

Credit Card Convenience Fee

SSMC is committed to providing a range of payment options to our clients. Credit Card payments made via phone will result in a Convenience Fee. A Convenience Fee of \$25 will be applied to Credit Card payments. We will continue to offer other payment methods, including cash, paper checks, and electronic check payments (ACH), which carry no additional charge.

We look forward to the opportunity to work with you on this project.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Ferguson', is written over a large, light gray watermark that says 'DRAFT' diagonally across the page.

Thomas F Ferguson, P.S.M.
Project Manager

EXHIBIT

Project Sketch



Prepared For:
**CITY OF LAKE CITY
GATEWAY AIRPORT**

**LAKE CITY
COLUMBIA COUNTY, FLORIDA**

Stamp:
NOT APPROVED UNLESS ACCOMPANIED WITH
A VALID SIGNATURE

PRELIMINARY DOCUMENTS
NOT FOR CONSTRUCTION

LEONA ELIZIBETH LEWIS, P.E.
ENGINEER OF RECORD LICENSE
#86938

Client:



Passero Associates

4730 Cass Cola Way, Suite 200 (904) 757-6106
Saint Augustine, FL 32085 Fax: (904) 757-6107
Certificate of Authorization # 3428
Principal-in-Charge Andrew Holesko
Project Manager L. LEWIS
Civil Engineer L. LEWIS
Designed by J. LUIZ

Revisions

No.	Date	By	Description

UNAUTHORIZED USE OF THESE DRAWINGS IS IN VIOLATION OF FLORIDA
ADMINISTRATIVE CODE RULES 25-27.001 AND FLORIDA STATUTES 471.03(1).
THESE PLANS ARE COPYRIGHT PROTECTED. ©

Drawing Title:

**BOX HANGER
CONCEPT PLAN**

Project Location:

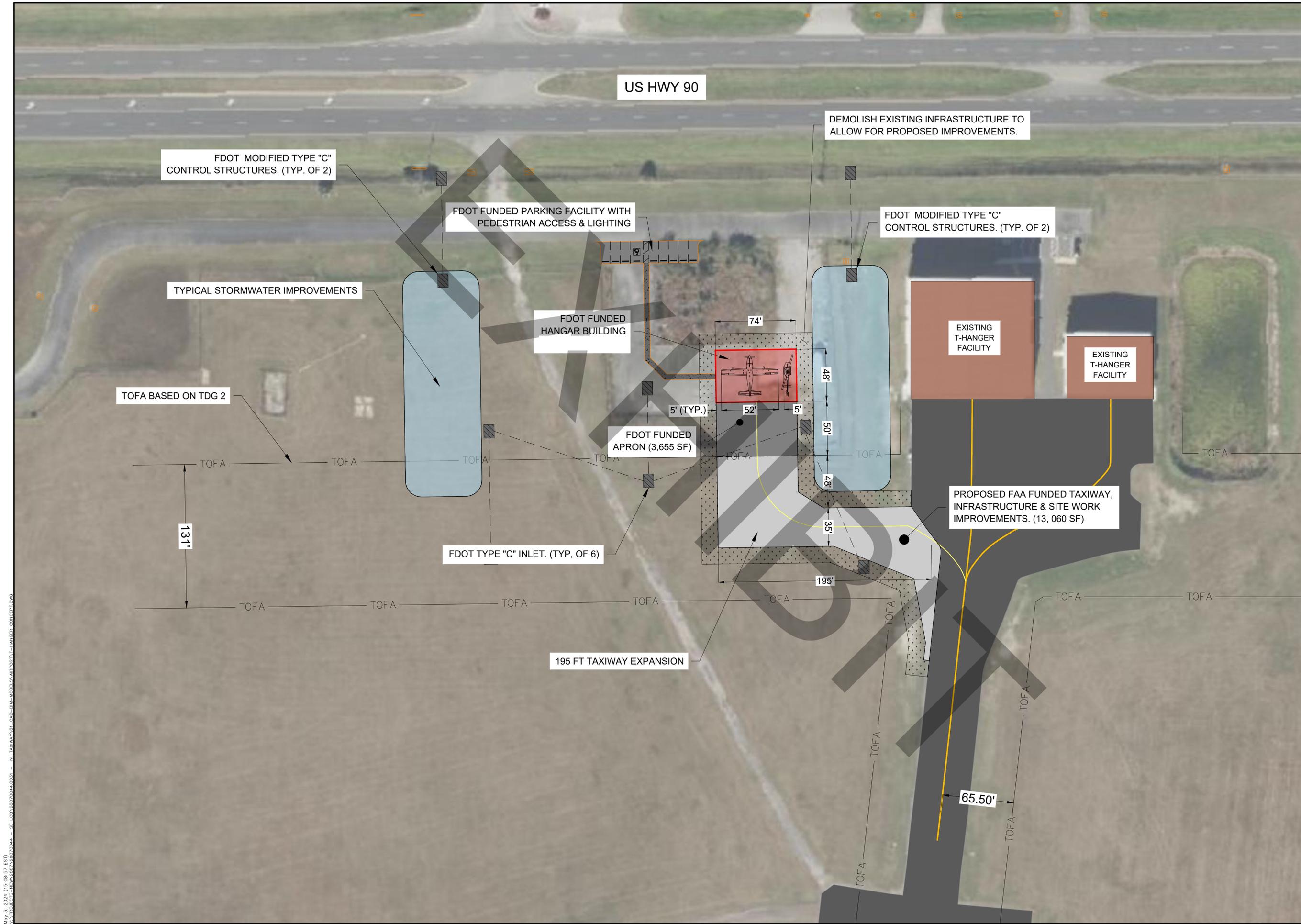
**LAKE CITY GATEWAY
AIRPORT**

Town/City:
LAKE CITY
County/State:
COLUMBIA COUNTY, FLORIDA

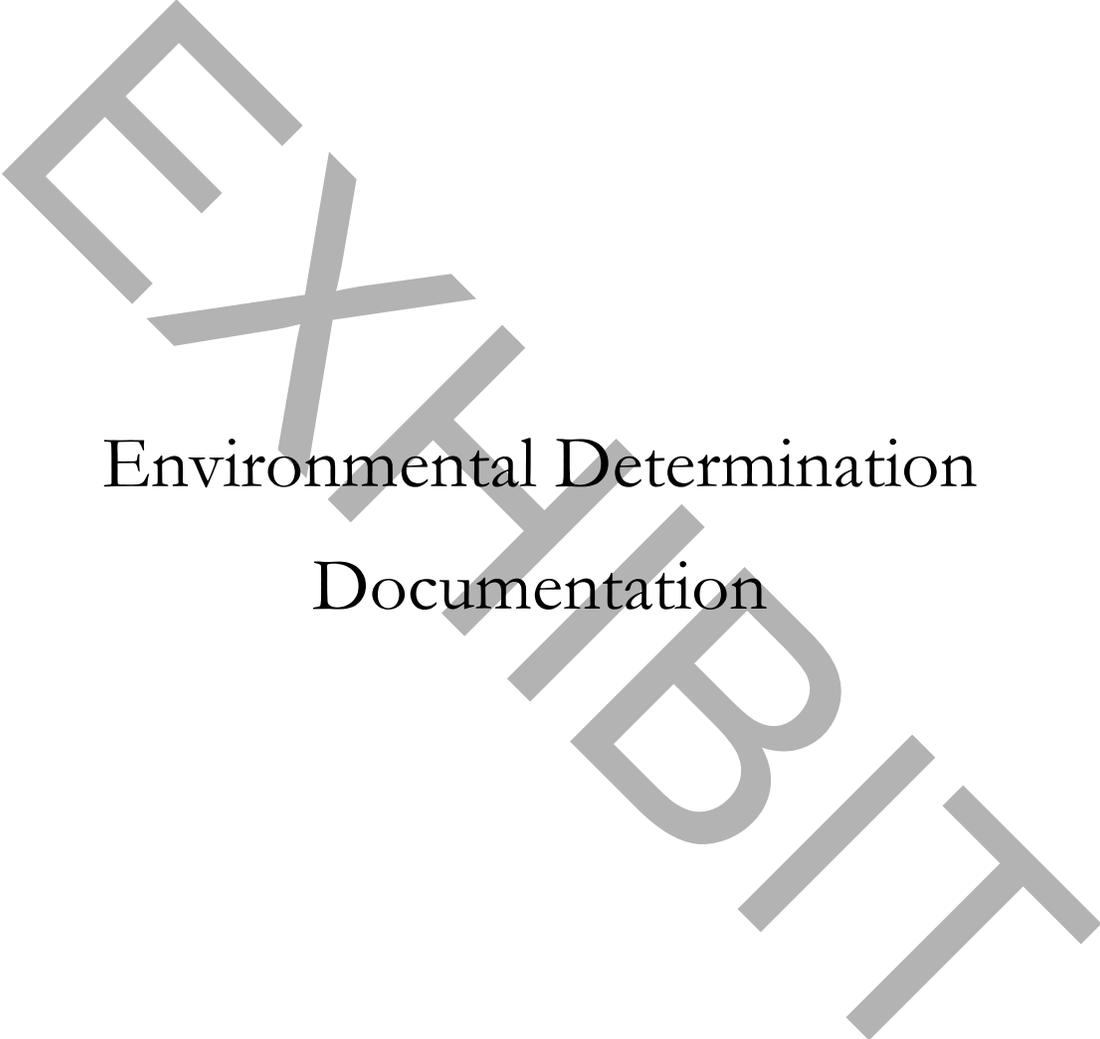
Project No.
20070044.0000

Drawing No.
C1

Date:
MAY 2024



May 3, 2024 (15:08:57 EST)
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Environmental Determination
Documentation

**FAA ORLANDO AIRPORTS DISTRICT OFFICE – CATEGORICAL EXCLUSION (CATEX)
SHORT FORM**

Airport: Lake City Gateway Airport (LCQ) Project Title: North Hangar & Taxiway

Use this CATEX Short Form if the Proposed Action is a federal action subject to NEPA and normally would not individually or cumulatively have a significant effect on the human environment. **Identify the applicable paragraph on the line below from FAA Order 1050.1F, paragraphs 5-6.1 through 5-6.6 for the Proposed Action.**

FAA Order 1050.1F, paragraph 5-6.1(o). _____.

List all components of the Proposed Action and Connected Actions (if any) on a separate sheet. A *CATEX should not be used for a segment or an interdependent part of a larger proposed action.* **Include** a summary of existing conditions at the Proposed Action site. **Attach** a site map identifying the Proposed Action area on the airport's current ALP and a recent aerial of the Proposed Action area.

Certify that the Proposed Action and Connected Actions are **NOT** likely to have extraordinary circumstances or significant impacts. Significance thresholds and factors to consider are in FAA Order 1050.1F Exhibit 4-1. Extraordinary circumstances are listed in FAA Order 1050.1F paragraph 5-2, and summarized below:

- An adverse effect on cultural resources protected under the National Historic Preservation Act of 1966, as amended, 54 U.S.C. §300101 et seq.;
- An impact on properties protected under Section 4(f);
- An impact on natural, ecological, or scenic resources of Federal, state, tribal, or local significance (e.g., federally listed or proposed endangered, threatened, or candidate species, or designated or proposed critical habitat under the Endangered Species Act, 16 U.S.C. §§ 1531-1544);
- An impact on the following resources: resources protected by the Fish and Wildlife Coordination Act, 16 U.S.C. §§ 661-667d; wetlands; floodplains; coastal zones; national marine sanctuaries; wilderness areas; National Resource Conservation Service-designated prime and unique farmlands; energy supply and natural resources; resources protected under the Wild and Scenic Rivers Act, 16 U.S.C. §§ 1271-1287, and rivers or river segments listed on the Nationwide Rivers Inventory (NRI); and solid waste management;
- A division or disruption of an established community, or a disruption of orderly, planned development, or an inconsistency with plans or goals that have been adopted by the community in which the project is located;
- An increase in congestion from surface transportation (by causing decrease in level of service below acceptable levels determined by appropriate transportation agency, such as a highway agency);
- An impact on noise levels of noise sensitive areas;
- An impact on air quality or violation of Federal, state, tribal, or local air quality standards under the Clean Air Act, 42 U.S.C. §§ 7401-7671q;
- An impact on water quality, sole source aquifers, a public water supply system, or state or tribal water quality standards established under the Clean Water Act, 33 U.S.C. §§ 1251-1387, and the Safe Drinking Water Act, 42 U.S.C. §§ 300f-300j-26;
- Impacts on the quality of the human environment that are likely to be highly controversial on environmental grounds. The term "highly controversial on environmental grounds" means there is a substantial dispute involving reasonable disagreement over the degree, extent, or nature of a proposed action's environmental impacts or over the action's risks of causing environmental harm.
- Likelihood to be inconsistent with any Federal, state, tribal, or local law relating to the environmental aspects of the proposed action; or
- Likelihood to directly, indirectly, or cumulatively create a significant impact on the human environment, including, but not limited to, actions likely to cause a significant lighting impact on residential areas or commercial use of business properties, likely to cause a significant impact on the visual nature of surrounding land uses, likely to cause environmental contamination by hazardous materials, or likely to disturb an existing hazardous material contamination site such that new environmental contamination risks are created.

Based on the information in this Short Form CATEX and supporting information, I certify that the Proposed Action and Connected Actions meet(s) all requirements for a CATEX in accordance with FAA Order 1050.F and do not have any extraordinary circumstances or significant impacts.

Mayor

Signature of Authorized Airport Representative _____ Date _____

FAA Determination (signature of Program Manager):

Categorically Excluded: _____ Date: _____

Requires further environmental analysis: _____ Date: _____

CATEGORICAL EXCLUSION ENVIRONMENTAL DETERMINATION CHECKLIST

Airport: Lake City Gateway Airport (LCQ)

Prepared and certified by: Passero Associates, LLC Date: May 2024

	YES**	NO	COMMENTS
THE PROPOSED ACTION MUST BE LISTED IN FAA ORDER 1050.1F PARAS. 5-6.1-5-6.6 AS AN ACTION THAT WOULD NORMALLY BE CATEGORICALLY EXCLUDED			CatEx under FAA Order 1050.1F, paragraph 5-6.1(o)
THE PROPOSED ACTION CONSISTS OF:			
Helicopter facilities or operations		x	
Land acquisition		x	
New airport serving general aviation		x	
Access or service road construction		x	
New airport location		x	
New runway		x	
Runway extension, strengthening, reconstruction, resurfacing or widening		X	
Converting prime or unique farmland		x	
Runway Safety Area (RSA) improvements		x	
ILS or ALS installation		x	
Airport development (hangars, terminal expansion)		x	
On-airport aboveground or underground fuel storage tanks		x	
Construction, reconstruction, or relocation of an ATCT		x	
THE PROPOSED ACTION WILL AFFECT:			
Historic/Archeological/Cultural Resources		x	
Section 4(f) or 6(f) resources		x	
Federally listed, endangered, threatened, or candidate species, or designated/proposed critical habitat		X	
Federal, state, tribal, or local natural, ecological, or scenic resources		X	
Wetlands, floodplains, waterways		x	
Energy supply or natural resources		x	
Protected rivers or river segments		x	
Established community(s), planned development, or plans/goals adopted by the local community		X	
Surface vehicular traffic (reduce LOS)		x	
Air quality or violate Federal, state, tribal or local standards		x	
Water quality, a sole source aquifer, public water supply system, or federal, state, or tribal water quality standards		X	
THE PROPOSED ACTION IS LIKELY TO:			
Be Highly Controversial on Environmental Grounds		x	
Be Inconsistent with Federal, state, tribal, or local law relating to environmental aspects		X	
Cause residential or business relocations		x	
Increase noise levels over Noise Sensitive Land Uses within the 65 dBA noise contour or newly include Noise Sensitive Land Uses within the 65 dBA noise contour.		X	
Cause Environmental Justice Impacts		x	
Contain Hazardous Materials or Affect Hazardous Materials/Sites		X	
Create a Wildlife Hazard per AC 150/5200-33		x	
Increase lighting impacts on residential communities or impact the visual nature of surrounding land uses		X	

** Attach detailed explanations or analysis for all "yes" answers on a separate sheet that supports a Categorical Exclusion determination.

Project Schedule

**Lake City Gateway Airport (LCQ)
Airport Improvement Program
FY 2024 BIL Grant Application**

Project Schedule

Project: North Taxiway Site Development (Design)

<u>Proposed Project Schedule:</u>	<u>Dates:</u>
Submittal of Project Grant Application to FAA	05/2024
Grant Offer Submitted to Sponsor	08/2024
Execution of FAA Grant	08/2024
Design Kick Off	09/2024
Project Completion	02/2025
Grant Close-Out	06/2025

INDEPENDENT FEE ESTIMATE

FOR

**NORTH TAXILANE
PROJECT**

**DESIGN AND BIDDING
PHASE SERVICES**

**LAKE CITY GATEWAY AIRPORT
LAKE CITY, FL**

APRIL 19, 2024

Prepared by:

**AIRPORT IFE SERVICES, INC.
115 Blevins Road
Roan Mountain, TN 37687**

AIRPORT IFE SERVICES, INC.

115 Blevins Rd
Roan Mountain, TN 37687

801-560-6877
AIRPORTIFE.COM

April 19, 2024
Ed Bunnell - Airport Manager
Lake City Gateway Airport
3524 East US HWY 90
Lake City, FL 32055

**RE: Independent Fee Estimate for the Lake City Gateway Airport
North Taxilane Project
Design and Bidding Phase Services**

Dear Mr. Bunnell:

Airport IFE Services, Inc. submits this Independent Fee Estimate for the Lake City Gateway Airport use. This letter together with the enclosed detailed fee analysis constitute the completion of work in providing your independent fee estimate. This estimate was based on the scope of work received on April 10, 2024.

Fees were estimated for overall total which include the Design and Bidding phases per the Scope of Work guidelines. Please refer to the enclosed spreadsheets with a tabulation of costs and fee breakdown.

Total Project Independent Fee Estimate **\$144,400.00**

Fee estimates are based on research for labor, overhead, and associated costs for completing this type of work in the Southeastern United States. Actual costs should be reviewed and assessed for acceptability given local circumstances. Labor costs depend on the company hired as well as credentials and experience of assigned personnel. Given that the overhead costs of doing business are highly variable the audited overhead multiplier should be reviewed and approved.

I am available during and/or after the negotiations with the consultant to review any items which might have questions, comments or require additional analysis.

Airport IFE Services, Inc. thanks you for the opportunity to again serve the Lake City Gateway Airport. Please feel free to contact me at 801-560-6877 should you require further assistance.

Sincerely,
AIRPORT IFE SERVICES, INC.

Lewis J Lott

Lewis J Lott, P.E.
Enc.: Independent Fee Estimate

**Schedule B
Consultant Services
Fees and Costs**

Airport: Lake City Gateway Airport
 Project: North Taxilane (Design Only)
 PA Project No: 20070044.00xx

IFE Prepared By: Airport IFE Services, Inc. 4/19/2024

Project Phases	Project Tasks	Employee Classifications				Task Totals	Phase Totals
		Department Mgr.	Project Mgr	Staff Engineer	Grants Adm. Asst.		
A. JACIP	JACIP Coordination	6	10	8	8	1,667.67	1,667.67
B. Grant Administration & Project Management	Project Planning & Funding Agencies Coordination	6	6	6	6	1,316.07	4,677.22
	Preliminary Construction Budget	2	2	4		461.27	
	Grant Application Coordination & Submission	1	4	2	4	506.43	
	OE/AAA Submission	1	4	4	4	425.79	
	General Project Management	8	12	8	8	1,967.66	
C. Schematic Design (30%)	Start-up & Initial Site Inspection	8	12	16	8	2,290.22	7,707.72
	Data Collection & Sub Coordination	2	12	16	6	1,651.54	
	Design Engineer's Report and Submission	2	16	40	4	2,774.06	
	Internal QA/QC	4				387.08	
	Review Meeting with City, FAA, FDOT		8	3	2	604.82	
D. Pre-Final Design (60%)	Pre-Final Plans	8	40	90		6,531.96	13,109.09
	Update Engineer's Report	4	8	12	8	1,528.96	
	Coord Suwannee River Water Man. District	8	8	4	8	1,593.48	
	Prepare/Submit Environmental Resource Permit	4	8	8	6	1,309.62	
	Opinion Cost Update and Design Report	2	4	8	6	903.18	
	Develop Construction Safety Phasing Plan		4	8		535.46	
	Internal QA/QC	4				387.08	
Review Meeting with City, FAA, FDOT		6			319.35		
E. Final Design (100%)	Finalize Contract Plans (assume 30 sheets)	4	24	120		6,502.88	11,218.79
	Finalize Technical Specs		2	6	4	464.49	
	Finalize Contract Documents		2	4	4	383.85	
	Finalize Qty Takeoff		2	4		267.73	
	Finalize Opinion Cost and Design report	2	4	4	4	683.84	
	Finalize Construction Safety Phasing Plan		2	6		348.37	
	Internal QA/QC	4				387.08	
	Final Review Meeting with City, FAA, FDOT	6	6	6		1,141.89	
Finalize and Submit Bid Documents	4	4	8	4	1,038.66		
II. Bidding and Award	Host Bid, Advertisement, Contractor Outreach	4	4	5	4	917.70	3,314.38
	Prepare and Attend Pre-bid Conference	2	8	4		780.62	
	Address RFIs and Addendum	4	4	2	4	796.74	
	Bid Opening Meeting		6	2	4	516.11	
	Bid Tab, Rec of Award, Conformed Sets		2	2	4	303.21	
Total Hours:		100	234	406	110		850
Hourly Rate (2024):		96.77	53.23	40.32	29.03		
Direct Salary Cost:		9,677.00	12,454.65	16,369.92	3,193.30		\$ 41,694.87

Travel: Number of Trips	5
Travel: Mileage per Trip	186
Travel: Cost per Mile	\$ 0.67
Total Travel Costs:	\$ 623.10
Per Diem: Number of Days	5
Per Diem Rate	\$ 50.00
Total Per Diem Costs:	\$ 250.00
Fee for Geotechnical Investigation:	\$ 6,460.00
Fee for Topo Survey:	\$ 8,000.00
Total Subconsultant Costs:	\$ 14,460.00
Reproduction (copies, presentations, boards, plans)	\$ 350.00
Miscellaneous Expenses	\$ 220.00
Total Direct Non-salary Expenses	\$ 15,903.10

Summary of All Fees and Costs:	
Total Hours:	850
Total Direct Salary Costs:	41,695
Overhead (168% of Direct Labor Cost):	70,047
Total Labor Cost:	111,742
Fixed Fee (15% of Total Labor Cost):	16,761
Subtotal:	128,504
Total Direct Non-salary Expenses:	15,903
Total Cost (Labor, OH, Fixed Fee & Expenses):	144,407
SAY: \$	144,400

Sponsor Certifications to the FAA

Drug-Free Workplace
Plans and Specifications
Selection of Consultants
Conflict of Interest



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-130, Drug-Free Workplace – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor: City of Lake City

Airport: Lake City Gateway Airport (LCQ)

Project Number:

Description of Work: This project is for the design of a taxiway to access the hangar development on the north side of the airport, as well as site design and related flat work to support future hangar buildings.

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

Yes No N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

Yes No N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).
- Yes No N/A
4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:
- a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.
- Yes No N/A
5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).
- Yes No N/A
6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:
- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
 - b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
- Yes No N/A
7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).
- Yes No N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location: Lake City Gateway Airport (LCQ)
Address: 3524 US-90, Lake City, FL 32055

Location 2 (if applicable)

Name of Location:
Address:

Location 3 (if applicable)

Name of Location:
Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , 2024 .

Name of Sponsor: City of Lake City

Name of Sponsor's Authorized Official: Stephen Witt

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

[Submit by Email](#)



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-132, Project Plans and Specifications – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor: City of Lake City

Airport: Lake City Gateway Airport (LCQ)

Project Number:

Description of Work: This project is for the design of a taxiway to access the hangar development on the north side of the airport, as well as site design and related flat work to support future hangar buildings.

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).

Yes No N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).

Yes No N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).
 Yes No N/A
4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).
 Yes No N/A
5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).
 Yes No N/A
6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).
 Yes No N/A
7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).
 Yes No N/A
8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).
 Yes No N/A
9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).
 Yes No N/A
10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).
 Yes No N/A
11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)
 Yes No N/A
12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:
- a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.
 Yes No N/A



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-134, Selection of Consultants – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.



Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor: City of Lake City

Airport: Lake City Gateway Airport (LCQ)

Project Number:

Description of Work: This project is for the design of a taxiway to access the hangar development on the north side of the airport, as well as site design and related flat work to support future hangar buildings.

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).
 Yes No N/A

2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).
 Yes No N/A

3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).
 Yes No N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
- Yes No N/A
5. Sponsor has publicized or will publicize a RFQ that:
- a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
- b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
- Yes No N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
- Yes No N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR §180.300).
- Yes No N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
- a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
- b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
- Yes No N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
- Yes No N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
- Yes No N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR §200.318(i)).
- Yes No N/A
12. Sponsor has incorporated or will incorporate mandatory contact provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
- Yes No N/A



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-135, Certification and Disclosure Regarding Potential Conflicts of Interest – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.



Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor: City of Lake City

Airport: Lake City Gateway Airport (LCQ)

Project Number:

Description of Work: This project is for the design of a taxiway to access the hangar development on the north side of the airport, as well as site design and related flat work to support future hangar buildings.

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

Yes No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

Yes No

3. The sponsor or sub-recipient certifies that it has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

Yes No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this _____ day of _____, 2024 .

Name of Sponsor: City of Lake

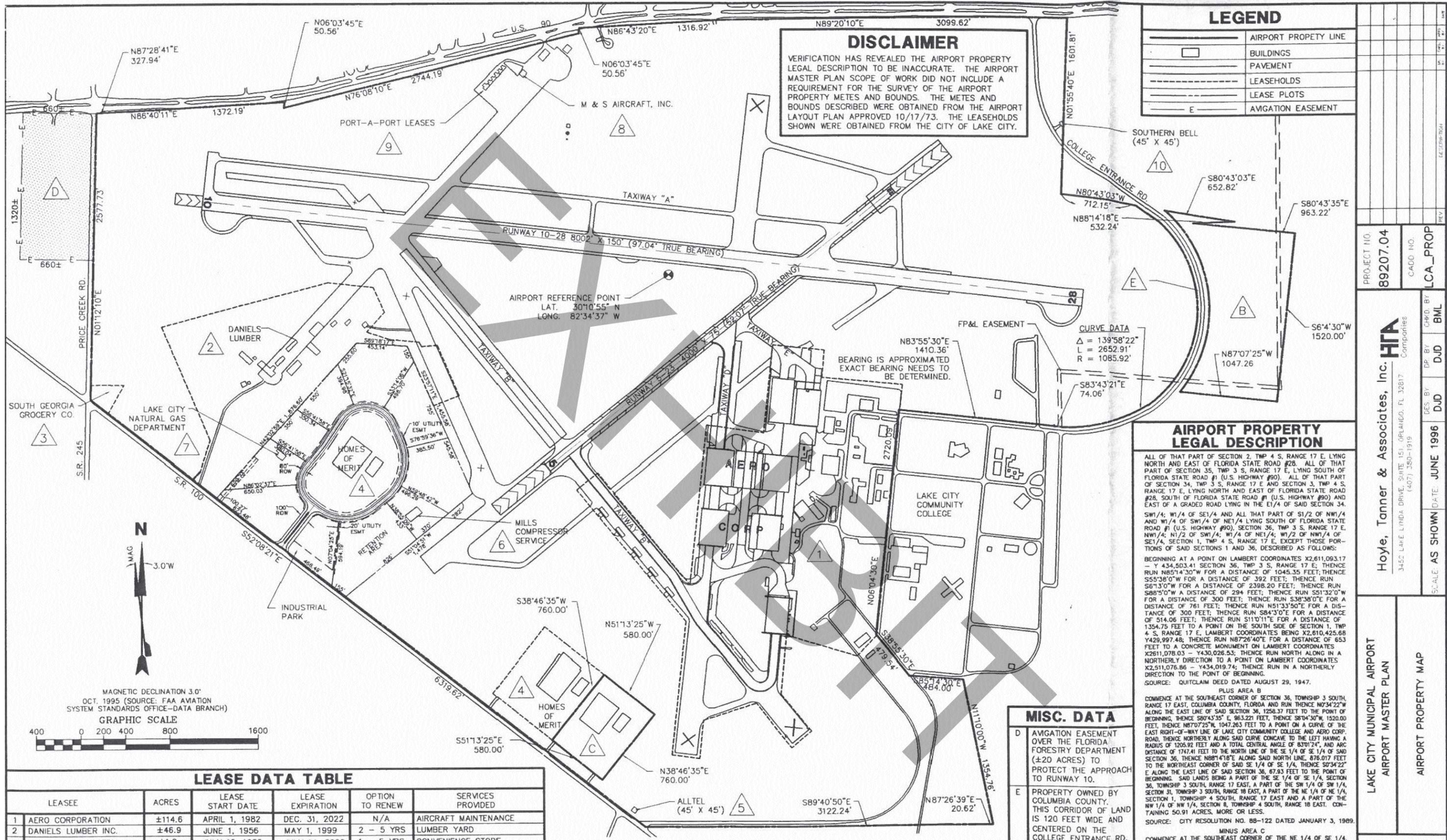
Name of Sponsor's Authorized Official: Stephen Witt

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Exhibit A (Airport Property Inventory Map)



DISCLAIMER
 VERIFICATION HAS REVEALED THE AIRPORT PROPERTY LEGAL DESCRIPTION TO BE INACCURATE. THE AIRPORT MASTER PLAN SCOPE OF WORK DID NOT INCLUDE A REQUIREMENT FOR THE SURVEY OF THE AIRPORT PROPERTY METES AND BOUNDS. THE METES AND BOUNDS DESCRIBED WERE OBTAINED FROM THE AIRPORT LAYOUT PLAN APPROVED 10/17/73. THE LEASEHOLDS SHOWN WERE OBTAINED FROM THE CITY OF LAKE CITY.

LEGEND

—	AIRPORT PROPERTY LINE
▭	BUILDINGS
—	PAVEMENT
- - -	LEASEHOLDS
- - -	LEASE PLOTS
E	AVIGATION EASEMENT

AIRPORT PROPERTY LEGAL DESCRIPTION

ALL OF THAT PART OF SECTION 2, TWP 4 S, RANGE 17 E, LYING NORTH AND EAST OF FLORIDA STATE ROAD #28, ALL OF THAT PART OF SECTION 35, TWP 3 S, RANGE 17 E, LYING SOUTH OF FLORIDA STATE ROAD #1 (U.S. HIGHWAY #90), ALL OF THAT PART OF SECTION 34, TWP 3 S, RANGE 17 E AND SECTION 3, TWP 4 S, RANGE 17 E, LYING NORTH AND EAST OF FLORIDA STATE ROAD #28, SOUTH OF FLORIDA STATE ROAD #1 (U.S. HIGHWAY #90) AND EAST OF A GRADED ROAD LYING IN THE E 1/4 OF SAID SECTION 34. SW 1/4; W 1/4 OF SE 1/4 AND ALL THAT PART OF S 1/2 OF NW 1/4 AND W 1/4 OF SW 1/4 OF NE 1/4 LYING SOUTH OF FLORIDA STATE ROAD #1 (U.S. HIGHWAY #90), SECTION 36, TWP 3 S, RANGE 17 E, NW 1/4; N 1/2 OF SW 1/4; W 1/4 OF NE 1/4; S 1/2 OF NW 1/4 OF SE 1/4, SECTION 1, TWP 4 S, RANGE 17 E, EXCEPT THOSE PORTIONS OF SAID SECTIONS 1 AND 36, DESCRIBED AS FOLLOWS:
 BEGINNING AT A POINT ON LAMBERT COORDINATES X2,611,093.17 - Y 4,344,503.41 SECTION 36, TWP 3 S, RANGE 17 E; THENCE RUN N85°14'30"W FOR A DISTANCE OF 1045.35 FEET; THENCE S55°38'0"W FOR A DISTANCE OF 392 FEET; THENCE RUN S61°3'0"W FOR A DISTANCE OF 2398.20 FEET; THENCE RUN S88°5'0"W A DISTANCE OF 294 FEET; THENCE RUN S51°32'0"W FOR A DISTANCE OF 300 FEET; THENCE RUN S38°38'0"E FOR A DISTANCE OF 761 FEET; THENCE RUN N51°33'50"E FOR A DISTANCE OF 300 FEET; THENCE RUN S84°3'0"E FOR A DISTANCE OF 514.06 FEET; THENCE RUN S11°11"E FOR A DISTANCE OF 1354.75 FEET TO A POINT ON THE SOUTH SIDE OF SECTION 1, TWP 4 S, RANGE 17 E, LAMBERT COORDINATES BEING X2,610,425.68 Y429,997.48; THENCE RUN N87°26'40"E FOR A DISTANCE OF 653 FEET TO A CONCRETE MONUMENT ON LAMBERT COORDINATES X2611,078.03 - Y430,028.53; THENCE RUN NORTH ALONG IN A NORTHERLY DIRECTION TO A POINT ON LAMBERT COORDINATES X2,511,076.86 - Y434,019.74; THENCE RUN IN A NORTHERLY DIRECTION TO THE POINT OF BEGINNING.
 SOURCE: QUITCLAIM DEED DATED AUGUST 29, 1947.
 PLUS AREA B
 COMMENCE AT THE SOUTHEAST CORNER OF SECTION 36, TOWNSHIP 3 SOUTH, RANGE 17 EAST, COLUMBIA COUNTY, FLORIDA AND RUN THENCE N0°34'22"W ALONG THE EAST LINE OF SAID SECTION 36, 1258.37 FEET TO THE POINT OF BEGINNING, THENCE S80°43'35"E, 963.221 FEET, THENCE S80°4'30"W, 1520.00 FEET, THENCE N87°07'25"W, 1047.26 FEET TO A POINT ON THE CURVE OF THE EAST RIGHT-OF-WAY LINE OF LAKE CITY COMMUNITY COLLEGE AND AERO CORP. ROAD, THENCE NORTHERLY ALONG SAID CURVE CONCAVE TO THE LEFT HAVING A RADIUS OF 1205.92 FEET AND A TOTAL CENTRAL ANGLE OF 83°01'24", AND ARC DISTANCE OF 1747.41 FEET TO THE NORTH LINE OF THE SE 1/4 OF SE 1/4 OF SAID SECTION 36, THENCE N88°4'18"E ALONG SAID NORTH LINE, 876.017 FEET TO THE NORTHEAST CORNER OF SAID SE 1/4 OF SE 1/4, THENCE S0°34'22"E ALONG THE EAST LINE OF SAID SECTION 36, 67.93 FEET TO THE POINT OF BEGINNING, SAID LANDS BEING A PART OF THE SE 1/4 OF SE 1/4, SECTION 36, TOWNSHIP 3 SOUTH, RANGE 17 EAST, A PART OF THE SW 1/4 OF SW 1/4, SECTION 31, TOWNSHIP 3 SOUTH, RANGE 17 EAST, A PART OF THE NE 1/4 OF NE 1/4, SECTION 1, TOWNSHIP 4 SOUTH, RANGE 17 EAST, AND A PART OF THE NW 1/4 OF NW 1/4, SECTION 8, TOWNSHIP 4 SOUTH, RANGE 17 EAST, CONTAINING 50.91 ACRES, MORE OR LESS.
 SOURCE: CITY RESOLUTION NO. 88-122 DATED JANUARY 3, 1989.
 MINUS AREA C
 COMMENCE AT THE SOUTHEAST CORNER OF THE NE 1/4 OF SE 1/4, SECTION 2, TOWNSHIP 4 SOUTH, RANGE 17 EAST, COLUMBIA COUNTY, FLORIDA, AND RUN THENCE N88°50'25"W ALONG THE SOUTH LINE OF SAID NE 1/4 OF SE 1/4, 565.35 FEET TO THE CENTERLINE OF STATE ROAD #100, THENCE N51°13'25"W ALONG SAID CENTERLINE, 472.00 FEET, THENCE N38°46'35"E, 760.00 FEET TO THE POINT OF BEGINNING, THENCE CONTINUE N38°46'35"E, 760.00 FEET, THENCE N51°13'25"W, 580.00 FEET, THENCE S38°46'35"W, 760.00 FEET, THENCE S51°13'25"E, 580.00 FEET TO THE POINT OF BEGINNING. SAID LANDS BEING IN THE NE 1/4 OF SE 1/4, SECTION 2, TOWNSHIP 4 SOUTH, RANGE 17 EAST, COLUMBIA COUNTY, FLORIDA, CONTAINING 10.12 ACRES, MORE OR LESS.
 SOURCE: DEED OF RELEASE DATED JUNE 21, 1984.

MISC. DATA

- D AVIGATION EASEMENT OVER THE FLORIDA FORESTRY DEPARTMENT (±20 ACRES) TO PROTECT THE APPROACH TO RUNWAY 10.
- E PROPERTY OWNED BY COLUMBIA COUNTY. THIS CORRIDOR OF LAND IS 120 FEET WIDE AND CENTERED ON THE COLLEGE ENTRANCE RD.

PROPERTY DATA TABLE

DESCRIPTION	DATE	NOTES
A TRANSFER OF AIRFIELD TO LAKE CITY (±1,200 ACRES)	AUGUST 29, 1947	SUBJECT TO SURPLUS PROPERTY ACT.
B LAND ACQUISITION FOR RUNWAY 10/28 (±50 ACRES)	JANUARY 3, 1989	SUBJECT TO SURPLUS PROPERTY ACT.
C RELEASE OF LAND TO HOMES OF MERIT (±10 ACRES)	JUNE 21, 1984	SUBJECT TO SURPLUS PROPERTY ACT.

LEASE DATA TABLE

LEASEE	ACRES	LEASE START DATE	LEASE EXPIRATION	OPTION TO RENEW	SERVICES PROVIDED
1 AERO CORPORATION	±114.6	APRIL 1, 1982	DEC. 31, 2022	N/A	AIRCRAFT MAINTENANCE
2 DANIELS LUMBER INC.	±46.9	JUNE 1, 1956	MAY 1, 1999	2 - 5 YRS	LUMBER YARD
3 S. GEORGIA GROCERY	±1.0	JULY 15, 1985	JULY 14, 2000	1 - 5 YRS	CONVENIENCE STORE
4 HOMES OF MERIT	±12.0	NOV. 1, 1987	OCT. 31, 2005	5 - 6 YRS	MOBILE HOME MANUFACTURING
5 ALLTEL	45' X 45'	FEB. 1, 1993	JAN. 31, 2022	N/A	TELECOMMUNICATIONS
6 MILLS COMPRESSOR SERV.	±1.5	JUNE 1, 1991	MAY 31, 2003	6 YRS	COMPRESSOR SALES/SERVICE
7 LAKE CITY NAT. GAS DEPT.	±2.88	OCT. 1, 1990	N/A	N/A	NATURAL GAS STORAGE
8 M & S AIRCRAFT, INC.	50' X 50'	OCT. 20, 1983	OCT. 19, 1998	5 YRS	PRIVATE AIRCRAFT STORAGE
9 PORT-A-PORT LEASES	HANGAR	VARIABLES	VARIABLES	MONTHLY	PRIVATE AIRCRAFT STORAGE
10 SOUTHERN BELL	45' X 45'	JUNE 1, 1989	JUNE 1, 2001	3 - 6 YRS	TELECOMMUNICATIONS

PROJECT NO. 89207.04
 CADD NO. LCA_PROP
 HOYLE, TANNER & ASSOCIATES, INC. HIA
 3450 LAKE LINDA DRIVE, SUITE 151, ORLANDO, FL 32817
 (407) 380-1919
 SCALE: AS SHOWN DATE: JUNE 1996
 DES. BY: D/JD
 DP. BY: D/JD
 CHKD. BY: BML
 LAKE CITY MUNICIPAL AIRPORT
 AIRPORT MASTER PLAN
 AIRPORT PROPERTY MAP
 DRAWING 6-11
 SHEET 11 OF 11

Exhibit C (Opinion of Title)

EXHIBIT

**CERTIFICATE OF TITLE
FAA Central Region**

To: Manager, Safety and Standards Branch

Subject: Lake City Gateway Airport (LCQ)

AIP Project No. TBD

This certification is made to satisfy (check **both** if applicable):

- Part II Section C.10 of the Grant Application (FAA Form 5100-100) for existing airport property**
 Grant conditions relative to satisfactory title evidence for land being acquired under this project

The City of Lake City (hereinafter referred to as the "Sponsor"), pursuant to Section 47105(d) of the Federal Aviation Administration Authorization Act of 1994 (and amendments), hereby certifies that satisfactory property interest to the land indicated herein is vested in the Sponsor, as required by obligations of the referenced Grant Agreement with the Federal Aviation Administration.

The Sponsor hereby certifies that it holds the quality of title described below, as of the date of the attorney's title opinion on which this certification is based.

Parcel Number (Per Exhibit A)	Quality of Interest (Fee, Easement*, etc.,)
Parcels 1-10 (as shown on drawing 6-11)	Fee Simple Ownership

Parcels must be listed. Avoid simply referencing the Exhibit A Property Map. Attach additional sheets as necessary.

*The Sponsor certifies that grantors of easements constitute all of the owners of the land affected by such easements, and they had such quality of title in and to such land as to enable them to convey the interest purported to be conveyed in and by the easements granted. No other interests or rights exist which are incompatible with or would interfere with the exercise and enjoyment by the Sponsor of the rights and interests conveyed.

Sponsor hereby certifies that the Sponsor or the Sponsor's attorney have reviewed, evaluated and subordinated to airport use where necessary, all encumbrances and that no outstanding encumbrances exist which might affect the maintenance, operation, or development of the airport.

Sponsor further certifies that if defects in the title require correction after acceptance of this Certificate of Title by the FAA, the Sponsor accepts full responsibility for clearing such defects, encumbrances, or exceptions at its own expense.

This Certificate of Title is based upon a current title opinion dated December 1996 by the sponsor's attorney Herbert F. Derby (name of attorney).

Sponsor certifies that the title opinion referenced above corresponds with the "Exhibit A" airport property map dated June 1996 AIP project number TBD. Although specific title evidence documents are not submitted herewith, copies of deeds and other appropriate evidence of title for the land are on file with the Sponsor and are available for inspection by the FAA.

It is understood that the FAA reserves the right to require additional information at any time.

City of Lake City
Name of Sponsor

Stephen Witt, City Mayor

Signature of Sponsor Official Authorized to Sign Grant Agreement

Date