

RESOLUTION NO 2026 - 047

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA, APPROVING THAT CERTAIN INTERAGENCY AGREEMENT BETWEEN THE CITY OF LAKE CITY AND THE UNITED STATES DEPARTMENT OF VETERANS AFFAIRS POLICE, LAKE CITY DISTRICT CONCERNING CRIMINAL JUSTICE INFORMATION EXCHANGE AND COMPUTER USAGE; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; DIRECTING THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; DIRECTING THE CHIEF OF POLICE OF THE LAKE CITY POLICE DEPARTMENT TO JOIN THE MAYOR IN EXECUTING SAID AGREEMENT; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City (the “City”) operates the Lake City Police Department (the “LCPD”); and

WHEREAS, the City desires to enter into that certain interagency agreement between the City and the United States Department of Veterans Affairs Police, Lake City District (the “Agency”) concerning criminal justice information exchange and computer usage (the “Agreement”); and

WHEREAS the City and the Agency desire to enter into that certain Agreement in the form of the Exhibit attached hereto; and

WHEREAS, the City desires the chief of police of the LCPD join the mayor in the execution of the Agreement; and

WHEREAS, adopting the Agreement is in the public interest and in the interests of the City; now, therefore

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. Adopting the Agreement is in the public interest and in the interests of the City; and
2. In furtherance thereof, the Agreement in the form of the Exhibit attached hereto should be and is approved by the City Council of the City of Lake City; and
3. The Mayor of the City of Lake City is the officer of the City duly designated by the City’s Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and
4. The Mayor of the City of Lake City is authorized to execute on behalf of and bind the City to the terms of the Agreement; and

5. The Mayor of the City of Lake City is directed to execute on behalf of and bind the City to the terms of the Agreement; and
6. The Chief of Police of the Lake City Police Department is directed to join the Mayor in executing the Agreement; and
7. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and
8. This resolution shall become effective and enforceable upon final adoption by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ____ day of April, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA:

Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney

**INTERAGENCY AGREEMENT BETWEEN THE VETERANS AFFAIRS POLICE LAKE CITY AND THE
CITY OF LAKE CITY BY AND THROUGH ITS POLICE DEPARTMENT FOR CRIMINAL JUSTICE
INFORMATION EXCHANGE AND COMPUTER USAGE**

WITNESSETH

WHEREAS, The **VETERANS AFFAIRS POLICE LAKE CITY** hereafter referred to as **VETERANS AFFAIRS POLICE LAKE CITY**, and the **CITY OF LAKE CITY BY AND THROUGH ITS POLICE DEPARTMENT**, hereafter referred to as **LAKE CITY POLICE DEPARTMENT**, are criminal justice agencies, formally recognized by the Federal Bureau of Investigations. (FBI) and the Florida Department of Law Enforcement (FDLE); and

WHEREAS, The **VETERANS AFFAIRS POLICE LAKE CITY** maintains electronic data bases and applications (System) for the creation and storage of offense reports, hereafter referred to as Criminal Justice Information (CJI); and

WHEREAS, The **VETERANS AFFAIRS POLICE LAKE CITY** and **LAKE CITY POLICE DEPARTMENT** wish to routinely share CJI for the administration of criminal justice;

NOW THEREFORE, The parties agree as follows,

1. The **VETERANS AFFAIRS POLICE LAKE CITY** will provide **LAKE CITY POLICE DEPARTMENT** access to CJI systems for search capabilities, information storage, and case management. Access to these systems will be provided through a FIPS 140-2 certified encrypted path.
2. The **VETERANS AFFAIRS POLICE LAKE CITY** and **LAKE CITY POLICE DEPARTMENT** may also exchange CJI, as needed, via voice and/or physical paper dissemination.
3. Both **VETERANS AFFAIRS POLICE LAKE CITY** and **LAKE CITY POLICE DEPARTMENT** will utilize the records for criminal justice purposes.
4. The **VETERANS AFFAIRS POLICE LAKE CITY** and the **LAKE CITY POLICE DEPARTMENT** agree to abide by all applicable local, state, and federal laws, rules, and regulations, with regards to the use of said electronic systems.
5. Both parties agree to abide by all the terms and conditions of the Criminal Justice User Agreement executed between the FDLE and each party, to include but not be limited to the FBI CJIS Security Policy.
6. Both **VETERANS AFFAIRS POLICE LAKE CITY** and **LAKE CITY POLICE DEPARTMENT** agree that they shall make use of the records for authorized criminal justice purposes only.
7. Both parties will disseminate CJI related information obtained from one another only for criminal justice purposes.
8. Both parties agree to maintain any information obtained from one another in a secure place,

and will destroy records containing such information in compliance with all applicable federal and state laws.

9. All CJIS data transmitted over any public network segment must be encrypted as required by the FBI CJIS Security Policy.
10. To the extent provided by the laws of Florida, the parties agree to be responsible for the violations, negligent acts or omissions of their agency's' personnel arising out of or involving any information contained in, received from, entered into or through the receipt of the records.
11. Both parties must ensure all devices with connectivity to CJI systems and/or data employ virus protection software and such software shall be maintained in accordance with the software vendor's published updates; and will promptly and fully patch Windows and other software present on all such devices, after any necessary testing, upon such patches becoming available.
12. CJI may only be accessed via computers or interface devices owned by the criminal justice agencies or contracted entities. Personally owned devices shall not be authorized to access, process, store, or transmit CJI. Vendors under contract with the hosting agency may be allowed access provided all requirements of the FBI CJIS Security Addendum are complied with and member security training is current as required by the FBI CJIS Security Policy.
13. All policies, procedures and operating instructions contained in the FBI CJIS Security Policy are hereby incorporated into and made a part of this agreement, except to the extent that they are inconsistent herewith or legally superseded by higher authority.
14. Both VETERANS AFFAIRS POLICE LAKE CITY and LAKE CITY POLICE DEPARTMENT will have a written policy for discipline of personnel who access CJI for purposes that are not authorized, disclose information to unauthorized individuals or in an unauthorized manner, or violate CJIS rules, regulations, or operating procedures.
15. The LAKE CITY POLICE DEPARTMENT shall submit instances of violations to the proper point of contact within the VETERANS AFFAIRS POLICE LAKE CITY for follow-up.
16. The VETERANS AFFAIRS POLICE LAKE CITY and LAKE CITY POLICE DEPARTMENT have an obligation to report instances of misuse to the FDLE for follow up of applicable investigation and applicable discipline in compliance with the FBI CJIS Security Policy.
17. The VETERANS AFFAIRS POLICE LAKE CITY reserves the right to deny CJI or related records to any individual based on valid, articulable concerns for the security and integrity of CJIS and

related programs/systems information.

18. Either party may terminate this agreement upon thirty (30) days written notice.

This agreement constitutes the entire agreement of the parties and may not be modified as amended without written agreement executed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by the proper officers and officials.

VETERANS AFFAIRS POLICE LAKE CITY

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

James M. Bishop
Chief of Police, U.S. Dept. Veterans Affairs
NF/SG VA Health System
DATE: _____

Noah E. Walker, Mayor
DATE: _____

ATTEST, BY THE CLERK OF THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA:

Audrey E. Sikes, City Clerk

Joined by:

Gerald Butler, Chief of Police
City of Lake City Police Department
DATE: _____