



MITTAUER
& ASSOCIATES, INC.
CONSULTING ENGINEERS &
PROJECT FUNDING SPECIALISTS

580-1 WELLS ROAD
ORANGE PARK, FL 32073
PHONE: (904) 278-0030
FAX: (904) 278-0840
WWW.MITTAUER.COM

February 2, 2024

Mayor and City Council
City of Lake City
205 N. Marion Ave.
Lake City, FL 32055-3918

RE: Engineering Services Agreement
2024 SPCC Plan Update - SMWRF
City of Lake City, Florida
Mittauer & Associates, Inc. Project No. 8904-12-1

Dear Mayor and City Council:

We are pleased to present the following proposal for Engineering Services in conjunction with updating the City's Spill Prevention, Control, and Countermeasure (SPCC) Plan for compliance with FDEP and EPA requirements for the City's Saint Margarets Wastewater Reclamation Facility (SMWRF). The SPCC Plan will follow the requirements specified in Title 40, Code of Federal Regulations, Part 112 (40 CFR 112). Mittauer & Associates, Inc., hereinafter referred to as the Engineer, proposes to provide services as described in the Scope of Services to the City of Lake City, Florida, the Client, for the fees stipulated hereafter.

SCOPE OF SERVICES

1. Conduct one (1) site visit for inspection of all aboveground bulk oil and chemical storage containers at the SMWRF pursuant to EPA requirements for completion of an SPCC Plan.
2. Compile and evaluate data from the City and site visit.
3. Prepare an updated SPCC Plan for certification by the Engineer and City.
4. Coordinate with FDEP for acceptance of the SPCC Plan and respond to any requests for additional information (RAI).

CONDITIONS AND EXCLUSIONS

The Client shall provide copies of all available Client records as may be required for the Engineer to complete these services. The Client shall provide all regulatory agency permit application fees and related items required by the agencies, which may include soil borings, percolation tests, groundwater testing, soil sampling, and/or other geotechnical information. Should land acquisition or easements be required for this project, the Client shall provide services that may be required, such as property appraisals, legal surveys, easements, title searches, zoning changes, attorney fees, and recording fees.

The Engineer's scope of services does not include advertising cost, the preparation of landscape plans, traffic studies, retaining wall design, structural design of possible site signage, off-site design (except as noted), fire pump design, fire flow testing, zoning related tasks, wetlands surveys, wetlands permitting and/or wetland mitigation, flood plain permitting and/or flood plain mitigation, tree surveys, boundary or easement surveys, topographic surveys, subdivision platting, LEED Consultation/Design or value engineering.

PURSUANT TO FLORIDA STATUTES, SECTION 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

SCHEDULE OF FEES

The Engineer shall be paid a lump sum fee for the various items of the Scope of Services in the amount of **\$6,500**.

The Engineer shall make himself available to the Client at the Engineer's standard hourly rates for additional services as requested and changes in project scope of work.

Invoices for services in progress are prepared monthly and are due in accordance with Florida Statute 218, The Local Government Prompt Payment Act. Payments which are not received in accordance herewith are subject to late fees as outlined in the Act as well as collection fees and may cause the Engineer to stop work on the Client's projects. The fees listed above do not include state sales tax, federal sales tax, or value added tax (VAT), should they be required by law.

ACCEPTANCE

Acceptance of this proposal may be indicated by the signature of a duly authorized official of the Client in the space provided below. One signed copy of the proposal returned to the Engineer shall serve as Notice to Proceed. Should this proposal not be accepted within a period of sixty (60) days, it shall become null and void.

Sincerely,
Mittauer & Associates, Inc.

Accepted by
City of Lake City, Florida



Joseph A. Mittauer, P.E.
President

By: _____

Date: _____

JAM/JPP/TPN/pj