

RESOLUTION NO 2026 - 065

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA APPROVING THAT CERTAIN AGREEMENT BETWEEN THE CITY AND THE SUWANNEE RIVER ECONOMIC COUNCIL, INC. REGARDING THE PURCHASE OF NATURAL GAS SERVICES FROM THE CITY ON BEHALF OF HOUSEHOLDS ELIGIBLE FOR THE LOW-INCOME HOUSEHOLD ENERGY ASSISTANCE PROGRAM; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY APPROVING SAID AGREEMENT; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; DIRECTING THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City (“City”) provides natural gas to its residents via the City’s natural gas utility (the “Natural Gas Utility Services”); and

WHEREAS, the Suwannee River Economic Council, Inc. (“SREC”) is an agency providing assistance to low-income households unable to pay applicable fees for such households’ use of the Natural Gas Utility Services; and

WHEREAS, SREC and the City desire to enter into that certain contract whereby SREC will pay to the City certain monies to be applied to delinquent Natural Gas Utility Services accounts of qualifying low-income households by adopting the terms of the proposed contract with SREC in the form of the Exhibit attached hereto (the “Agreement”); and

WHEREAS, engaging SREC’s services to obtain certain monies to be applied to delinquent Natural Gas Utilities Services Accounts of qualifying low-income households by adopting the terms of the Agreement is in the public interest and in the interests of the City; now therefore

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. Engaging SREC’s services to obtain certain monies to be applied to delinquent Natural Gas Utilities Services Accounts of qualifying low-income households by adopting the terms of the Agreement is in the public or community interest and for public welfare; and
2. In furtherance thereof, the Agreement in the form of the Exhibit attached hereto should be and is approved by the City Council of the City of Lake City; and
3. The Mayor of the City of Lake City is the officer of the City duly designated by the City’s Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and

4. The Mayor of the City of Lake City is authorized and directed to execute on behalf of and bind the City to the terms of the Agreement; and
5. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and
6. This resolution shall become effective and enforceable upon final passage by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ____ day of June, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA:

Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney

**MEMORANDUM OF AGREEMENT
FLORIDA LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM
BETWEEN
Suwannee River Economic Council
AND
City of Lake City**

Agreement Number: E2257

This **MEMORANDUM OF AGREEMENT** ("MOA") is made and entered into by Suwannee River Economic Council and City of Lake City for the provision of energy to low income households under the Florida Low-Income Home Energy Assistance Program ("LIHEAP"). Participants in the Agreement may individually be referred to herein as "Party" or collectively as the "Parties."

PURPOSE

This Agreement establishes the responsibilities of the Vendor to ensure essential utilities are delivered to support low-income households through the Low Income Home Energy Assistance Program (LIHEAP). By establishing clear roles, expectations, and procedures, eligible LIHEAP clients receive timely assistance with their energy needs from the participating Vendor.

TERM OF AGREEMENT

This Agreement will begin on October 1st, 2025 ("Effective Date") and end on September 30th, 2028, unless otherwise terminated as set forth herein. This Agreement terminates, supersedes, and replaces any prior LIHEAP Agreement in effect between the Vendor and the Agency. This Agreement may be renewed September 30th, 2028.

TYPE OF ENERGY PROVIDED

Services provided by the Vendor:

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Electricity | <input checked="" type="checkbox"/> Natural Gas |
| <input type="checkbox"/> Fuel | <input type="checkbox"/> Coal |
| <input type="checkbox"/> Propane Gas | |

VENDOR ASSURANCES

In order to receive payments for clients who are approved for home energy assistance and crisis assistance, the Vendor agrees to the following:

- *Fair Treatment:* Ensure households receiving assistance under LIHEAP are not treated adversely due to program participation.
- *Non-Discrimination:* Agree not to discriminate in the cost of goods supplied or services provided to eligible households.
- *Energy-Related Payment:* Only energy-related elements of the utility bill are eligible for payment; no charges for water, sewage, or non-energy related components, unless deemed necessary to resolve a crisis as verified by the Agency and with prior approval from FloridaCommerce.

- Vendor acknowledges and complies with the requirement to maintain "active" status with the State of Florida, verified at <http://sunbiz.org/search.html>, and ensure compliance with all federal clearance checks.
- Both Parties shall ensure staff are trained in LIHEAP and maintain lists of authorized representatives for crisis resolution and payment commitments.
- Vendor will provide assurances regarding data privacy and release of information only with authorized client consent.

CONTACT INFORMATION

The following contacts for both Parties are authorized to resolve crisis situations and make payment commitments on behalf of a client:

Suwannee River Economic Council:

Name: Tricia Garcia
Address: 1171 Nobles Ferry Rd #2, Live Oak, FL 32064
Email: tgarcia@suwanneeec.net
Phone: 386-362-4115

Name: Chandra Russell
Address: 1171 Nobles Ferry Rd #2, Live Oak, FL 32064
Email: crussell@suwanneeec.net
Phone: 386-362-4115

Name: Tori Hillhouse
Address: 1171 Nobles Ferry Rd #2, Live Oak, FL 32064
Email: tay@suwanneeec.net
Phone: 850-584-8858

Name: Katie Garza
Address: 1171 Nobles Ferry Rd #2, Live Oak, FL 32064
Email: dix1@suwanneeec.net
Phone: 352-498-5018

City of Lake City:
Address: 205 N. Marion Avenue
Lake City, FL 32055
Email: N/A
Phone: 386-719-5768

IN WITNESS WHEREOF, by signature below, the Parties agree to abide by the terms, conditions, and provisions of the Memorandum of Agreement. This MOA is effective the date the last Party signs.

City of Lake City

Suwannee River Economic Council

By: _____
(Signature)

By: _____
(Signature)

(Print/Type **Name and Title**)

(Print/Type **Name and Title**)

Date: _____

Date: _____

Vendor Address:

Agency Address:

Street: 205 N. Marion Avenue

Street: 1171 Nobles Ferry Rd #2

City: Lake City State: FL

City: Live Oak State: FL

Zip Code: 32055

Zip Code: 32064

Phone: 386-719-5768

Phone: 386-362-4115

FEIN/UEI (if applicable): _____