

RESOLUTION NO 2026 - 138

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA CREATING A RECREATION FUNDING ADVISORY COMMITTEE; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY CREATING SAID ADVISORY COMMITTEE; PROVIDING FOR A PURPOSE AND DIRECTION FOR SAID COMMITTEE; PROVIDING FOR A NOMINATING PROCESS FOR SAID COMMITTEE; DIRECTING THE MAYOR TO APPOINT THE MEMBERS OF SAID ADVISORY COMMITTEE PURSUANT TO CHAPTER 2, ARTICLE II, SECTION 2-48 OF THE CITY OF LAKE CITY CODE OF ORDINANCES; RECOGNIZING THE APPOINTEES APPOINTED BY THE MAYOR BE SUBJECT TO THE APPROVAL OF THE CITY COUNCIL; DIRECTING THE MAYOR TO APPOINT THE CHAIRMAN OF SAID ADVISORY COMMITTEE PURSUANT TO CHAPTER 2, ARTICLE II, SECTION 2-48 OF THE CITY OF LAKE CITY CODE OF ORDINANCES; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has determined it is in the best interest of the City of Lake City, Florida (the "City"), that an advisory body be created to provide advisory guidance to the City Council in matters concerning recreation programs and such other advisory services and functions as the City Council shall direct from time to time; and

WHEREAS, the advisory committee contemplated herein shall be known as the Recreation Advisory Committee (the "Advisory Committee"); and

WHEREAS, Chapter 2, Article II, Section 2-48 of the City of Lake City (the "City") Code of Ordinances (the "Code") vests the Mayor with the authority to appoint the members of an advisory committee, subject to the approval of such appointments by the City Council; and

WHEREAS, the Code further vests the Mayor with the authority to appoint the chairperson of an advisory committee; and

WHEREAS, creating the Advisory Committee to assist the City Council in accomplishing and facilitating the City Council's decisions on matters concerning recreation programs and such other advisory services and functions as the City Council shall direct from time to time is in the public interest and in the interests of the City; now therefore

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. This Resolution is adopted pursuant to the authority of Chapter 166, Florida Statutes, known as the “Municipal Home Rule Powers Act”.
2. Creating the Advisory Committee to accomplish and facilitate the Committee Purposes as set forth herein is in the public interest and in the interests of the City.
3. The Advisory Committee is created by the City Council as a committee, advisory only in nature and not otherwise imbued with sovereign or municipal powers, to accomplish and facilitate the Committee Purposes, and provide other functions as set forth herein.
4. The duties and responsibilities of the Advisory Committee shall be to:
 - a. provide advisory guidance to the City Council on the development of a broad variety of recreational programs, activities, and services to meet the present and future recreational needs and demands of the City, utilizing the total resources of the community;
 - b. strive to involve the community in the planning and development of the City’s recreation system; and
 - c. provide advisory guidance to the City Council on other such matters concerning parks and recreation facilities, programs, activities, services, and/or funding as the City Council may request from time to time(collectively, the “Committee Purposes”).
5. Any person, regardless of age, may be appointed as a member of the Advisory Committee if that member resides within the municipal boundaries of the City, or is otherwise engaged in business within the municipal boundaries of the City regardless of the place of residency.
 - a. *Engaged in business*, for purposes of this resolution, means owning a business, practicing a profession, or performing a service for compensation, or serving as an officer or director of a corporation or other business entity so engaged.
 - b. *Municipal boundaries of the city*, for purposes of this resolution, means the geographic area coterminous with the corporate limits of the City.
6. The Advisory Committee shall be composed of seven (7) members, which members shall not otherwise hold elective office in the City or otherwise in Columbia County, Florida.

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7. Each member of the Advisory Committee shall occupy one of seven (7) positions, each position being designed as a specific seat as follows – Seat 1, Seat 2, Seat 3, Seat 4, Seat 5, Seat 6, and Seat 7.
 8. Pursuant to Chapter 2, Article II, Section 2-48 of the Code,
 - a. the members of the Advisory Committee shall be appointed by the Mayor subject to the consent and approval of the City Council, and
 - b. the chairperson of the Advisory Committee shall be appointed by the Mayor from among the members of the Advisory Committee.
 9. At the time of initial appointment, the term of an appointee to a seat on the Advisory Committee shall commence as set forth in the resolution of appointment and shall end as set forth below:

Seat 1	April 30, 2028
Seat 2	April 30, 2028
Seat 3	April 30, 2029
Seat 4	April 30, 2029
Seat 5	April 30, 2030
Seat 6	April 30, 2030
Seat 7	April 30, 2030
 10. The members of the Advisory Committee, for terms following the initial term of appointment, shall serve for terms of four (4) years, with no limit on the number of terms an individual may serve as a member of the Advisory Committee.
 11. In the event of a vacancy occurring in an Advisory Committee seat before the end of the term for such seat, the Mayor shall appoint, subject to the approval of the City Council, a qualified person to serve the balance of the term remaining for such seat.
 12. In each calendar year at the first meeting of the Advisory Committee to occur after April 30 of such calendar year, the Advisory Committee shall select from its members a vice-chairperson to preside at meetings in the absence of the chairman, and such other officers as the Advisory Committee may determine.
 13. In the event of a vacancy occurring in the position of chairperson of the Advisory Committee, the Mayor shall appoint a new chairperson for the Advisory Committee. The

elected vice-chairperson of the Advisory Committee shall chair the Advisory Committee until such time as the Mayor shall appoint a new chairperson.

14. The Advisory Committee shall adopt its own rules of operation and procedure which rules shall become effective upon approval by the City Council, but in no event shall any action of the Advisory Committee be taken upon a vote of fewer than a majority of the Advisory Committee members present for such vote. Until such time as the Advisory Committee shall adopt, and the City Council shall approve rules of operation and procedure for the Advisory Council, the Advisory Council shall follow, subject to Florida law and applicable provisions of the charter and ordinances of the City, the most recent edition of Robert's Rules of Order to guide the operation and procedures of the Advisory Council.
15. The members of the Advisory Committee serve at the pleasure of the City Council and may be removed from the Advisory Committee by the City Council at any time with or without cause, and without notice or hearing.
16. The chairperson of the Advisory Committee shall serve in the role of chairperson of the Advisory Committee at the pleasure of the Mayor, and the Mayor may remove a chairperson from such position at any time with or without cause, and with or without notice or hearing. The term as chairperson of the Advisory Committee shall expire on the first occurrence of April 30th following such chairperson's date of appointment, and the Mayor may either reappoint such member of the Advisory Committee to an additional term as chairperson, or the Mayor may appoint another member of the Advisory Committee to a term as chairperson.
17. Unless otherwise directed by resolution of the City Council, the Advisory Committee shall, at least monthly, (i) hold a meeting of the Advisory Committee, and (ii) prepare and submit to the City Council a report on the activities of the Advisory Committee.
18. Nominees to be considered for appointment to the Advisory Committee may originate from applications submitted to the City on a uniform application provided by the City for such purpose, or may be directly nominated by a member of the City Council without prior submission of an application by the nominee. In the event a person is nominated by a member of the City Council without prior submission of an application by the nominee, such nominee shall, for administrative purposes, complete and submit an application to the City following appointment to the Advisory Committee.
19. Pursuant to Chapter 2, Article II, Section 2-48 of the Code, the Mayor is directed to

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- a. appoint seven (7) persons meeting the qualifications set forth in this resolution to serve as members of the Advisory Committee, and
 - b. appoint a chairperson for the Advisory Committee.
20. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict.
21. This resolution shall become effective and enforceable upon final adoption by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ____ day of _____, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA:

Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney