

***Robinson, Kennon and Kendron, P. A.***

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Lake City, FL 32055 USA

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City of Lake City  
205 N. Marion Avenue  
Lake City, FL  
USA

August 15, 2023

**Attention:**

File #: 00801-001  
Inv #: 7144

**RE:** City of Lake City - General Legal Services

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Jul-03-23	Reviewed agenda packet and background information. Attended council meeting. Reviewed documentation from NCFP Council regarding annexation for Lake City U Automotive Management. Reviewed State Highway Lighting Maintenance work order and dictated draft of Resolution 2023-076 related to the same. Began drafting of ordinance to modify committee structure.	3.40	578.00	TJK
	Dictated email to Scott Walker regarding Circle K Appeal. Prepared information packet for P&Z Board Members.	0.50	85.00	TJK
	Sent email update to Client regarding MOU for Resolution 2023-075.	0.10	17.00	TJK
	CIRCLE K - Prepared letter to Scott Walker; emailed letter to Scott Walker.	0.20	14.00	LAC
Jul-06-23	Reviewed background information related to State Fire Marshal Grant for generator and HVAC replacement. Dictated draft of Resolution 2023-077 related to the same.	0.60	102.00	TJK
	Worked on Resolution 2023-076 related to the Highway Lighting Agreement. Updated, formatted, and disseminated the same to appropriate individuals.	1.25	87.50	ALJ

	Worked on correspondence to Danielle regarding Glenel Bowden. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Coordinated with Folds & Walker to schedule a meeting to discuss the Police Pension Board issues.	0.20	14.00	ALJ
Jul-07-23	Worked on correspondence to Robert Angelo regarding Bailey's Cove. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Email to Sue Tuell with Mr. Kennon's availability to discuss U-Visa Request from Attorney.	0.10	7.00	ALJ
Jul-08-23	Email to Robert Angelo regarding Board of Adjustment Meeting and cancellation or modification of agenda.	0.20	14.00	ALJ
	Coordinated telephone conference for Chief Butler and Mr. Kennon to discuss U-Visa Request from Attorney.	0.10	7.00	ALJ
Jul-10-23	Reviewed report to council by LCPD regarding Edward Byrne Grant and dictated draft Resolution 2023-079 regarding the same. Reviewed, revised, and finalized Resolution 2023-079. Reviewed email from Brooke Frye at Tobacco Free Columbia regarding Ordinance for Tobacco Free Parks and dictated email to Paul Dyal regarding course of action as to Ordinance. Reviewed proposed Security Awareness Policy and dictated draft of Resolution 2023-078 related to the same. Reviewed and finalized draft of Resolution 2023-078.	2.80	476.00	TJK
	Telephone conference with Robert Angelo regarding plat issues and P&Z meeting for 7/11/23. Conference with Stephen Mercer regarding 7/11/23 meeting.	0.40	68.00	TJK
	Reviewed correspondence regarding U-Visa Request for Ronald Monge by LCPD. Office consultation with Kellen to conduct research related to the same. Reviewed House Bill 102 regarding affordable housing. Reviewed correspondence regarding Ruby Tuesdays	1.70	289.00	TJK

	bankruptcy payment and dictated email to Ms. Sikes regarding the bankruptcy plan.			
	Research USCIS form and print informational material per partner req	0.70	119.00	KGV
Jul-11-23	Reviewed correspondence regarding IT training. Dictated draft letter for Chief Butler related to Ronald Monge. Reviewed correspondence from NCFPC concerning Bailey's Cove. Telephone conference with Chief Butler regarding nonimmigrant statute. Dictated draft email to Angelo regarding Senate Bill 102-Live Local Act. Conference with Kellen Vincent regarding Historic Districts. Reviewed draft of Ordinance 2023-2253 regarding Lake City U Auto Expense Management, LLC.	1.90	323.00	TJK
	Dictated draft of Resolution 2023-078 related to Security Awareness Training.	0.50	85.00	TJK
	Pull information on National Register of Historic Places for Lake City, FL	0.40	68.00	KGV
	Prepped for and attended City counsel meeting.	1.00	170.00	SPM
	Worked on Resolution 2023-079 related to the application for the Edward Byrne Justice Assistance Grant. Updated, formatted, and disseminated the same to appropriate individuals.	1.00	70.00	ALJ
	Sent email to Robert Angelo with Historic District information.	0.10	7.00	ALJ
	Worked on Resolution 2023-078 adopting Security Awareness Training and Testing Policy. Updated, formatted, and disseminated the same to appropriate individuals.	1.00	70.00	ALJ
Jul-12-23	Telephone conference with Ms. Sikes and Mr. Dyal regarding upcoming agenda items.	0.20	34.00	TJK
	Pull information from AGs website re: reqs for office to issue opinion	0.30	51.00	KGV
	Forwarded email to Paul Dyal with Tobacco Free Ordinance information.	0.10	7.00	ALJ

Jul-13-23	Coordinated scheduling of Agenda Preparation Meeting with City Administration.	0.10	7.00	ALJ
	Worked on correspondence to Audrey regarding Sampson running for Mayor. Updated, formatted, and forwarded the same to Danielle for review.	0.20	14.00	ALJ
	Worked on correspondence to Audrey regarding Todd Sampson/Dual Position. Updated, formatted, and disseminated to appropriate individuals.	0.20	14.00	ALJ
	Worked on correspondence to Robert Angelo regarding House Bill 102. Updated, formatted, and forwarded the same to Danielle for review.	0.20	14.00	ALJ
	Worked on correspondence to Robert Angelo regarding House Bill 102. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Received email from Audrey regarding Grant Agreement and execution. Forwarded the same to Leigh Ann for Mr. Kennon to complete.	0.10	7.00	ALJ
Jul-14-23	Worked on draft of revisions to Ordinance 2178 regarding elimination of committees.	0.50	85.00	TJK
	Worked on correspondence to Mr. Dyal regarding the Tobacco Free Ordinance. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
Jul-17-23	Reviewed email from Danielle Adams regarding Bailey's Cove Subdivision, and dictated response. Reviewed agenda and supporting documents. Attended Council meeting. Revised draft letter for Chief Butler regarding Ronald Alfaro Monge. Reviewed correspondence from Carmelita regarding publication notice for Ordinance 2023-2253. Dictated response to confidential email concerning cannabis to Ms. Sikes. Reviewed and revised draft of Ordinance 2023-2254 related to committees. Telephone conference with Audrey Sikes regarding agenda items and restructure of the agenda.	4.20	714.00	TJK

Jul-18-23	Reviewed report to council and invitation to bid 014-2023 and associated bid acceptance documents related to pole barn at wastewater plant and award to Bliss Products. Dictated draft of Resolution 2023-080 and associated contract with Bliss Products.	0.80	136.00	TJK
	Telephone conference with Robert Angelo regarding annexation of enclaves and Circle K appeal. Reviewed correspondence from Foreman regarding final version of MOU related to combined communications and compare with proposed revised draft. Sent email to Chief Butler. Dictated instructions to begin draft of tobacco free park ordinance. Reviewed County's proposed ordinance regarding the same.	1.90	323.00	TJK
	Research legal authority for Historic District.	1.00	170.00	KGV
	Sent email to Danielle regarding corrections to Bailey's Cove correspondence from Danielle.	0.10	7.00	ALJ
	Coordinated Agenda Preparation Meeting with City Administration.	0.10	7.00	ALJ
	Worked on Ordinance 2023-2254 Amending the City Code of Ordinances - Special Committees. Updated, formatted, and disseminated the same to appropriate individuals.	1.30	91.00	ALJ
	Worked on correspondence to Robert Angelo regarding Bailey's Cove. Updated, formatted, and disseminated the same to appropriate individuals.	0.10	7.00	ALJ
	Worked on correspondence to Chief Butler regarding U-Visa Request from Attorney. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Worked on correspondence to Audrey Sikes regarding a confidential request for investigation. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
Jul-19-23	Reviewed Historic Registry documents for Historical Districts and reviewed LDR Chapter	2.10	357.00	TJK

	on Historic Districts. Reviewed research on establishment of Historic Districts. Reviewed correspondence from City, Report to Council, evaluation tabulation, proposal document report, ITB 13-2023 related to the Memorial Stadium repairs. Dictated draft Resolution 2023-081 and associated contract with Advantage Contracting.			
	Forwarded email information to Danielle regarding Bailey's Cove Replat.	0.10	7.00	ALJ
	Worked on coordinating meeting with Mr. Kennon, Ms. Adams, and Mr. Angelo to discuss Circle K.	0.10	7.00	ALJ
	Worked on correspondence to Joanne Luther regarding contract extensions. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Worked on coordinating phone call with Mr. Kennon, Ms. Adams, and Mr. Warren.	0.10	7.00	ALJ
Jul-20-23	Reviewed LDRs related to Aaron Trippensee's issues and maps of area. Telephone conference with Steve Brown, and dictated email to Dyal concerning complaint procedures in the LDAs. Telephone conference with Danielle related to conference call with Sylvester Warren regarding Bailey's Cove. Conference call with Warren and Britt regarding Bailey's Cove. Telephone conference with Danielle regarding Circle K appeal procedure. Reviewed and finalized Resolution 2023-090 and contract with Bliss Products related to the pole barn at the wastewater plant.	2.30	391.00	TJK
	Worked on correspondence to Chief Butler regarding the MOU and MCA. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
Jul-21-23	Dictated draft of Ordinance related to tobacco free parks. Telephone conference with Danielle regarding Bailey's Cove Subdivision. Reviewed email from Mr. Dyal regarding Escambia Street and Lake City CDC.	1.50	255.00	TJK

Conference call with Scott Britt and Danielle regarding Bailey's Cove.

Jul-24-23	Reviewed and finalized Resolution 2023-081 and associated contract related to Memorial Stadium repairs and Advantage Contracting. Reviewed, revised, and finalized draft Ordinance as to tobacco free parks. Reviewed General City Employees Retirement Plan regarding duties of Trustees related to Glenel Bowden and Attorney General Opinion. Reviewed correspondence from Chief Butler and prior agreement/resolution concerning LCPD and CDS Family and Behavioral Health Services, Inc. Dictated, reviewed, and finalized Resolution 2023-082. Reviewed demand letter from Bonnie Cannone regarding communication at Independence Day event. Dictated email to Danielle regarding the same. Telephone conference with Chief Butler regarding Bonnie Cannone and contacted Ms. Sikes regarding Terri Phillips contact.	2.60	442.00	TJK
	Worked on Resolution 2023-081 related to the contract with Advantage Contracting Group and ITB 013-2023. Updated, formatted, and disseminated the same to appropriate individuals.	2.55	178.50	ALJ
	Worked on Ordinance 2023-2255 related to Tobacco Free Parks. Updated, formatted, and disseminated the same to appropriate individuals.	2.20	154.00	ALJ
	Worked on Resolution 2023-080, related to the contract with Bliss Products and Services for ITB 014-2023. Updated, formatted, and disseminated the same to appropriate individuals.	2.40	168.00	ALJ
Jul-25-23	Telephone conference with Terri Phillips concerning Bonnie Cannone. Reviewed notice regarding ordinance related to Lake City U Auto Expense Management. Reviewed correspondence from Attorney Tom Reeves concerning Mr. Sylvester Warren's use of given names. Dictated email to Mayor Witt. Reviewed Ruby Tuesday bankruptcy documents.	1.60	272.00	TJK

	Worked on Resolution 2023-082 related to the renewal MOU with CDS. Updated, formatted, and disseminated the same to appropriate individuals.	1.00	70.00	ALJ
	Email to City Administration requesting additional documentation for items on draft agenda for discussion at Agenda Preparation Meeting.	0.10	7.00	ALJ
	Worked on correspondence to Danielle regarding the demand letter from Bonnie Cannone. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
Jul-26-23	Attended Agenda Preparation Meeting. Telephone conference with Chief Butler regarding Flock Interlocal Agreement. Reviewed deed and Resolutions related to real property on Escambia Street and deeded to Greater Lake City Community Development Corp, Inc. Legal research as to Bonnie Cannone claim.	2.80	476.00	TJK
	Attended Agenda Preparation Meeting.	1.50	105.00	ALJ
	Worked on correspondence to Robert Angelo regarding Trippensee issue. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Worked on correspondence to Paul Dyal related to Trippensee issue. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
Jul-27-23	Dictated draft Resolution 2023-083 related to Agreement with Panama City Police with Flock. Reviewed and Revised Resolution. Dictated email to Glenel Bowden regarding Attorney General Opinion. Finalized review of draft letter to Attorney General and forwarded the same to Danielle. Dictated email to Ms. Sikes regarding Ruby Tuesday bankruptcy and unpaid utility charge.	1.80	306.00	TJK
	Forwarded email to Danielle with Procurement Policy documents from City Administration.	0.10	7.00	ALJ



	Worked on correspondence to Attorney General. Updated, formatted, and forwarded the same to Danielle for review.	0.20	14.00	ALJ
	Worked on correspondence to Mayor Witt regarding communication from Tom Reeves. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Worked on Resolution 2023-083 related to the Interagency Agreement with Panama City Beach Police Department. Updated, formatted, and disseminated the same to appropriate individuals.	1.10	77.00	ALJ
Jul-28-23	Organized all documents related to Circle K appeal. Conference with Scott Walker and Danielle Adams in Gainesville to prepare for appeal hearing.	5.00	850.00	TJK
Jul-30-23	Receipt and review of letter re: 1st amendment/ reference caselaw and brief cases	1.60	272.00	KGV
Jul-31-23	Reviewed agenda packet and supporting documents for upcoming meeting.	0.80	136.00	TJK
	Reviewed emails regarding bid of health insurance and Florida Statute 287.057 and Florida Statute 112.	0.60	102.00	TJK
	Worked on correspondence to Paul Dyal related to Escambia Street. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Worked with City Administration on coordinating Mr. Kennon's attendance for the Procurement Policy meeting.	0.10	7.00	ALJ
	Totals	66.40	\$9,208.00	

**DISBURSEMENTS**

Jul-12-23	Photocopies 334 @ 0.20	66.80
Jul-13-23	Photocopies 126 @ 0.20	25.20
Jul-26-23	Photocopies 224 @ 0.20	44.80
Jul-28-23	Postage Expense	9.96
	Travel to Gainesville to meet with Scott Walker re: Circle K	65.50
Aug-07-23	Photocopies 271 @ 0.20	54.20

Totals	\$266.46
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<b>Total Fee &amp; Disbursements</b>	<b>\$9,474.46</b>
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Previous Balance	18,620.50
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Previous Payments	18,620.50
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<b>Balance Now Due</b>	<b>\$9,474.46</b>
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TAX ID Number 20-2029910

#### PAYMENT DETAILS

Jul-31-23	For Services Rendered	18,620.50
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<b>Total Payments</b>	<i>Thank you!</i>	<b>\$18,620.50</b>
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August 15, 2023

**Attention:**

File #: 00801-013

Inv #: 7145

**RE:** Derek Snead v. City et al

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Jul-08-23	Telephone conference with Mr. Witt regarding service of process of the Derek Snead Federal Complaint.	0.20	38.00	TJK
Jul-10-23	Reviewed complaint filed by Derek Snead in Federal Court - Middle District of Florida and dictated transmittal email to Ms. Sikes.	0.40	76.00	TJK
	Emailed Complaint to Audrey.	0.10	7.00	LAC
Jul-17-23	Reviewed and responded to email from Kendall Manini at Marks Gray regarding litigation. Confirmed responsive pleading time.	0.20	38.00	TJK
Jul-18-23	Worked on correspondence to Kendall Manini regarding Snead Complaint. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Totals	1.10	\$173.00	
<b>Total Fee &amp; Disbursements</b>				<b>\$173.00</b>
<b>Balance Now Due</b>				<b>\$173.00</b>

TAX ID Number 20-2029910

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USA

August 15, 2023

**Attention:**

File #: 00801-015

Inv #: 7146

**RE:** Jeff Hill v. COLC (Federal)

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Jun-13-23	Reviewed email from Susan Erdelyi and Order of Dismissal in Jeff Hill Federal Case. Dictated response.	0.20	38.00	TJK
	Totals	0.20	\$38.00	
	<b>Total Fee &amp; Disbursements</b>			<b>\$38.00</b>
	<b>Balance Now Due</b>			<b>\$38.00</b>

TAX ID Number 20-2029910