

City of Lake City, FL

Classification Description

Classification Title: CCTV SEWER CAMERA OPERATOR Pay Grade: ~~8~~-4
Department: DISTRIBUTION & COLLECTIONS FLSA Status: Non-Exempt

General Description

This position performs skilled work related to the City's collections system. Work is performed under the general direction of a D&C Collections Crew Leader.

Nature of Work

Essential Functions:

- Takes appropriate video recordings and photographs in accordance with PACP standards,
- Deploys televising equipment and conducts the inspection by directing the movement of the unit through the sewer system and adjusting the camera to diagnose problems.
- Entry of pipe assessment data and other job-related information into tracking software.
- Safely loading, maintaining, and driving vehicles as required to perform sanitary sewer maintenance and pipeline assessment in accordance with city policy.
- Maintains televising equipment in good operating condition by adjusting, cleaning, lubricating, and performing minor repairs.
- Completes all inspection reports and administrative documents including production logs, DPRs, DVIRs, etc., as required.
- Assist in the cleaning of sewer lines as needed.
- Adhere to all of the safety requirements for the position on a site-specific basis.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform all duties as assigned.)

KNOWLEDGE, SKILLS, AND ABILITIES

Equipment: Uses or repairs heavy or complex machinery, construction equipment. Supervises employees using or repairing heavy or complex machinery. Uses small office equipment, such as copy machines, and computers.

Critical Skills/ Expertise: All employees must possess knowledge of general written standards and procedures utilized, and have the ability to read, interpret, and follow procedural and policy manual related to the job tasks. The abilities expected of all employees include being able to respond to supervision, guidance and direction of superiors in a positive, receptive manner and in accordance with stated policies, be appropriate groomed and attired so as to present a professional image in accordance with the organization's mission, goals, and policies; report for work promptly and properly prepared at the time and place required by the assignment or orders; notify the appropriate supervisor of intended absences in accordance with stated rules; conform with standards and rules regarding use of accrued time; demonstrate a polite, helpful, courteous, and professional image when engaged in any activity with the public; operate and care for equipment to manufacturer's specifications and/or within the specified parameters and in accordance with policies; demonstrate an understanding, consideration, and respect of

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cultural, religious, and gender differences when interacting with the public and colleagues. Critical skills/expertise identified for this job include:

- Knowledge of the D.E.P. regulations for the operation, maintenance, and repair of collections system and respective components;
- Knowledge of methods, materials, equipment, and techniques used for the maintenance of existing collections system as well as future extensions for D.E.P. compliance;
- Skill in the use of, operation of, and assist in training of all standard mechanical tools/power tools/heavy equipment (i.e. street saw, tapping machines, locators, ditch witch, back-hoes, excavators etc.); and
- Ability to establish and maintain satisfactory relationships with the general public.

Minimum Qualifications: High school graduation or possession of an acceptable equivalency diploma. Must have a valid Florida driver's license. Must obtain a valid Florida Class "B" Commercial Driver's License with a tanker endorsement in one (1) year. Must have the ability to obtain a Class "C" Waste Water Collections Certification within one (1) year. Must possess a NASSCO (PACP, LACP, MACP) certification. Applicants will be required to pass a background check, pre-employment physical and drug screen.

ESSENTIAL PHYSICAL SKILLS

- Acceptable eyesight (with or without correction)
- Acceptable hearing (with or without a hearing aid)
- Ability to communicate both orally and in writing
- Heavy (45 pounds and over) lifting and carrying
- Depth perception
- Distinguish colors
- Driving
- Climbing, Walking, Standing, Bending
- Tasting, Smelling

Environmental Conditions:

- Works inside/outside in various weather conditions such as but not limited to: noise, chemicals, dust, fumes, gases, solvents, grease or oils, slippery surfaces, uneven surfaces, electrical energy, and odors
- Works in roadways where vehicle traffic hazards exist and often utilities are placed
- Because of the exposure to raw sewage, a series of Hepatitis shots must be completed
- Works below ground level where trench boxes may be required /Confined spaces

SELECTION GUIDELINES: Formal application, rating of education and experience; oral interview and reference check; job related tests might be required. The job description does not constitute an employment agreement with the employer, and requirements of the job may change. By signing below, I am indicating I have read and concur with the above description of my job.

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Print: _____

Signature: _____
Employee

Date: _____