

City of Lake City, FL

Classification Description

Classification Title: SPRAYFIELD SUPERINTENDENT
Department: WATER/SEWER

Pay Grade: 7
FLSA Status: Non-Exempt

General Description

Supervisory work responsible for the irrigation, haying operations and operation of the day-to-day compliance within the terms of the operating permits.

Nature of Work

Essential Functions:

- Prepares operational procedures. Prepares written and oral reports.
- Oversees the haying operations. Oversees the planting of crops.
- Prepares work schedules. Coordinates between maintenance and operations.
- Operates equipment in the haying activities.
- Orders and receives supplies and equipment.
- Evaluates work performed by employees.
- Prepares and implements environmental policies and procedures relating to permits.
- Inspects and maintains the irrigation system.
- Insures safe operating conditions.
- Prepares and discusses expansion plans.
- Maintains site security for hazardous waste.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required.)

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of occupational hazards to worker's health and individual safety involved in the spray field operations.
- Knowledge of remote telemetry systems as they apply to plant operations.
- Knowledge of effluent irrigation site operation and maintenance, irrigation and pumping systems and forage cover management.
- Knowledge of federal, state and municipal rules, laws, regulations, statutes and ordinances governing disposal.
- Ability to organize, establish priorities, to supervise technical employees and to assure high quality operations at all times.
- Ability to develop sound record keeping procedures, computer logging and to prepare accurate records.
- Ability to understand directions.
- Ability to prepare written reports and to be able to present them orally and professionally.
- Ability to communicate effectively in writing and orally.
- Ability to operate medium and heavy equipment.

Education and Experience:

Must be a high school graduate or possess a General Education Diploma (GED) and two (2) years experience in signs and marking field.

(A comparable amount of training, education or experience can be substituted for the minimum qualifications.)

Licenses, Certifications or Registrations:

Must have a CDL "B" License

Must possess a valid Florida Driver's License

Essential Physical Skills:

- Acceptable eyesight (with or without correction)
- Acceptable hearing (with or without hearing aid)
- Heavy (45 pounds and over) lifting and carrying
- Ability to communicate both orally and in writing
- Depth perception
- Distinguish colors
- Walking, Standing
- Bending
- Smelling, Tasting
- Driving
- Equipment operation

Environmental Conditions:

- Works inside
- Works outside in various weather conditions with: dust, fumes, gases, chemicals, solvents, uneven surfaces
- In or with moving objects
- Vibrations

SELECTION GUIDELINES: Formal application, rating of education and experience; oral interview and reference check; job related tests might be required. The job description does not constitute an employment agreement with the employer, and requirements of the job change. By signing below I am indicating I have read and concur with the above description of my job.