

City of Lake City, FL

Classification Description

Classification Title: WASTEWATER MAINTENANCE TECHNICIAN I
Department: Waste Water

Pay Grade: ~~6~~-1
FLSA Status: Non-Exempt

General Description

This position is entry level into the Wastewater Treatment Facilities. Employee must possess a basic understanding of standard mechanical maintenance procedures. Work is performed under the general direction of the Sprayfield Superintendent.

Nature of Work

Essential Functions:

- Assist in such activities as mechanical maintenance and/or installation of equipment and their respective components.
- Must learn to operate all motorized equipment incidental to the treatment process (pumps, motors, degritter, aqua guard, air compressors etc.) in a safe and efficient manner.
- Must learn to locate existing in plant piping system and respective components (i.e. valves, service laterals, manholes, sewer cleanouts, etc.).
- Assist in the inspection, repair, or otherwise replacement of equipment within the treatment facilities.
- Respond to emergency call-outs which result in making the necessary repairs to any section of the treatment facilities or its respective components.
- Transports equipment, supplies, tools, and other materials as needed to and from job sites.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform all duties as assigned.)

KNOWLEDGE, SKILLS, AND ABILITIES

Critical Skills/ Expertise: All employees must possess knowledge of general written standards and procedures utilized, and have the ability to read, interpret, and follow procedural and policy manual related to the job tasks. The abilities expected of all employees include being able to respond to supervision, guidance and direction of superiors in a positive, receptive manner and in accordance with stated policies, be appropriately groomed and attired so as to present a professional image in accordance with the organization's mission, goals, and policies; report for work promptly and properly prepared at the time and place required by the assignment or orders; notify the appropriate supervisor of intended absences in accordance with stated rules; conform with standards and rules regarding use of accrued time; demonstrate a polite, helpful, courteous, and professional image when engaged in any activity with the public; operate and care for equipment to manufacturer's specifications and/or within the specified parameters and in accordance with policies; demonstrate an understanding, consideration, and respect of cultural, religious, and gender differences when interacting with the public and colleagues. Critical skills/expertise identified for this job include:

- Knowledge of how to read a tape measure.
- Knowledge of wrench sizes and how to operate basic hand tools and power tools

Minimum Qualifications: High school graduation or possession of an acceptable equivalency diploma. Must obtain a valid Florida Class “B” Commercial Driver’s License in 6 months and have basic knowledge of installation, maintenance, and repair of wastewater treatment facilities.

ESSENTIAL PHYSICAL SKILLS

- Acceptable eyesight (with or without correction)
- Acceptable hearing (with or without a hearing aid)
- Ability to communicate both orally and in writing
- Heavy (45 pounds and over) lifting and carrying
- Depth perception
- Distinguish colors
- Driving
- Climbing, Walking, Standing, Bending
- Tasting, Smelling

Environmental Conditions:

- Works inside/outside in various weather conditions such as but not limited to: noise, chemicals, dust, fumes, gases, solvents, grease or oils, slippery surfaces, uneven surfaces, electrical energy, and odors
- Works in roadways where vehicle traffic hazards exist and often utilities are placed
- Because of the exposure to raw sewage, a series of Hepatitis shots must be completed
- Works below ground level where trench boxes may be required /Confined spaces

SELECTION GUIDELINES: Formal application, rating of education and experience; oral interview and reference check; job related tests might be required. The job description does not constitute an employment agreement with the employer, and requirements of the job may change. By signing below, I am indicating I have read and concur with the above description of my job.

Print Name: _____

Signature: _____

Date: _____