

**CITY OF LAKE CITY, FLORIDA  
CITY BOARD/COMMITTEE APPLICATION**

Dear Applicant:

Thank you for your interest in serving the City of Lake City as a member of a "Citizen" board or committee. We appreciate your willingness to help our elected and appointed officials shape the future of Lake City.

Please note, the City of Lake City is subject to FS 119, therefore this application is subject to disclosure absent any applicable exemptions.

Sylvester	Warren III	
First Name	Last Name	Middle Initial
930 NE. Joe Coney Terrace		
Home Address		
Lake City	Florida	32055
City	State	Zip
386-628-7152		swarren3rd@icloud.com
Phone Number	Cell#	Email

The following list compiles the active Boards and Committees of the City. Membership is limited to only one board. Please indicate your preference by marking which Board(s) or Committee(s) you would like to serve:

Beautification Advisory Committee \_\_\_\_\_  
Community Redevelopment Advisory Committee \_\_\_\_\_  
Utility Advisory Committee \_\_\_\_\_  
  
Planning and Zoning Board ☒ \_\_\_\_\_  
Board of Trustees – Municipal Firefighters Pension Trust Fund \_\_\_\_\_  
Board of Trustees – General City Employees Retirement Plan \_\_\_\_\_  
Board of Trustees – Lake City Municipal Police Officers Retirement Trust Fund \_\_\_\_\_  
  
Charter Review \_\_\_\_\_  
  
Other: \_\_\_\_\_

Please indicate any certifications, skills, or experience that you feel will benefit the City through your service on a Board or Committee.

Having supervised the building of many homes throughout our community, I have acquired a working knowledge of local zoning and building codes; I pride myself in having excelled in all building inspections. Therefore, it would be my pleasure to volunteer my knowledge and skills to ensure the highest level of economic growth, safety, housing, and infrastructure for our city and to assist with responsibilities of the local municipality with staying in compliance with rules and ordinances set forth by the charter and accomplishing goals set by the council.

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While not required, please feel free to attach a resume to this application.

# Sylvester Warren III

930 NE Joe Coney Terrace    Lake City, Florida 32055    (386) 628-7152

## OBJECTIVE

Having supervised the building of many homes throughout our community, I have acquired a working knowledge of local zoning and building codes; I pride myself in having excelled in all building inspections. Therefore, it would be my pleasure to volunteer my knowledge and skills to ensuring the highest level of economic growth, safety, housing, and infrastructure for our city and to assist with responsibilities of the local municipality with staying in compliance with rules and ordinances set forth by the charter and accomplishing goals set by the council.

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## COMMUNITY SERVICE

<b>George &amp; Warren (Non-profit) Foundation – Director of Philanthropy</b> Lake City, Florida	July 2020 - present
<b>Annie Mattox Park – Board member/ Public Relations</b> Lake City, Florida	June 2018 – present
<b>Salvation Army – Board member</b> Lake City, Florida	March 2021 – May 2022
<b>Richardson Community – Volunteer</b> Lake City, Florida	July 2017 – August 2019

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## PROFESSIONAL EXPERIENCE

<b>George Construction, Lake City, Florida</b> 2015 – Present	<i>Project Manager</i>
<b>BMW Housing Solutions, Lake City, Florida</b> 2020 – Present	<i>President</i>
<b>WARMAC Development, Inc. Lake City, Florida</b> 2020 – Present	<i>President</i>
<b>Twentyeight Fourteen, Lake City, Florida.</b> 2019 – Present	<i>Project Manager</i>
<b>On Point Healthcare Staffing, Lake City, Florida</b> 2018 – Present	<i>Finance Director</i>

**Warren Development Group, Lake City, Florida**

2016 – Present      *President*

**Warren Financial Solutions, Lake City, Florida**

2015 – Present      *President*

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**KEY SKILLS**

- Planning, goal setting, and management skills
- Documentation and record keeping
- Collaborating with engineers, architects and construction personnel
- Problem-solving to address delays, emergencies or other issues
- Ability to supervise and manage others with excellent decision making skills to define and solve problems in an impartial and logical manner
- Selecting subcontractors and delegating work
- Ability to maintain confidentiality and demonstrate understanding, patience and tact when dealing with the public and take control and remain calm in crisis situations
- Comply with safety and building codes as well as legal requirements
- Excellent written and verbal communication skills
- Excellent interpersonal and negotiation skills
- Explaining contract and technical matters in a clear manner
- Strong attention to detail, multi-tasking ability, and time management skills
- Preparing budgets, cost estimates, schedules and timelines
- Ability to maintain a positive attitude throughout high volume periods and when working through challenging situations