

Meeting Date
4/25/2023

City of Lake City

Report to Council

AGENDA	
Section	
Item No.	

SUBJECT: RFP-007-2023 Airport Appraisal Services

DEPT. / OFFICE:

Originator: Brenda Karr		
City Manager: Paul Dyal	Department Director:	Date 04/25/23
Recommended Action: To accept the proposal from Airport Business Solutions		
Summary Explanation & Background: <p>A solicitation for Request for Proposals with the sole purpose and intent of obtaining responses from interested and qualified firms licensed to do business in the State of Florida offering to provide Airport Appraisal Services for the Lake City Gateway Airport.</p> <p>The RFP was published on March 17, 2023. Responses were due no later than 2:00 p.m. on Monday, April 17, 2023. Only one response was received.</p> <p>The evaluation committee members consisting of Edward Bunnell, Airport Crew Leader, Michael Osborn, Water Plant Director, Dee Johnson, Assistant City Manager, independently evaluated and scored the submittals. The evaluations were forwarded to the Procurement department for a composite tabulation.</p> <p>The evaluation committee met at 1p.m. on Monday, March 24, 2023 to discuss the proposals and their individual rankings. The committee members agreed to present their recommendation to City Council for consideration and approval to enter into a contract with the top ranked firm, Airport Business Solutions.</p>		
Alternatives: None recommended		
Source of Funds: 140.60.542-030.31		
Financial Impact: 32,500.00		
Exhibits Attached: RFP-007-2023-Solicitation-Evaluation Committee Composite Ranking-Proposal		