

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on May 1, 2023 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

#### PLEDGE OF ALLEGIANCE

INVOCATION – Mayor Stephen Witt

#### ROLL CALL

Mayor/Council Member  
City Council

Stephen M. Witt  
Jake Hill, Jr.  
C. Todd Sampson  
Chevella Young  
Ricky Jernigan  
Todd Kennon  
Paul Dyal  
Chief Gerald Butler  
Audrey Sikes

City Attorney  
City Manager  
Sergeant-at-Arms  
City Clerk

#### PROCLAMATIONS

1. Municipal Clerks Week - April 30 - May 6, 2023

Mayor Witt presented the Municipal Clerks Week Proclamation to City Clerk, Audrey Sikes and Deputy City Clerk, Michelle Cannon.

#### MINUTES

2. April 11, 2023 Council Workshop
3. April 17, 2023 Regular Session

**Mr. Sampson made a motion to approve the April 11, 2023 Council Workshop and April 17, 2023 Regular Session Minutes as presented. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.**

#### APPROVAL OF AGENDA

**Mr. Hill made a motion to approve the agenda as presented. Mr. Sampson seconded the motion and the motion carried unanimously on a voice vote.**

#### PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL

- Carmela Bowens

## APPROVAL OF CONSENT AGENDA

4. Approval of budgeted job descriptions for new positions approved during the FY 23 budget process. Procurement Analyst (replaces Procurement Coordinator) and Procurement Clerk-Full Time (replaces Procurement Clerk-Part Time.)

Note: The new position job descriptions were not presented for approval during the budget process.

5. Approval to award Bid No. ITB-008-2023 Resurfacing - Two Basketball Courts and One Tennis Court at Annie Mattox Park to Barber Tennis, LLC, the lowest bidder, for \$16,750.00.

**Mr. Jernigan made a motion to approve the consent agenda consisting of Item 4 and 5 listed above. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.**

PRESENTATIONS – None

OLD BUSINESS

Ordinances – None

Other Items

6. Discussion and Possible Action: Code Enforcement Lien Forgiveness for Randy Carter, Gulf Atlantic Pump & Dredge, on property located at 614 North Marion (Code Enforcement Officer Marshall Sova)

Mr. Sova provided a summary on the property located at 614 North Marion and explained Mr. Carter discovered a lien against property during the purchasing process.

Nate Sweat provided members with a copy of an addendum to Mr. Carter's real estate contract, explaining the seller agreed to paying the City \$5,000.00 towards fees and expenses.

**Mr. Sampson made a motion to forgive accumulated code enforcement fines on property (614 North Marion) contingent upon property closing by Gulf Atlantic Pump & Dredge. The motion also authorizes \$5,000.00 in administrative fees and requires the property owner to submit plans and obtain permits for construction within twelve months of this council action date. fees, cost and expenses. Ms. Young seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Ms. Young	Aye
Mr. Hill	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

## NEW BUSINESS

Ordinances – None

### Resolutions

7. City Council Resolution No. 2023-047 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of Task Assignment Number Seven to the continuing contract with North Florida Professional Services, Inc., providing for engineering services related to the resurfacing of SW Grandview Street; providing for a payment for the professional services at a cost not to exceed \$72,900.00; and providing an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-047, authorizing the execution of Task Assignment Number Seven to the continuing contract with North Florida Professional Services, Inc., providing for engineering services related to the resurfacing of SW Grandview Street, and providing for a payment for the professional services at a cost not to exceed \$72,900.00. Ms. Young seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Ms. Young	Aye
Mr. Hill	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

8. City Council Resolution No. 2023-048 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution and submission of the application for Federal Assistance for FY 2023 NP Entitlement Grant Application - design; providing for a request for a grant award of up to \$165,000.00 in eligible costs associated with the South Airfield Drainage Study at the Lake City Gateway Airport; and providing an effective date. **Mr. Hill made a motion to approve City Council Resolution No. 2023-048, authorizing the execution and submission of the application for Federal Assistance for FY 2023 NP Entitlement Grant Application – design, and providing for a request for a grant award of up to \$165,000.00 in eligible costs associated with the South Airfield Drainage Study at the Lake City Gateway Airport. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Mr. Sampson	Aye
Ms. Young	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

9. City Council Resolution No. 2023-049 - A resolution of the City Council of the City of Lake City, Florida, authorizing Task Assignment Number Ten to the continuing contract with Mittauer & Associates, Inc., a Florida Corporation; providing for professional engineering services associated with the evaluation of modifying the Kicklighter Water Reclamation Facility to produce advanced waste treatment quality effluent and public access reuse; providing for a cost not-to-exceed \$48,000.00; and providing for an effective date. **Mr. Hill made a motion to approve City Council Resolution No. 2023-049, authorizing Task Assignment Number Ten to the continuing contract with Mittauer & Associates, Inc., a Florida Corporation; providing for professional engineering services associated with the evaluation of modifying the Kicklighter Water Reclamation Facility to produce advanced waste treatment quality effluent and public access reuse, and providing for a cost not-to-exceed \$48,000.00. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Mr. Sampson	Aye
Ms. Young	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

10. City Council Resolution No. 2023-050 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to enter into a Lease Agreement with Med-Trans Corporation, leasing property located at the Lake City Gateway Airport consisting of the former Airport terminal building and the adjacent property; and authorizing the execution of the lease.

Mr. Kennon clarified page 233 of the packet would be corrected to show 7.0% Sales Tax, instead of 7.5%.

**Mr. Hill made a motion to approve City Council Resolution No. 2023-050, authorizing the City to enter into a Lease Agreement with Med-Trans Corporation, leasing property located at the Lake City Gateway Airport consisting of the former Airport terminal building and the adjacent property. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Mr. Sampson	Aye
Ms. Young	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

11. City Council Resolution No. 2023-052 - A resolution of the City Council of the City of Lake City, Florida, amending Resolution 2023-029 and authorizing the execution of a Grant Agreement with the State of Florida, Department of Transportation, for the reimbursement of allowable costs associated with the design of Industrial Loop Road at the Lake City Gateway Airport for a cost not to exceed \$98,333.00. **Mr. Hill made a motion to approve City Council Resolution No. 2023-052, amending Resolution 2023-029 and authorizing the execution of a Grant Agreement with the State of Florida, Department of Transportation, for the reimbursement of allowable costs associated with the design of Industrial Loop Road at the Lake City Gateway Airport for a cost not to exceed \$98,333.00. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Mr. Sampson	Aye
Ms. Young	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

#### Other Items

12. Discussion and Possible Action - Lake Shore Hospital Authority Parcels (Council Member Todd Sampson)

Supporting documents included in the agenda packet: City Council Resolution No. 2020-013; January 12, 2022 letter from Dale Williams, Executive Director of Lake Shore Hospital Authority; Minutes - July 5, 2022 (reference Item #4)

Mr. Sampson spoke regarding the 2020 agreement with the Lake Shore Hospital Authority. He felt it would be in the City's best interest to maintain the property for public parking.

Mr. Kennon declared having a conflict on this matter and stated the Lake Shore Hospital Authority would have to obtain independent legal counsel if there was a request for an addendum. Mr. Kennon stated he would continue to represent the City of Lake City. He stated the contract's intent was to grant lots for a new City Hall and incidental buildings.

Mr. Hill and Mayor Witt supported maintaining the lots for parking.

**Mr. Sampson made a motion to request a modification from the Lake Shore Hospital Authority to the agreement to remove the requirement to build a new City Hall Building within the 4-year period and ask if they would allow the City to retain all or some of those lots for public purposes. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

13. Discussion and Possible Action - Co-locating Growth Management and Building related employees in new County building (Council Member Todd Sampson)

Mr. Sampson proposed for ease of access for customers, relocating the Growth Management staff to the new County building, along with Tap and Impact Fees employees.

Mr. Kennon recommended discussion between City and County administration, with administration bringing something back for Council to consider.

Mr. Jernigan reported the City Manager and Assistant City Manager needed to make that determination.

Mr. Dyal stated this has been discussed with the County Manager, and there were a lot of things to be worked out.

Mr. Dyal asked members for guidance and direction as to administrative functions for the City in his role as City Manager.

Mr. Jernigan spoke in support of the City Manager governing City staff.

At this time, Ms. Young is not in favor of combining the Growth Management Department with the County and stated she would like to hear more details. Ms. Young spoke in support of administration doing what they needed to do.

**Mr. Hill made a motion for Mr. Dyal and Mr. Kraus to get together and bring something back to Council. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

DEPARTMENTAL ADMINISTRATION – None

## COMMENTS BY COUNCIL

Mr. Sampson asked for an update on modifying the CDGB-CV Grant for Richardson Community Center.

Mr. Dyal reported the grant was assigned to County Manager David Kraus and there was no update at this time.

Mr. Sampson requested for County Manager David Kraus to attend the next Council meeting to provide an update.

Mr. Sampson recommended getting the standing committees back on a regular meeting schedule and asked the City Attorney to review the setup and to make the meetings compliant.

Mr. Dyal suggested scheduling a Workshop to discuss City Hall, City owned buildings and vacant lot properties.

Mr. Hill inquired as to when the new Human Resources Director would be starting. Mr. Dyal reported a candidate was selected and would be starting May 22.

## ADJOURNMENT

**All matters having been handled, the meeting adjourned at 6:430 PM on a motion made and duly seconded.**

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Stephen M. Witt, Mayor/Council Member

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Audrey Sikes, City Clerk