

## RESOLUTION NO 2026 - 005

### CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA AUTHORIZING THE RENEWAL OF THAT CERTAIN AGREEMENT IN THE FORM OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LAKE CITY AND ANOTHER WAY, INC., A FLORIDA NOT FOR PROFIT CORPORATION; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY APPROVING SAID AGREEMENT; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; DIRECTING THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; DIRECTING THE CHIEF OF POLICE TO EXECUTE SAID AGREEMENT; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the City of Lake City, Florida (the "City") entered into a memorandum of understanding with Another Way, Inc., a Florida not for profit corporation (the "Provider") pursuant to City Council Resolution Number 2024-145 (the "MOU"); and

**WHEREAS**, the MOU allows the City and the Provider to coordinate services to victims/survivors of rape as well as to victims/survivors of domestic violence; and

**WHEREAS**, the MOU between the City and the Provider is set to expire; and

**WHEREAS**, the City and the Provider mutually desire to continue their agreement in the form of the Exhibit attached hereto; and

**WHEREAS**, renewing the MOU by adopting the Agreement is in the public interest and in the interests of the City; now therefore

**BE IT RESOLVED** by the City Council of the City of Lake City, Florida:

1. Renewing the MOU by adopting the Agreement is in the public interest and in the interests of the City; and
2. In furtherance thereof, the Agreement in the form of the Exhibit attached hereto should be and is approved by the City Council of the City of Lake City; and
3. The Mayor of the City of Lake City is the officer of the City duly designated by the City's Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and
4. The Mayor of the City of Lake City is authorized and directed to execute and bind the City to the terms of the Agreement; and

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5. The Chief of Police is authorized and directed to execute said Agreement; and
6. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and
7. This resolution shall become effective and enforceable upon final adoption by the City Council of the City of Lake City.

**APPROVED AND ADOPTED**, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this \_\_\_\_ day of January, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY,  
FLORIDA

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Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL  
OF THE CITY OF LAKE CITY, FLORIDA:

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Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

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Clay Martin, City Attorney

**Memorandum of Understanding  
Between Another Way, Inc., Domestic Violence and Rape Crisis Center  
And the City of Lake City, Florida**

- 1. Parties.** This Memorandum of Understanding (the "MOU") is made and entered into by and between Another Way, Inc. Domestic Violence and Rape Crisis Center ("AW"), whose mailing address is P.O. Box 1028, Lake City, FL 32056-1028, and the City of Lake City, Florida (the "City"), whose address is 225 NW Main Blvd. Ste. 102, Lake City, FL 32055.
- 2. Purpose.** The purpose of this MOU is to establish the terms and conditions under which the agencies will work together to best coordinate services to victims/survivors of domestic violence and/or sexual assault in the City, by and through the jurisdiction of the Lake City Police Department ("LCPD").
- 3. Term of MOU.** This MOU is effective upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU and shall remain in full force and effect for not longer than 1 year. This MOU may be terminated, without cause, by either party upon written notice, which notice shall be delivered by hand or certified mail to the address listed above.
- 4. Responsibilities of Another Way, Inc.** Another Way, Inc. has established a physical location in Lake City, (496 SW Ring Court, Lake City, FL 32025). AW will ensure adequate staff rotation to respond on an on-call basis to requests for crisis intervention from the Lake City Police Department. AW staff will respond to locations specified by the LCPD representative if requested by LCPD supervisory staff; including but not limited to the LCPD Office, physical location of the domestic violence/sexual assault or medical treatment facilities. Additionally:
  - a. AW will provide LCPD with a central email address or fax number to which reports will be delivered. Official Law Enforcement reports will be used only for the purpose of assisting survivors/victims of domestic violence, sexual assault, and/or human trafficking in application to the Attorney General's Office Victim Compensation.
  - b. AW shall be responsible for complying with all provisions of Florida Statutes Chapter 119 regarding the dissemination of public records.
  - c. AW will support Law Enforcement initiatives that address victim safety and perpetrator accountability.
  - d. AW agrees to abide by all applicable local, state, and federal laws, rules, and regulations, as well as the FBI Criminal Justice Information System (CJIS) Security Policy and rules and regulations of FCIC, with regards to the use of reports/sworn complaints.
  - e. AW agrees to participate in public awareness and prevention activities that further the goal of a Coordinated Community Response to domestic/sexual violence.
  - f. AW agrees to provide LCPD with any domestic/sexual violence awareness materials to include purple/teal metal ribbon pins, purple decorative ribbons,

domestic/sexual violence awareness month signs to display, and/or any printed material for awareness months.

g. AW agrees to conduct routine and calendared training for LCPD on issues related to addressing the needs of domestic/sexual violence to survivors and their children and other related topics. AW will provide LCPD with recorded training or will conduct in-person training.

5. **Public Records.** AW shall generally comply with Florida's public records laws, and specifically AW shall:

- a. Keep and maintain public records required by the City to perform and/or provide the service or services contracted for herein.
- b. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of this Agreement and following completion of this Agreement if AW does not transfer the records to the City.
- d. Upon completion of this Agreement, transfer, at no cost, to the City all public records in possession of AW or keep and maintain public records required by the City to perform the service. If AW transfers all public records to the City upon completion of this Agreement, AW shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If AW keeps and maintains public records upon completion of this Agreement, AW shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

**If AW has questions regarding the application of Chapter 119, Florida Statutes, to AW's duty to provide public records relating to this contract, contact the City's Custodian of Public Records at:**

**Audrey E. Sikes, City Clerk,  
City of Lake City Custodian of Public Records  
at 386-719-5756 or [SikesA@lcfla.com](mailto:SikesA@lcfla.com)  
Mailing Address**

**205 North Marion Avenue,  
Lake City, Florida 32055.**

6. **Responsibilities of Lake City Police Department.** The LCPD has sole discretion in determining when it is appropriate and safe for an AW on-call advocate to be requested. Lake City Police Department agrees to notify Another Way, as a locally certified domestic violence center, of all alleged incidents of domestic violence as required by Florida law (i.e., section 741.29, Florida Statutes (2016)). Additionally:
  - a. The LCPD agrees to provide AW with offense incident reports documenting domestic violence/sexual assault in accordance with FS. 741.29 (2) when said reports have been completed and approved by LCPD supervision.
  - b. LCPD and AW will work collaboratively with other community agencies to achieve mutual goals, including the enhancement of domestic violence and sexual assault victims and child safety, increasing batterer accountability, and reducing domestic violence homicides.
  - c. LCPD and AW will ensure all information released to each other adheres to all applicable confidentiality and privilege laws, and any protocols agreed to by the partners addressing information sharing and cooperation in domestic/sexual violence prevention and investigation.
  - d. LCPD will provide referrals to AW for individuals or families who have reported domestic violence/sexual assault allegations and for individuals or families that are later identified as needing domestic/sexual violence services.
  - e. LCPD will support the efforts of AW by enforcing all laws pertaining to domestic violence/sexual assault. In addition, LCPD will provide survivors with information about AW and connect them with the center's 24-hour helpline number if the survivor would like to speak with a domestic/sexual violence advocate.
  - f. LCPD will provide attendance record of any Law Enforcement officer who participates in an in-person or recorded Law Enforcement training.
  - g. LCPD agrees to participate in domestic/sexual violence awareness and prevention activities that further the goal of the Coordinated Community Response to domestic/sexual violence. LCPD will wear purple/teal ribbon pins during domestic violence awareness month (October) and sexual violence awareness month (April).
  - h. LCPD will add the AW 24-7 helpline number and link to AW website on the LCPD website.
7. **Amendments.** Either party may request changes to this MOU. Any changes, modifications, revisions, or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.
8. **Signatures.** In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify

that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein. The effective date of this MOU is the date of the signature last affixed to this page.

**ANOTHER WAY, INC.**

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Catherine Price, Interim Executive Director

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Date

**CITY OF LAKE CITY**

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Noah E. Walker, Mayor

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Date

**JOINED BY**

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Gerald Butler, Chief of Police

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Date

**ATTEST, BY THE CLERK OF THE CITY COUNCIL OF  
THE CITY OF LAKE CITY, FLORIDA**

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Audrey Sikes, City Clerk

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Date