

**CITY COUNCIL RESOLUTION NO. 2021-073**

**A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE EXECUTION AND RENEWAL OF A COOPERATIVE SERVICE AGREEMENT WITH THE CDS FAMILY & BEHAVIORAL HEALTH SERVICES, INC.; PROVIDING FOR COORDINATION, REFERRAL, AND EFFECTIVE SERVICE DELIVERY OF COUNSELING, CASE MANAGEMENT AND PREVENTION SERVICES TO CLIENTS AND THEIR FAMILIES; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lake City, Florida, (hereinafter the “City”) by and through its Lake City, Police Department (hereinafter the “Police Department”) finds the need to work toward the coordination, referral, and effective service delivery of counseling, case management and prevention services to individuals and their families; and

**WHEREAS**, the City, Police Department, and CDS Family & Behavioral Health Services, Inc. (Interface Youth Program and Family Action Program and/or Prevention Program) (hereinafter “CDS”) recognize a need to utilize services delivered by each organization for the benefit and welfare of clients and their families, to assure that services are available to clients of CDS, and families; and

**WHEREAS**, the City, Police Department, and CDS recognize a need to exchange client-related information with appropriate authorization in order to assure timely delivery of quality services to the client and family; and

**WHEREAS**, the City, Police Department, and CDS have found benefits from working together in the past and desire to continue the working relationship; and

**WHEREAS**, the City, Police Department and CDS desire to enter into a *Cooperative Services Agreement*, a copy of which is attached hereto as “Exhibit A” and made a part of this resolution (hereinafter the “Service Agreement”) to assist clients and their families.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

**Section 2.** The City, and its Police Department, is hereby authorized to enter into the Service Agreement with CDS.

**Section 3.** The Mayor is authorized to execute the Service Agreement for and on behalf of the City and the Police Department.

**PASSED AND ADOPTED** at a meeting of the City Council on this \_\_\_\_ day of May 2021.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Frederick L. Koberlein, Jr.,  
City Attorney



# Lake City Police Department

## Intra-Departmental Correspondence Form



**21-I-038**

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To: Joe Helfenberger, City Manager  
From: Chief Argatha Gilmore *AG*  
Subject: Renewal of CDS Family & Behavioral Health Services Agreement  
Date: April 29, 2021

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Attached is the renewal agreement received from CDS this date. I am also attaching a copy of the current agreement and resolution 2019-068 which expire 6-30-21. There are no changes to the Agreement's wording, other than the effective and expiration dates.

I would like to request this be put on the Council's agenda after Mr. Koberlein's review. If you have any questions, please let me know.

Cc: Administrative File

## COOPERATIVE SERVICE AGREEMENT

Whereas, the Lake City Police Department and CDS FAMILY & BEHAVIORAL HEALTH SERVICES, INC. (Interface Youth Program and Family Action Program and/or Prevention Programs) do hereby agree to work toward the coordination, referral, and effective service delivery of counseling, case management and/or prevention services to clients and their families; and

Whereas, the above organizations recognize a need to utilize services delivered by both organizations for the benefit and welfare of clients and their families, to assure that services are available to clients and families; and

Whereas, the above organizations recognize a need to exchange client-related information with appropriate authorization in order to ensure timely delivery of quality services to the client and family; and

Now, therefore, the Lake City Police Department and CDS Family & Behavioral Health Services, Inc. (Interface Youth Program and Family Action Program and/or Prevention Programs) do mutually enter into a Cooperative Service Agreement to assist clients and their families.

This agreement shall take effect on July 1, 2021 and expire on June 30, 2023.

\_\_\_\_\_  
Signature of Organization Representative

  
Signature of CDS Inc. Representative

\_\_\_\_\_  
Title

Chief Operations Officer  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

April 29, 2021  
\_\_\_\_\_  
Date