

## RESOLUTION NO 2025-027

### CITY OF LAKE CITY, FLORIDA

**A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA ACCEPTING THE PROPOSAL FOR ENGINEERING SERVICES AND AUTHORIZING TASK ORDER NUMBER THIRTEEN (13) PURSUANT TO THE CONTRACT WITH MITTAUER & ASSOCIATES, INC, A FLORIDA CORPORATION, TO EVALUATE THE CITY-OWNED SITE OF 454 ACRES COMMONLY KNOWN AS THE “BRANFORD CROSSING SITE” TO DETERMINE THE FEASIBILITY OF CONVERTING SAID SITE INTO A RESTRICTED PUBLIC ACCESS LAND APPLICATION EFFLUENT DISPOSAL SITE; APPROVING THAT CERTAIN PROPOSAL AND TASK ORDER BETWEEN THE CITY OF LAKE CITY AND SAID VENDOR IN THE AMOUNT OF \$90,600; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY APPROVING SAID PROPOSAL AND TASK ORDER; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID PROPOSAL AND TASK ORDER; DIRECTING THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID PROPOSAL AND TASK ORDER; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lake City (the “City”) recognizes the necessity to expand current wastewater effluent disposal options due to the current and projected growth of the City; and

**WHEREAS**, the City currently owns what is commonly known as the “Branford Crossing Site” (the “Site”) which has acreage suitable for the growing needs of the City for effluent wastewater disposal; and

**WHEREAS**, Mittauer & Associates, Inc., a Florida corporation (the “Vendor”) has submitted Task Order Thirteen (13) as a proposal to provide an analysis to determine the cost, efficiency and best method for effluent disposal of the City’s wastewater at the Site (the “Services”); and

**WHEREAS**, the City has reviewed the proposed Task Order Thirteen (13) from the Vendor and the City finds that accepting and entering into this agreement with the Vendor to provide the Services (the “Agreement”) is in the public interest and in the interests of the City; now therefore

**BE IT RESOLVED** by the City Council of the City of Lake City, Florida:

1. Engaging the Vendor to provide the Services to the City as provided in the Agreement is in the public or community interest and for public welfare; and
2. In furtherance thereof,
  - a. The proposal and task order from the Vendor for the Services is accepted; and

- b. The proposal and task order in the form of the Exhibit attached hereto should be and is approved by the City Council of the City of Lake City; and
3. The Mayor of the City of Lake City is the officer of the City duly designated to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and
4. The Mayor of the City of Lake City is authorized to execute on behalf of and bind the City to the terms of the Agreement; and
5. The Mayor of the City of Lake City, is directed to execute on behalf of and bind the City to the terms of the Agreement; and
6. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and
7. This resolution shall become effective and enforceable upon final passage by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this \_\_\_\_ day of February, 2025.

BY THE MAYOR OF THE CITY OF LAKE CITY,  
FLORIDA

\_\_\_\_\_  
Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL  
OF THE CITY OF LAKE CITY, FLORIDA:

\_\_\_\_\_  
Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Clay Martin, City Attorney



Task Order No. 13

November 11, 2024

Mayor and City Council  
City of Lake City  
205 N. Marion Ave.  
Lake City, FL 32055

RE: Engineering Services Agreement  
Branford Crossing Site Effluent Disposal Analysis  
City of Lake City, Florida  
Mittauer & Associates, Inc. Project No. 8904-29-1

Dear Mayor and City Council:

We are pleased to present the following proposal for Engineering Services in conjunction with the evaluation of utilizing the City's existing 454-acre Branford Crossing Site as an effluent disposal site to receive treated wastewater effluent in Lake City, Florida. Mittauer & Associates, Inc., hereinafter referred to as the Engineer, proposes to provide services as described in the Scope of Services to the City of Lake City, the Client, for the fees stipulated hereafter.

**SCOPE OF SERVICES**

The Engineer shall evaluate the City's existing 454-acre Branford Crossing Site to determine the feasibility of converting the site into a restricted public access land application effluent disposal site. The Engineer and its subconsultant shall perform a geotechnical investigation of the subsurface conditions of the Site for the evaluation. The evaluation will determine if a rapid infiltration basin (RIB) land application system or a sprayfield land application system are feasible at the Site, with associated effluent disposal capacities. The evaluation will review applicable regulatory requirements. A conceptual layout and opinion of cost will be provided for both of the evaluated land application systems. A recommended effluent disposal solution for the Site, with potential funding sources, will be presented as part of the evaluation.

The Engineer shall also coordinate with City staff to establish the operating conditions of the City's existing effluent disposal sites and related facilities, which shall include the holding pond, sprayfield pump station, wetlands, sprayfields, and transfer piping and valving network.

The Engineer shall provide a recommended overall conceptual site plan and flow diagram of the City's proposed interconnected effluent disposal system to achieve a total effluent disposal capacity

**EXHIBIT TO  
RESOLUTION**

**NOT FOR  
EXECUTION**

of 6.0 MGD. The proposed operational control of the system will be presented as part of the evaluation.

The Engineer shall prepare a report summarizing the findings, recommendations, and opinions of cost.

### **CONDITIONS AND EXCLUSIONS**

The Client shall provide copies of all available Client records as may be required for the Engineer to complete these services, such as all available record drawings, any relevant reports or studies, and all related system test results.

The Engineer's scope of services does not include topographic surveying, design, the preparation of plans and specifications, permitting, bidding and award services, construction administration services, resident observation, zoning related tasks, wetlands surveys, flood plain permitting and/or flood plain mitigation, tree surveys, and boundary or easement related surveys.

**PURSUANT TO FLORIDA STATUTES, SECTION 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.**

### **SCHEDULE OF FEES**

Client shall pay the Engineer a lump sum of \$90,600 for services rendered.

The Engineer shall make himself available to the Client at the Engineer's standard hourly rates for changes in the project scope of work.

Invoices for services in progress are prepared monthly and are due in accordance with Florida Statute 218, The Local Government Prompt Payment Act. Payments which are not received in accordance herewith are subject to late fees as outlined in the Act, as well as collection fees, and may cause the Engineer to stop work on the Client's projects. The fees listed above do not include state sales tax, federal sales tax, or value added tax (VAT), should they be required by law.

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**ACCEPTANCE**

Acceptance of this proposal may be indicated by the signature of a duly authorized official of the Client in the space provided below. One signed copy of the proposal returned to the Engineer shall serve as Notice to Proceed. Should this proposal not be accepted within a period of thirty (30) days, it shall become null and void.

Sincerely,  
Mittauer & Associates, Inc.



Joseph A. Mittauer, P.E.  
President

JAM/JPP/TPN/pj

Accepted by  
City of Lake City, Florida

By: EXHIBIT-NOT FOR EXECUTION  
The Honorable Stephen Witt, Mayor

Date: \_\_\_\_\_

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