

Vondarius Lane

Orange Park, FL and Lake City, FL

Listed Master's Degree in Business Administration, but did not include proof.

Bachelor's degree in Criminal Justice.

Does not meet minimum years of Senior Level Management Experience (but combined with education could qualify)

Experience with Florida Department of Children and Families.

Experience with Florida Department of Corrections

Vondarius Lane
Orange Park, FL
Lake City, FL (part time)

Published on *City of Lake City, FL* (<https://www.lcfla.com>)

[Home](#) > [Application for General Employment](#) > [Webform results](#) > Application for General Employment

Submission information

Form: [Employment Application](#) [1]
Submitted by Visitor (not verified)
Wed, 12/20/2023 - 8:37am
66.177.66.28

Today's Date Wed, 12/20/2023

Are you applying for a position within the Police Department? No

Which position are you applying for? 23-0044 City Manager

Are you over the age of 18? Yes

Are you eligible to work in the United States? Yes

Have you read the full job postings for the position in which you are applying? Yes

Are there any duties you are unable to perform? No

Are there any days or hours you are unable to work? No

Are you able to travel, if required? Yes

Expected Salary (annual): \$ 140,000.00

Have you ever been employed by the City of Lake City or Lake City Police Department? No

Do you have any relatives currently employed by the City of Lake City or Lake City Police Department? No

Why are you interested in working for the City of Lake City? I currently reside in Lake City and I feel that my life and employment experiences would allow me to bring new thoughts and ideas that could help the City grow and develop. I am passionate about serving my community and assisting the citizens that are in need. I am interested in working for the City of Lake City because I care and I would like to help make a difference in my community.

Applicant Information + Driver's History

Applicant Information

Full Name:

Vondarius Lane

Social Security Number

Current Address

139 SE Rachel Way

City, State Zipcode

Lake City, FL 32025

Home phone number

850-251-4583

Cell phone number

850-251-4583

Email address

vmlanesr@gmail.com

Driver's History

Can you operate a motor vehicle? Yes

Do you possess a valid Florida driver's license? Yes

Have you ever possessed a driver's license or CDL of any kind from any other state? Yes

If YES, give state: Florida

Have you ever had your driver's license SUSPENDED or REVOKED? No

List all traffic citations and crashes in the last five (5) years: None to my knowledge.

Criminal History

Criminal History

Have you ever been convicted of, or pled guilty, no contest, or nolo contendere to a crime?

No

Have you ever been a defendant in a civil action for intentional tort (e.g. assault, battery, intentional infliction of emotional distress), or an unlawful employment practice (e.g. sexual or racial harassment)? No

Have you ever been charged with a crime and either placed on court-ordered probation, had adjudication withheld, entered a pre-trial intervention program, or have any criminal charges pending now? No

If you answered YES to any of the above, please fully explain below:

Education

Education

Depending on the position sought, you may be required to provide a copy of your high school or college transcripts, degrees, and/or professional registration.

Do you currently have a high school diploma? Yes

High School Information

Name of School

James A Shanks High School

City and State

Quincy, FL

Date Graduated

06/1999

College or Technical School 1

Name of School

Everest University

City and State

Tampa, FL

Years attended

2

Major

Criminal Justice

Degree obtained

B.S.

College or Technical School 2

Name of School

Everest University

City and State

Orlando, FL

Years attended

2

Major

Business Administration

Degree obtained

Masters

Certificates or additional training completed:

Correctional Officer certification, Pat Thomas Law Enforcement Academy

Certified Child Protection Investigator Certification

Project Manager

Work History

Work History.

Please give the complete name and address of all employers, including military employment. Please describe the major duties performed. A resume may be attached as a supplement; however, you must complete all information requested on the application. Begin with your most recent

employer and list all previous employers in chronological order. Include a minimum of 5 years of employment. Please contact HR if you need to add additional employers to your application.

Employer 1 (Current or most recent)

Name of Company

Florida Dept. of Children and Families

Street Address

1389 W. US Hwy. 90

City, State, Zip

Lake City, FL 32055

Phone Number

386-243-6094

Dates Employed

4/2012- Present

Supervisor's Name

Brooke Bass

Pay Rate

\$95, 000.00

Brief Description of Duties

Direct regional Florida operations across Circuit 3, 4, and 8 throughout 13 counties in Northern Florida with 820K residents leading a team of 206 employees across 4 Teams and 24 Units.

- Manage a direct 8-person team of 4 Operations Program Administrators, a Retention Specialist, 2 Multi-Disciplinary Team Coordinators, and

an admin while coaching an indirect team of 24 Supervisors, 4 Staff Assistants, 4 Specialists, 4 Analysts, and 162 staff team members.

- Responsible for ensuring service integrity and seamless delivery daily through staff supervision and performance monitoring in compliance with departmental policy and procedures.

- Analyze and identify performance trends and implement strategic action plans to achieve and exceed goals in regional performance.

- Handle HR and personnel issues by completing 1-on-1 training and counseling with direct reports to provide performance evaluations and implement training and continuous improvement initiatives for employees to enhance overall employee success

- Track performance and overall data metrics to drive assessments and implementations of productivity and quality improvement initiatives to improve outcomes within the system.

- Curate administrative policy, and improve organizational processes to enhance quality, performance, productivity, and efficiency.

- Develop effective professional relationships within the community, professional organizations, the judiciary, and internal and external partners to strengthen the team's effectiveness, including law enforcement, school districts/boards, DOH/ County health departments, community leaders, and elected officials.

- Lead collaboration with community partners to align resources and bridge access to a fully integrated prevention continuum mitigating risk factors and strengthening the community.

- Served on several local boards and committees such as Early Learning Coalition, Child Welfare/ME/Provider Integration, Children's Partnership Council, DV & Sexual Assault Taskforce, and others.

- Facilitated group and local "town hall" meetings. Wrote and presented speeches to local and state government levels as a proficient child safety subject matter expert.

- Career Ladder planning committee member working with the team to advance employee careers to higher levels, reducing staff turnover through developing and implementing a Career Ladder plan (Senate Bill 1326), with projected savings of \$4M.

Reason for Leaving

NA

Employer 2

Name of Company

Centene Corporaion

Street Address

20 Lake Wire Dr.

City, State, Zip

Lakeland, FL 33815

Phone Number

850-207-6299

Dates Employed

May 2015 - June 2016

Supervisor's Name

Temika Jones

Pay Rate

\$65,000.00

Brief Description of Duties

Managed Northern Florida operations and growth of case management services leading a team of 4 Targeted Case Managers and 6 Crisis

Intervention Specialists providing direct case management and counseling services in the community

- Guided and coached team members providing Crisis Stabilization services for newly discharged patients living with mental illnesses in-home and assisting in developing individualized short-term treatment plans.
- Provided Rapid Crisis Response support for Sunshine Healthcare Behavioral Health members, responding during member crises to provide de-escalation and support.
- Supported the coordination of crisis system processes among system partners, including crisis providers, intake agencies, emergency rooms, police, and fire
- Worked with local resources providing case management to members beginning at in-patient discharge, ensuring continuity of care and warm handoff to targeted case management.
- Partnered with mental health agency providers, including Mental Health Resource Center, Meridian, Shands Hospital, Memorial Hospital, and River Region Behavioral Health Youth Crisis Center.

Reason for Leaving

Returned to FL DCF

Employer 3

Name of Company

Florida Dept. of Corrections

Street Address

11064 Dempsey Barron Rd.

City, State, Zip

Bristol, FL 32321

Phone Number

850-643-9400

Dates Employed

4/2001 - 4/2012

Supervisor's Name

Colonel Jerry Brown

Pay Rate

\$55,000.00

Brief Description of Duties

Responsible for providing shift operations leadership for a state prison for men with a mix of security levels, including minimum, medium, and close, for adult male offenders ensuring care, custody, and control of 1,300 incarcerated inmates.

- Supervised a team of ~60 employees comprised of inter-agency work squads, landscaping/lawn maintenance personnel, and general building and facilities maintenance.
- Accountable for detailed daily reporting, disciplinary and incident report writing, equipment inventory, special housing security, rule and order enforcement, inmate activity supervision, inmate pat, bedding area searches, inmate escort, and transport.
- Monitored inmate behavior to prevent crime, escape attempts, and other dangerous activities and implemented defensive tactics and physical restraints to maintain the safety and security of personnel and the general public.
- Administered correctional paperwork, including offender records, preparing official forms, and writing regular reports covering facility activities.
- Handled complete documentation workflow, including preparing and maintaining documents, records, forms, and reports.
- Monitored offenders to identify treatment needs and aid in coordinating referrals for medical and mental health requirements.
- Addressed inmates' requests and problems, offered to counsel, and referred them to appropriate services guiding them in problematic situations.
- Participated as a team member on multiple teams, including Hostage Negotiation Team, Security Threat Group, and Transportation

Reason for Leaving

Career Change to DCF

Neighborhood Survey

Please list three (3) of your closest neighbors where you now reside, preferably ones on each side of you and behind you. If for some reason this is not practical, such as you live in a rural area or don't have close neighbors, list the nearest ones and list and explanation below.

Neighbor 1

Full Name

Nickname

Address

City, State Zip

Home Phone

Cell Phone

Occupation

Business Address

Business Phone

Neighbor 2

Full Name

Nickname

Address

City, State Zip

Home Phone

Cell Phone

Occupation

Business Address

Business Phone

Neighbor 3

Full Name

Nickname

Address

City, State Zip

Home Phone

Cell Phone

Occupation

Business Address

Business Phone

Additional Comments

Personal References

Reference 1

Full Name

Nickname

Address

City, State Zip

Home Phone

Cell Phone

Business Address

Occupation

Business Phone

Reference 2

Full Name

Nickname

Address

City, State Zip

Home Phone

Cell Phone

Occupation

Business Address

Business Phone

Reference 3

Full Name

Nickname

Address

City, State Zip

Home Phone

Cell Phone

Business Address

Business Phone

Occupation

Veteran Information

Have you ever served in the Armed Forces?

No

FRS Information

Florida Retirement System (FRS) - Certification form

This form is not an offer of employment or an enrollment form. If hired, a Retirement Choice kit may be mailed to your home with enrollment instructions

Have you ever been a member of a State of Florida administered retirement plan?

Yes

If you are not retired and earned FRS service after certain periods in 2002 (depending on your employer), you must rejoin the FRS retirement plan you were enrolled in when you terminated FRS-covered employment. You may have a one-time 2nd Election to switch FRS retirement plans. Also, alternative retirement programs are available to certain employees. Contact your employer for deadline and other information.

I was or currently am a member of the following State of Florida administered plan:

Section II

FRS Investment Plan

Agency Name

FL Dept. of Children and Families

Current or Former FRS Employer

Yes

Signature (By typing your name here you are electronically signing this form.)

Vondarius Lane

Are you retired as defined in the statement above?

No

Section III

I am NOT retired from any State of Florida administered retirement plan. I understand that if it is later determined that I was a retiree and was reemployed during the first 6 calendar months after I retired or after my DROP termination date, or at any time during the 7th through the 12th months after I retired or after my DROP termination date, I must repay all unauthorized benefits received

(see Section IV for details), or, if in the Investment Plan, terminate my employment. My employer may also be liable for repaying any unauthorized benefits I received.

Signature (By typing your name here you are electronically signing this form.)

Vondarius Lane

Documents

Document upload

Please upload any documents here. Documents must be submitted as either .rtf, .doc, .docx, or .pdf
Items noted with a * are required.

Resume

vmlane_resume.pdf [2]

High School Diploma

v.lane_hs_diploma.pdf [3]

Driver's License

v.lane_dl.pdf [4]

Birth Certificate

v.lane_bc.jpg [5]

College Degrees/Transcripts

vondarius_lane_-_tampa_fl_-_bs.pdf [6]

Other Certificates

DD214

EEO

EEO Self-Identification Form

Federal Laws and regulations require that the City incorporate a procedure for obtaining information necessary to conduct an applicant flow and selection analysis to determine the number of persons protected under those laws and whether or not the present selection system has an adverse effect on any protected group.

****Completion of this form is strictly voluntary****

Do you wish to self identify?

Yes

Race/National Origin: (Definitions from EEOC Form 221)

Black (not of Hispanic origin): All persons having origins in any of the black racial groups.

Sex

Male

Individual with Disabilities?

No

Special Disabled Veteran?

No

Vietnam Era Veteran?

No

Other Eligible Veteran?

No

How did you learn of the job opening?

Friend

According to 41 CFR 60-41.42, there are only two circumstances when an employer may ask a disabled applicant to self-identify on a pre-offer basis:

(1) The invitation is made when the contractor actually is undertaking affirmative action for individuals with disabilities at the pre-offer stage; or (2) The invitation is made pursuant to a Federal, state or local law requiring affirmative action for individuals with disabilities.

According to 41 CFR 60-250.42, there are only two circumstances under which an employer may ask applicants who are Special Disabled Veterans to self-identify on a pre-offer basis:

(1) The invitation is made when the contractor actually is undertaking affirmative action for special disabled veterans at the pre-offer stage; or (2) The invitation is made pursuant to a Federal, state or local law requiring affirmative action for special disabled veterans.

Individual with disabilities: Defined as a person who (1) has a physical or mental impairment which substantially limits one or more of his or her major life activity(s), (2) has a record of such impairment(s), or (3) is regarded as having such impairment(s). For purposes of this definition, an individual with disability(s) is substantially limited if he or she is likely to experience difficulty in securing, retaining, or advancing in employment because of disability(s).

Special Disabled Veteran: Defined as a veteran who is entitled to disability compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Veterans Administration for a disability (i) rated at 30% or more, or (ii) rated at 10% or 20% in the case of a veteran who has been determined under Section 1506 to have a serious employment disability, or a person who was discharged from active duty because of a service-connected disability.

Veteran of the Vietnam Era: Defined as a veteran who (a) served on active duty in the Republic of Vietnam between February 28, 1961 and May 7, 1975, or (b) served on active duty for a period of more than 180 days, any part of which occurred between August 5, 1964 and May 7, 1975, and was discharged or released from there with other than a dishonorable discharge, or (c) was discharged or released from active duty for a service-connected disability if any part of his or her active duty was performed between August 5, 1964 and May 7, 1975.

Other Eligible Veteran: Defined as any veteran who served in a "war" declared by Congress, in a campaign or on an expedition for which a campaign badge, or service medal, or an expeditionary medal has been awarded.

Record Check

Record Check Authorization

Please Read Carefully Before Signing.

1. I HEREBY AUTHORIZE that all the facts and information on this employment application are true and complete. I understand that any false, incomplete or misleading information given by me on this application is sufficient cause for rejection of this application. I also understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after I am employed may result in my dismissal.

2. I HEREBY AUTHORIZE the City to investigate all statements contained in this application, to interview the references and previous employers listed in this application, and to obtain a report from a consumer reporting agency to be used for employment purposes in accordance with Fair Credit Reporting Act, to conduct a record check on my background to include but not be limited to the following: criminal and driving check, employment and performance record and educational records. I authorize the references, previous employers, and school or other education institution, credit bureau, lending institution, consumer reporting agency or public agency listed to give the City all the facts, opinions and evaluations concerning my previous employment and any other information they may have, personal or otherwise, and I HEREBY RELEASE and save harmless the addressee, its officers, agents, servants or employees from and against any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and costs of actions, including attorney's fees of any kind and nature arising or growing out of or in any way connected with the disclosure of requested information.

3. If I am offered employment, I understand that such an offer will be conditioned upon satisfactory results of a background investigation and/or City medical examination or inquiry, including a drug screening test. If then employed, I understand that I will be required to serve a probationary period. I further understand that my employment and compensation can be terminated, with or without cause or notice, at any time, regardless of the successful completion of my probationary period, at the option of either the City or myself. I understand that no supervisor or other representative of the City other than the City Manager has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing. I further authorize on going procurement of the above mentioned reports at any time during my employment.

By typing your name here you are electronically signing that you fully understand and voluntarily agree with the above items.

Vondarius Lane

Today's Date

Wed, 12/20/2023

Certificate of Applicant

Certificate of Applicant

I hereby certify that all information given on this application is true and correct to the best of my knowledge and I understand that any false information given on this application shall constitute cause to withdraw the application from consideration for any position with the City of Lake City or termination of employment with the City of Lake City. Inquiry as to past employment of any on the job performance may be conducted and all past and current employers will be contacted. I release the City of Lake City and any past or current employers and other individuals contacted from any liability for release of information regarding my employment.

Applications of municipalities are considered public documents according to Florida Statutes and are open to public inspection upon request. Applications will remain active until position applied for is filled.

By typing your name here you are electronically signing this application:

Vondarius Lane

Today's Date

Wed, 12/20/2023

Source URL:<https://www.lcfla.com/node/6533/submission/16802>

Links

[1] <https://www.lcfla.com/hr/webform/employment-application> [2]

https://www.lcfla.com/system/files/webform/vmlane_resume.pdf [3]

https://www.lcfla.com/system/files/webform/v.lane_hs_diploma.pdf [4]

https://www.lcfla.com/system/files/webform/v.lane_dl.pdf [5] https://www.lcfla.com/system/files/webform/v.lane_bc.jpg [6]

https://www.lcfla.com/system/files/webform/vondarius_lane_-_tampa_fl_-_bs.pdf

VONDARIUS M. LANE MBA

Orange Park, FL 32068 • (850) 251-4583 • [vmlanesr@gmail.com](mailto:vm lanesr@gmail.com) • <https://www.linkedin.com/in/vondarius-lane/>

SENIOR MANAGER | OPERATIONS ◦ PROGRAM MANAGEMENT ◦ TRAINING ◦ STAFF DEVELOPMENT & ENGAGEMENT

- | | | |
|---|--|-------------------------------------|
| • Regional Multi-Site Operations Management | • P&L Budget Cost Control Management | • Project Program Management |
| • Team Management Development Growth | • Program Coordination Administration | • Strategy Planning Execution |
| • Talent Strategy Engagement Retention | • Training Development Programs | • Client Relationship Management |
| • Administration Management Leadership | • HR Policy Process Systems Design | • Policies Procedures Development |
| • Risk Management Assessment Mitigation | • Governing Advisory Board Leadership | • Workforce Development Planning |

PROFESSIONAL EXPERIENCE

STATE OF FLORIDA

2017-Present

Regional Operations Manager | 2021-Present

- Direct regional Florida operations across Circuit 3, 4, and 8 throughout 13 counties in Northern Florida with 820K residents leading a team of 206 employees across 4 Teams and 24 Units.
- Manage a direct 8-person team of 4 Operations Program Administrators, a Retention Specialist, 2 Multi-Disciplinary Team Coordinators, and an admin while coaching an indirect team of 24 Supervisors, 4 Staff Assistants, 4 Specialists, 4 Analysts, and 162 staff team members.
- Responsible for ensuring service integrity and seamless delivery daily through staff supervision and performance monitoring in compliance with departmental policy and procedures.
- Analyze and identify performance trends and implement strategic action plans to achieve and exceed goals in regional performance.
- Handle HR and personnel issues by completing 1-on-1 training and counseling with direct reports to provide performance evaluations and implement training and continuous improvement initiatives for employees to enhance overall employee success
- Track performance and overall data metrics to drive assessments and implementations of productivity and quality improvement initiatives to improve outcomes within the system.
- Curate administrative policy, and improve organizational processes to enhance quality, performance, productivity, and efficiency.
- Develop effective professional relationships within the community, professional organizations, the judiciary, and internal and external partners to strengthen the team's effectiveness, including law enforcement, school districts/boards, DOH/ County health departments, community leaders, and elected officials.
- Lead collaboration with community partners to align resources and bridge access to a fully integrated prevention continuum mitigating risk factors and strengthening the community.
- Served on several local boards and committees such as Early Learning Coalition, Child Welfare/ME/Provider Integration, Children's Partnership Council, DV & Sexual Assault Taskforce, and others.
- Facilitated group and local "town hall" meetings. Wrote and presented speeches to local and state government levels as a proficient child safety subject matter expert.
- Career Ladder planning committee member working with the team to advance employee careers to higher levels, reducing staff turnover through developing and implementing a Career Ladder plan (Senate Bill 1326), with projected savings of \$4M.

Key Achievements

Maximized the Program's annual operating budget of \$13M, achieving a surplus each fiscal year while strengthening operational innovations and efficiencies for the Judicial Circuits

• Played an instrumental role in employee professional development programs for in- to post-service training with practice experts, coaches, mentors, and support protocols saving \$112K annually and increasing quality outcomes

• Saved \$200K for the department during the COVID pandemic through the conversion of a face-to-face supervisory conference to a virtual platform

Operations Program Administrator | 2020-2021

- Managed program activities for 5 service centers throughout 9 Florida counties accountable for the \$1M regional budget, 7 units, and 60 staff.
- Led a team of 7 Supervisors, 1 Staff Assistant, 2 Field Support Analysts, 1 Services Specialist, and 1 Field Support Consultant responsible for the administration and development of procedures and standards related to the staff, including personnel development, physical facilities, and initiatives to ensure compliance with all Florida statutes.
- Streamlined and refocused staff attention to processes that were in place but not adhered to, increasing the teams' efficiencies and improving compliance adherence.
- Strengthened employee morale, retention, professional development, and promotional growth, achieving turnover rate and highest retention over 2 years statewide.
- Created specialized training for all new employees to ensure experience in various case types with hands-on field support and oversight.
- Conferred and consulted with individuals, groups, and committees to determine needs and plans to recommend implementing and extending the organization's programs and services. Attended and participated in community and stakeholder meetings maintaining cooperative working relationships with Meridian, Lutheran Family Services, Child Protection Team, DOH, Early learning coalition, 9 different Sheriff Offices, 6 different police departments, 9 different school boards, FDLE, FBI, US Border Patrol, and ICE.
- Participated in the recruitment of new hires and implemented inspirational leadership resulting in a 75% improvement in staff retention.

Key Achievements

Reduced the attrition rate of employees from 60% to 10%

• Trained 2 Supervisor leading to their promotions to Program Administrators

Field Support Consultant / Regional SEAL Team Supervisor / Statewide Response Team Co-Lead | 2017-2020

- Served as a Field Training Officer for new employees throughout 13 service centers within the Northeast Florida region (20 counties), responsible for facilitating 30 training classes for 150+ employee participants.
- Supported operations from the hiring process, field support, pre-service training class, and recertification of employees.
- Trained employees on changes within the Florida Statutes and processes, including introducing new laws.
- Created professional relationships with new hires, assisting with employment transition and onboarding process.
- Collaborated with supervisors and program administrators to guide teams adhering to the safety practice model and least intrusive practices.
- Supervised regional employees selected as SEAL team members performing duties in needed areas of the region.
- Partnered with internal functional partners to collaborate training and operating procedures and community-based providers, including Children's Legal Services, law enforcement, medical personnel, schools, and other community/agency resources.
- Attended leadership meetings regarding department operations, policy, and procedures and advised leadership on training program enhancement opportunities to improve new employee training classes.

CENTENE CORPORATION (previously LifeShare Management Group)

2015-2016

Crisis Intervention Specialist Supervisor

- Managed Northern Florida operations and growth of case management services leading a team of 4 Targeted Case Managers and 6 Crisis Intervention Specialists providing direct case management and counseling services in the community
- Guided and coached team members providing Crisis Stabilization services for newly discharged patients living with mental illnesses in-home and assisting in developing individualized short-term treatment plans.
- Provided Rapid Crisis Response support for Sunshine Healthcare Behavioral Health members, responding during member crises to provide de-escalation and support.
- Supported the coordination of crisis system processes among system partners, including crisis providers, intake agencies, emergency rooms, police, and fire
- Worked with local resources providing case management to members beginning at in-patient discharge, ensuring continuity of care and warm handoff to targeted case management.
- Partnered with mental health agency providers, including Mental Health Resource Center, Meridian, Shands Hospital, Memorial Hospital, and River Region Behavioral Health Youth Crisis Center.

Key Achievement

Member of the initial development team that created the Rapid Crisis Response System program, in which LifeShare sold to Centene Corporation

STATE OF FLORIDA

2001-2015

Child Protection Investigator Supervisor | 2014-2015

- Supervised the child protection investigation unit for the Northeast Region/Duval County area, leading a team of 6 responsible for conducting child abuse and neglect investigations to address any allegations and ensure the safety and well-being of children.
- Coached and guided team in handling 200+ open investigations providing information and guidance to subordinate staff related to case investigation, assessment, and determination to ensure cases were properly and thoroughly investigated.
- Worked with team to investigate reports of abuse called into the Florida Abuse Hotline, maintaining an expedited turnaround of incidents reported.
- Monitored investigators' case progress and scheduled hours staffing cases with the appropriate investigator to ensure that Florida Statutes were being adhered to and required timetables were followed
- Escorted investigators on cases for field supervision training new employees on field interviewing, investigative techniques, and child safety protocol.
- Developed and maintained relationships with other community agencies involved in the protection and support of children, including Family Support Services of North Florida, First Coast Child Protection Team, Fleet and Family Services, Jewish families Services, Daniels Kids, Salvation Army, Mental Health Resource Center, and Youth Crisis Center among others.
- Led the unit efforts to decrease out of home shelter rate from 10% to 4% in two years while preventing increases in re-abuse rates occurred through exceptional client relationship management and employee management.

Key Achievements

Trained 6 new investigators resulting in 3 of them being promoted to Supervisors and 1 being a Field Support Consultant

Coached investigators to improve quality and efficiency resulting in a reduction of 90% of the backlog investigations within 4 months

Child Protection Investigator | 2012-2014

- Worked closely with law enforcement conducting investigations regarding allegations of abuse, neglect, abandonment, and special conditions for children across Duval, Clay, and Nassau Counties.
- Collaborated with community, therapeutic, and social services agencies to assist children and families referring families for health services, including Medicaid, TANF, EBT/Food Stamps, and Housing/HUD.
- Assisted families in forming proper connections to the community, such as drug programs, counseling, and case management, to maintain and form healthy and stable living situations.
- Interacted with attorneys for Child Welfare Legal Services and the Guardian Ad Litem's program to identify the specific needs to be addressed and the services to be obtained. Facilitated family and Permanency Team Meetings (PTM) to determine the feasibility of relative placement when a child cannot remain in the care of the primary caregiver.
- Engaged families to understand the family's perspectives about family dynamics, challenges, and solutions; identified needs and determined the level of intervention needed, including voluntary services or court-ordered dependency services.

Key Achievements

Appointed field training officer charged with training 30 newly hired officers

Closed 85% of cases in 45 days. 100% in 60 days, consistently having one of the lowest open caseloads throughout the circuit (15 vs. 20 average)

- Cultivated relationships with community partners, including Family Support Services of North Florida, First Coast Child Protection Team, Fleet and Family Services, Hubbard House DV shelter, Kids First of Florida, Jewish families Services, Daniels Kids, Wolfson Children's Hospital, Shulzbacher Homeless shelter, Salvation Army, Lutheran Services, and DJJ.
- Regularly exceeded case quality of practice and standards exceeding the average recurring rating of 90%.

Correctional Officer Lieutenant | 2001-2012

- Responsible for providing shift operations leadership for a state prison for men with a mix of security levels, including minimum, medium, and close, for adult male offenders ensuring care, custody, and control of 1,300 incarcerated inmates.
- Supervised a team of ~60 employees comprised of inter-agency work squads, landscaping/lawn maintenance personnel, and general building and facilities maintenance.
- Accountable for detailed daily reporting, disciplinary and incident report writing, equipment inventory, special housing security, rule and order enforcement, inmate activity supervision, inmate pat. bedding area searches, inmate escort, and transport.
- Monitored inmate behavior to prevent crime, escape attempts, and other dangerous activities and implemented defensive tactics and physical restraints to maintain the safety and security of personnel and the general public.
- Administered correctional paperwork, including offender records, preparing official forms, and writing regular reports covering facility activities.
- Handled complete documentation workflow, including preparing and maintaining documents, records, forms, and reports.
- Monitored offenders to identify treatment needs and aid in coordinating referrals for medical and mental health requirements.
- Addressed inmates' requests and problems, offered to counsel, and referred them to appropriate services guiding them in problematic situations.
- Participated as a team member on multiple teams, including Hostage Negotiation Team, Security Threat Group, and Transportation.

EDUCATION / CERTIFICATIONS

Master of Business Administration (MBA) | 2013 -- 3.65 GPA

Everest University

Bachelor of Science in Criminal Justice | 2009 - Summa Cum Laude GPA 3.96

Everest University

Project Manager Training (Pending Certification Exam)

Project Management Academy

Child Protection Investigation Certification

Family Support Services of North Florida & DCF

FDLE Certified Instructor

State of Florida FDLE

INSTRUCTOR-LED TRAINING

Investigations

Drug screen / Urinalysis Testing

Child Protective Investigations - CPI 101

Interview and interrogations

Field Training Investigator training

CPI Core and Specialty Training

Evidence Collection

TECHNICAL COMPETENCIES

Access | Accurint | Adobe Acrobat Pro | ADP | Ariba CRM | Avaya | Aventail | Case Management Systems (CMS) | CLEAR | Criminal Information System (CIS) | Criminal Justice Information System (CJIS) | DAVID System | EBT | Firefly | DAVE | FMMIS | FSFN | Google (Analytics / Apps Script / Classroom / Docs / Hangouts) | GoToMeeting | Government Information Systems | HomeSafenet | JavaScript | Lexis Nexis | Lotus Notes | MS Office Suite | MS Publishing | MS Teams | MS Money 3.0 | MS Office Suite | MS Project | Office 365 | People First | PeopleSoft | Print Shop | PRISM | QuickBooks | QuickBooks | Salesforce | SCRUM | Secure Point | SharePoint | Skype for Business | SQL | SSH | SSIS | STARS | Survey Monkey | Vault | ViewPoint | Visio | Vital Statistics | VoIP | VPN connectivity | Web Servers | WebEx | Wireless and Wired IP Networks | Zoom

James A. Shanks High School

Quincy



Florida

This Certifies That

Rondarius Montez Lane

having satisfactorily completed all requirements of laws and standards for high school graduation as prescribed by the State Board of Education and the District School Board is hereby awarded this

Diploma

by order of the Gadsden County District School Board

Given under our hands at Quincy, Florida, this twenty-first day of May, nineteen hundred and ninety-nine.

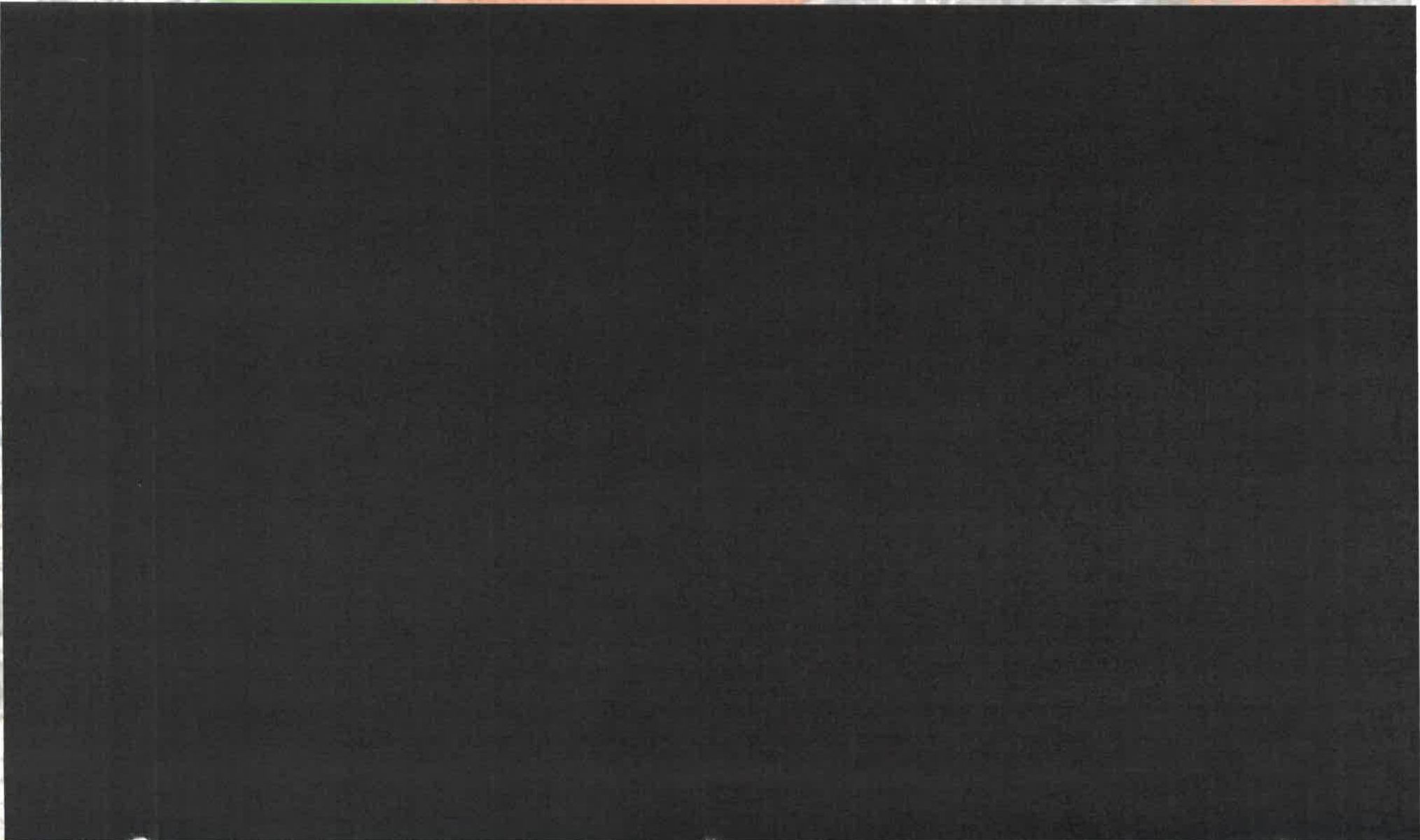
Harold Henderson
Superintendent of Schools

Willie Ruth Williams
Secretary, District School Board

Genevieve G. Everett
Principal

Florida

DRIVER LICENSE



Official Transcript

Everest University
 3924 Coconut Palm Dr.
 Tampa, FL 33619
 813-902-6782

June 14, 2018
 Name: Vondarius Lane
 Student ID: 0911813932

Course Code	Course Description	Credits Required	Credits Attempted	Credits Earned	Grade
----- Honors Awarded -----					
Honors:					
----- Degrees Awarded -----					
Degree : Bachelor of Science					
Date Conferred : 7/5/2009					
Program : Criminal Justice BS					
----- Academic Program History -----					
Program :	10-16-2006	Criminal Justice BS			
Status :	Graduate				
LDA:	07/04/2009				
Total Credits		192.00	192.00	192.00	
Term: Transfer Term					
CCJ1610	Criminal Invest		4.00	4.00	T NN +
CCJ1910	Career Choice I		4.00	4.00	T NN +
CCJ2358	Criminal Justic		4.00	4.00	T NN +
CCJP2306	Intro To Correc		4.00	4.00	T NN +
CJD2250	Intro To Interv		4.00	4.00	T NN +
CJL2134	Crim Proced & T		4.00	4.00	T NN +
ENC1101	Composition I		4.00	4.00	T NN +
HSSP1610	Emerg Medical S		4.00	4.00	T NN +
SPC2016	Oral Communicat		4.00	4.00	T NN +
T10004	Transfer Credit1		4.00	4.00	T NN +
T10004	Transfer Credit2		4.00	4.00	T NN +
T10004	Transfer Credit3		4.00	4.00	T NN +
T10004	Transfer Credit		4.00	4.00	T NN +
T10010	Transfer Credit		10.00	10.00	T NN +

Course Code	Course Description	Credits Required	Credits Attempted	Credits Earned	Grade
T10012	Transfer Credit1		12.00	12.00	T NN +
T10012	Transfer Credit		12.00	12.00	T NN +
			86.00	86.00	
Term GPA	0.00	Cum GPA:	0.00		
Term: 2006 Fall 12W CT					
10/16/2006 - 1/13/2007					
CCJP1024	Intro To Criminal Justice		4.00	4.00	A NN +
SLS1105	Strategies For Success		4.00	4.00	A NN +
			8.00	8.00	
Term GPA	4.00	Cum GPA:	4.00		
Term: 2007 Winter 12WK CT					
1/16/2007 - 4/7/2007					
ENC1102	Composition II		4.00	4.00	A NN +
INVP3500	Privat Investigation I		4.00	4.00	A NN +
			8.00	8.00	
Term GPA	4.00	Cum GPA:	4.00		

- This course is also counted in another program version on this transcript
 - This course has a corresponding course with a different number, name and unit value elsewhere on this transcript.

** Indicates Retaken Course
 R* Indicates Retaken Override

Official Transcript

Everest University
 3924 Coconut Palm Dr.
 Tampa, FL 33619
 813-902-6782

June 14, 2018
 Name: Vondarius Lane
 Student ID: 0911813932

:

Course Code	Course Description	Credits Required	Credits Attempted	Credits Earned	Grade
Term: 2007 Spring 12WK CT					
4/16/2007 - 7/7/2007					
CCJ3334	Alternatives To Incarceration		4.00	4.00	B NN +
DSC2002	Intro To Terrorism		4.00	4.00	A NN +
			<u>8.00</u>	<u>8.00</u>	
Term GPA	3.50	Cum GPA:	3.83		
Term: 2007 Summer 12WK CT					
7/16/2007 - 10/6/2007					
EVS1001	Environmental Science		4.00	4.00	A NN +
SLS1505	Basic Critical Thinking		2.00	2.00	A NN +
			<u>6.00</u>	<u>6.00</u>	
Term GPA	4.00	Cum GPA:	3.87		
Term: 2007 Fall 12 WK CT					
10/15/2007 - 1/12/2008					
CCJ4656	Gang Activity & Drug Oper		4.00	4.00	A NN +
CJL2130	Criminal Evidence		4.00	4.00	A NN +
MAT1033	College Algebra		4.00	4.00	A NN +
			<u>12.00</u>	<u>12.00</u>	
Term GPA	4.00	Cum GPA:	3.90		
Term Honors:	President's List				

Course Code	Course Description	Credits Required	Credits Attempted	Credits Earned	Grade
Term: 2008 Winter 12WK CT					
1/14/2008 - 4/5/2008					
CCJ3450	Criminal Justice Mgmt		4.00	4.00	A NN +
CCJ3666	Victimology		4.00	4.00	B NN +
			<u>8.00</u>	<u>8.00</u>	
Term GPA	3.50	Cum GPA:	3.84		
Term: 2008 Spring 12WK CT					
4/14/2008 - 7/5/2008					
CJL3215	Concepts Of Criminal Law		4.00	4.00	A NN +
DSC3214	Cat Event Response Plan		4.00	4.00	A NN +
SLSP3130	Prin,Appl Of Adult Learn		4.00	4.00	A NN +
			<u>12.00</u>	<u>12.00</u>	
Term GPA	4.00	Cum GPA:	3.87		
Term Honors:	President's List				

+ This course is also counted in another program version on this transcript
 ~ This course has a corresponding course with a different number, name and unit value elsewhere on this transcript.

** Indicates Retaken Course
 R* Indicates Retaken Override

Official Transcript

Everest University
 3924 Coconut Palm Dr.
 Tampa, FL 33619
 813-902-6782

June 14, 2018
 Name: Vondarius Lane
 Student ID: 0911813932

Course Code	Course Description	Credits Required	Credits Attempted	Credits Earned	Grade
Term: 2008 Summer 12WK CT					
7/14/2008 - 10/4/2008					
CCJ3675	Women, Crime, Criminal Just		4.00	4.00	A NN +
CJE4668	Computer Crime		4.00	4.00	A NN +
MTB1103	Business Math		4.00	4.00	A NN +
			<u>12.00</u>	<u>12.00</u>	
Term GPA	4.00	Cum GPA:	3.89		
Term Honors:	President's List				

Term: 2008 Fall 12 WK CT					
10/13/2008 - 1/10/2009					
CCJ4054	Cri Just Ethics & Liab		4.00	4.00	A NN +
CCJ4129	Cultural Diversity For CJ		4.00	4.00	A NN +
			<u>8.00</u>	<u>8.00</u>	
Term GPA	4.00	Cum GPA:	3.90		

Term: 2009 Winter 12WK CT					
1/12/2009 - 4/3/2009					
CCJP4400	Cj Senior Capstone Experi		4.00	4.00	A NN +
INVP3300	Methodology Of Econ Crime		4.00	4.00	A NN +
PSY2012	General Psychology		4.00	4.00	A NN +
			<u>12.00</u>	<u>12.00</u>	
Term GPA	4.00	Cum GPA:	3.91		
Term Honors:	President's List				

Course Code	Course Description	Credits Required	Credits Attempted	Credits Earned	Grade
Term: 2009 Spring 12WK CT					
4/13/2009 - 7/5/2009					
CCJ4127	Criminal Justice In Commu		4.00	4.00	A NN +
INVP3100	Theoret Aspects Of Consp		4.00	4.00	A NN +
SYG2000	Principles Of Sociology		4.00	4.00	A NN +
			<u>12.00</u>	<u>12.00</u>	
Term GPA	4.00	Cum GPA:	3.92		
Term Honors:	President's List; Summa Cum Laude				

Criminal Justice BS 192 CR					
Total Credits:	192.00	GPA:	3.92	192.00	192.00
Honors:	President's List; Summa Cum Laude				



*** End of Transcript ***

Authorized Signature

2/28/2019

Date

- This course is also counted in another program version on this transcript
 - This course has a corresponding course with a different number, name and unit value elsewhere on this transcript.

** Indicates Retaken Course
 R* Indicates Retaken Override