

MEETING DATE

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: Procurement of Flooring

DEPT / OFFICE: Procurement

Originator: Brenda Karr		
City Manager Don Rosenthal	Department Director	Date 6/10/2026
<p>Recommended Action: Approval to waive the city's procurement process and authorize staff to use the vendor quotes previously obtained through the SV4C's competitive quote process for the removal and installation of flooring at Five Points Elementary School.</p>		
<p>Summary Explanation & Background: Five Points Elementary School requires the removal of existing flooring and installation of new flooring as part of the needed facility improvements. Under normal circumstances, this project would follow the City's standard procurement timeline, which includes a 30-day period for advertisement, bid submission, and Council approval, and can take up to 60 days for the full award process to completed. SV4C's has already completed their competitive quote process for this same scope of work. Vendors participating in that process were required to submit quotes within a two-week time frame, and three quotes were obtained. To ensure pricing competitiveness, the City also conducted its own diligence by requesting an additional quote from another vendor. That quote fell within the same pricing range as the quotes obtained by SV4C's, confirming that the pricing is reasonable and market-competitive.</p>		
<p>Alternatives: Delay project and formal solicitation.</p>		
<p>Source of Funds: To be determined.</p>		
<p>Financial Impact: \$66,533.40</p>		
<p>Exhibits Attached: Quote Sheet provided by SV4C's.</p>		