

RESOLUTION NO 2026-071

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING TASK ASSIGNMENT NUMBER ONE (1) PURSUANT TO THE CONTINUING CONTRACT WITH SGS CONTRACTING SERVICES, INC, A FLORIDA CORPORATION, FOR UNDERGROUND UTILITY WORK AT THE SAINT MARGARETS WASTEWATER TREATMENT FACILITY; PROVIDING FOR A COST NOT TO EXCEED \$44,700; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY APPROVING SAID TASK ASSIGNMENT; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID TASK ASSIGNMENT; AUTHORIZING THE CITY MANAGER WITH THE CONSENT OF THE CITY ATTORNEY TO MAKE MINOR CHANGES TO THE SCOPE OF WORK OF THE TASK ASSIGNMENT PROVIDED SUCH CHANGES DO NOT INCREASE THE QUOTED PRICE IN THE TASK ASSIGNMENT; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to City Council Resolution No. 2026-060 the City of Lake City, Florida (“the “City”) and SGS Contracting Services, Inc., a Florida corporation, (the “Vendor”) entered into that certain continuing contract for engineering services (the “Continuing Contract”); and

WHEREAS, the City has need of certain engineering services (the “Services”) relating to underground utility work at the City’s Saint Margarets Wastewater Treatment Facility (the “Project”); and

WHEREAS, the Continuing Contract provides the Vendor shall provide the Services to the City only when requested and authorized in writing by the City; and

WHEREAS, each request from the City to the Vendor for the Services shall be for a specific project and scope of the work defined by and embodied in a separate task assignment; and

WHEREAS, the Vendor prepared a proposal to provide the Services to complete the Project for a cost not to exceed \$44,700 (the “Proposal”); and

WHEREAS, the Proposal is attached hereto as Exhibit “A”; and

WHEREAS, the City Council desires to adopt that certain task assignment based on the Proposal pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project, in accordance with the terms and conditions of Task Assignment Number One (1) attached hereto as Exhibit “B” (the “Task Assignment”); and

WHEREAS, entering into an agreement between the City and the Vendor for the scope of work set forth in the Task Assignment pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project is in the public interest and in the interests of the City; and

WHEREAS, the City Council desires that the City Manager, with the consent of the City Attorney, be authorized to consent to minor changes to the scope of work of the Task Assignment provided such changes do not increase the quoted price of the Task Assignment; now, therefore,

BE IT RESOLVED by the City of Lake City, Florida:

1. Approving the Task Assignment pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project is in the public or community interest and for public welfare; and
2. In furtherance thereof, a Task Assignment containing the material terms of the Proposal and the Continuing Contract should be and is approved by the City Council of the City of Lake City; and
3. The Mayor of the City of Lake City is the officer of the City duly designated by the City’s Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and
4. The Mayor of the City of Lake City is authorized and directed to execute on behalf of and bind the City to the terms of the Task Assignment; and
5. The City Manager, with the consent of the City Attorney, is authorized to agree to minor changes to the scope of work of the Task Assignment provided such changes do not increase the quoted price of the Task Assignment; and
6. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and
7. This resolution shall become effective and enforceable upon final adoption by the City

Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ____ day of July, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA:

Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney



SGS CONTRACTING SERVICES, INC.

PROPOSAL

PROJECT: Lake City St. Margarets WWTF Drain Valve Replacement

DATE: 04-21-2026

TO: City of Lake City

SCOPE OF WORK

1	SCOPE					
2	Furnish labor, equipment, and accessories to replace two (2) existing buried 8" valves at the digester area. City to provide two (2)					
3						
4	Furnish labor, equipment, valves and accessories to replace one (1) existing buried 8" valve at the digester area.					
5						
6	For all three (3) valve replacements, backfill and compact native soil and restore area to similar condition when complete. City shall be					
7	responsible for draining tanks and/or isolating pipelines to stop flow long enough for work to be completed.					
8						
9						
10						
11		INCLUDED (Yes/No)				
12	DOCUMENTS	Yes	No	N/A	Comments	
13						
14						
15						
16	GENERAL PROVISIONS	Yes	No	N/A	Comments	
17	Building Permits			X		
18	Insurance: GL - \$1MM/\$2MM	X				
19	Insurance: AUTO - \$1MM	X				
20	Insurance: UMBRELLA - \$5MM	X				
21	Insurance: POLLUTION LIABILITY - \$1MM/\$2MM	X				
22	Insurance: WORK COMP - \$1MM	X				
23	Payment & Performance Bond		X			ADD 1.25%
24	Survey		X			
25	Material Testing		X			
26	Temporary Power			X		
27	Fees and Usage Costs for Electricity and/or Water Usage			X		
28	SITWORK & EARTHWORK	Yes	No	N/A	Comments	
29						
30	CONCRETE	Yes	No	N/A	Comments	
31						
32	MISC. METALS	Yes	No	N/A	Comments	
33						
34	SPECIALTIES	Yes	No	N/A	Comments	
35						
36	PAINT & COATINGS	Yes	No	N/A	Comments	
37						
38	PROCESS EQUIPMENT	Yes	No	N/A	Comments	
39						
40	PROCESS PIPING	Yes	No	N/A	Comments	
41	One (1) 8" MJ Gate Valve; Connection accessories for three (3) 8" MJ Gate Valves	X				
42	ELECTRICAL & INSTRUMENTATION	Yes	No	N/A	Comments	
43						
44	MISCELLANEOUS	Yes	No	N/A	Comments	
45	Sanitary Facilities & Dumpsters		X			
46	Temporary Toilets for Facility Use			X		
47	Linestops and/or Insert-Valves (if existing valves do not work properly)		X			
48	Basin/channel draining and/or cleaning		X			
49	Bypassing of Flow (by any means requiring additional pipe and/or equipment provided by SGS)		X			
50	Disinfection/Testing			X		

51	SAFETY	Yes	No		N/A	Comments
52	All PPE Normally Required for Projects of This Nature	X				
53	OSHA 30 (Principals)	X				
54	OSHA 10 (Superintendents)	X				
55	Weekly Toolbox Meetings	X				
56	SCHEDULE					
57	TBD					
58	PAYMENT / TERMS / RELEASES				N/A	Comments
59	Retainage: N/A					
60	Payment: NET30					
61	Expiration of This Proposal					90 Days
62	Releases of Lien: Florida Statutory Language for Partial and Finals					
63	CERTIFICATIONS & LICENSES					
64	State of FL Certified General Contractor (CGC 1514772)					
65	State of FL Certified Underground Utility & Excavation Contractor (CUC 1225090)					
66	PRICING					
67						
68	TOTAL PRICE FOR SCOPE LISTED ABOVE:					\$44,700.00
69						
70	Proposal Offered By: Seth G Simmons / President					
SGS Contracting Services, Inc. -- PO Box 908, High Springs, FL 32655. -- 386-361-5300						

Task Assignment #1

Project: Lake City St. Margarets WWTF – Drain Valve Replacement

Assigned To: Cody Pridgeon

1. Purpose of Assignment

To initiate and coordinate actions required to execute the valve replacement project under piggyback approved by Resolution 2026-060 on June 1, 2026.

2. Contractor Information

SGS Contracting Services, Inc., PO Box 908, High Springs, FL 32655, 386-361-5300.

Proposal Submitted By: Seth G. Simmons, President.

3. Scope of Work (Per Proposal)

- Replace three buried 8-inch valves at the digester area.
- City provides two new valves; contractor provides one.
- Provide labor, equipment, accessories, backfill, compaction, restoration.
- Perform bypass pumping, disinfection, testing, and necessary draining/cleaning.

4. City Responsibilities

- Drain tanks or isolate pipelines for the contractor to perform work.
- Provide two City-supplied 8-inch valves.

5. Contract Value and Terms

Total Price: \$44,700.00. Payment Terms: NET 30. Proposal Validity: 90 Days.

6. Deliverables

A. Procurement Actions: Issue Notice To Proceed

B. Department Coordination: Schedule work and ensure operational readiness.

C. Contract Administration: Monitor progress, safety compliance, and site restoration.

7. Timeline

Work schedule to be coordinated after Notice to Proceed issuance; no fixed start date provided.

8. Approvals

This task assignment is authorized under Resolution 2026-_____ approved by Council.

SIGNATURES:

SGS CONTRACTING SERVICES, INC.

Authorized Representative

CITY OF LAKE CITY

Authorized City Representative