

<b>MEETING DATE</b>

# CITY OF LAKE CITY

## Report to Council

COUNCIL AGENDA	
<b>SECTION</b>	
<b>ITEM NO.</b>	

**SUBJECT:** CEI Inspection/Observation Services Continuing Contract

**DEPT / OFFICE:** Procurement

<b>Originator:</b> Brenda Karr		
<b>City Manager</b> Paul Dyal	<b>Department Director</b> Dee Johnson	<b>Date</b> 9/28/2023
<b>Recommended Action:</b> Establish continuing contracts with top ranked firms. (RS&H and AE Engineering)		
<b>Summary Explanation &amp; Background:</b> RFQ-015-2023 CEI Inspection/Observation Services Continuing Contract solicitation was from July 5, 2023, to August 2, 2023. The evaluation committee was held on September 11, 2023, in which they reviewed all proposals and ranked them based on the criteria. The committee members agreed with the final rankings and to move forward with the top two firms. The two top-rated firms were RS&H Inc. and AE Engineering Inc. Establishing these contracts with the selected firms will expedite the DOT-funded road projects requiring third-party CEI services.		
<b>Alternatives:</b> Do a solicitation each time for projects requiring third-party CEI services.		
<b>Source of Funds:</b>		
<b>Financial Impact:</b>		
<b>Exhibits Attached:</b> (RFQ-015-2023) Continuing Contract Evaluation, Evaluation Committee Meeting, Solicitation, Fee Schedules		