

Meeting Date
8-5-2024

# CITY OF LAKE CITY

## Report To Council

AGENDA	
Section	
Item No.	

**SUBJECT:** Job Description, Principal Planner – Growth Management  
**DEPT. / OFFICE:** Human Resources

<b>Originator:</b> BillieJo Bible, Director of Human Resources		
<b>City Manager</b> Don Rosenthal	<b>Department Director</b> BillieJo Bible	

**Recommended Action:**  
 Council approval to create a new position for Principal Planner in Growth Management and approve job description for Principal Planner effective immediately.

**Summary Explanation & Background:**  
 With the growing demands of the City and current additional projects there is an immediate need for a Principal Planner in Growth Management. This position is needed to help with the overload, meet the demands in Growth Management, remain in compliance, and serve the City’s current and future needs of planning, research, and analysis.

**Alternatives:**  
 Approve the job description for Principal planner, but hold on filling until new fiscal years begins 10/1/2024.

**Source of Funds:**  
 General fund 2024

**Financial Impact:**  
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**Exhibits Attached:**  
 Job Description